

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

December 10, 2024

The Board of Directors ("Board") of Harris County Water Control and Improvement District No. 113 ("District") met on December 10, 2024, at 12706 Shady Knoll Lane, Cypress, Texas, 77429, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Darren Hoyland, Secretary
Scott McCorkle, Assistant Secretary
David Robicheaux, Assistant Secretary

and the following absent:

None.

Also present were Ms. Michelle Guerrero of Bob Leared Interests; Mr. Scott Shelnett of Municipal Operations & Consulting, Inc.; Mr. Christopher T. Burke of Burke Engineering; and Mr. Douglas McNiel, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the floor for public comment. Hearing no public comments, the President continued the meeting.

2. The Board considered the minutes of the meeting of November 12, 2024. Upon motion by Director Hoyland, seconded by Director Robicheaux, the Board unanimously approved the minutes as presented.

3. Ms. Michelle Guerrero presented the tax assessor-collector's report reflecting the District's 2023 taxes are 98.99% collected. Ms. Guerrero presented four checks for the Board's review and approval and two wire transfers were made. After discussion, upon motion by Director McCorkle, seconded by Director Hoyland, the Board voted unanimously to approve the tax assessor-collector's report.

4. The Board reviewed the delinquent tax report prepared by Perdue Brandon Fielder Collins & Mott, LLP. There were no action items listed in the report.

5. Mr. Scott Shelnett presented operator's report which reflected 421 total connections in the District. Collections for the month were at \$43,598.45 with current billings at \$33,394.61. The report showed water accountability at 94.17% during the period. Total water plant pumpage for the prior month was 3,279,000 gallons. There were no permit violations


reported at the wastewater treatment plant. The operator presented the NetDMR forms for Board approval. After discussion, upon motion by Director Hoyland, seconded by Director Maniscalco, the Board voted unanimously to approve the operator's report and approved the NetDMR forms.

6. Mr. Christopher T. Burke presented the engineer's report. Mr. Burke provided updates on ongoing District projects, including the sanitary sewer rehabilitation project. The engineer noted that he expects the North Harris County Regional Water Authority surface water conversion project will commence in 2025. After further discussion, upon motion by Director McCorkle, seconded by Director Hoyland, the Board voted unanimously to approve the engineer's report as presented.

7. The Board then reviewed the bookkeeper's report which reflected the District's operating fund contained \$2,199,512.87, the construction fund contained \$107,447.43, and the bond fund contained \$64,851.62. Upon motion by Director Hoyland, seconded by Director McCorkle, the Board approved the bookkeeper's report and approved payment of the checks listed thereon.

8. Mr. Douglas McNeil reported that as a result of state law, all entities with the power of eminent domain must annually submit certain information to the Texas Comptroller. The District is required to submit a report no later than February 1 of each year containing records and other information needed for the Comptroller's eminent domain database. The attorney requested that the Board authorize his office to file the annual report with the Texas State Comptroller not later than the February 1, 2025, deadline. Upon motion duly made by Director Maniscalco and seconded by Director Hoyland, the Board unanimously authorized the attorney to make the submission as required by law.

There being no further business to come before the Board, the meeting was adjourned.

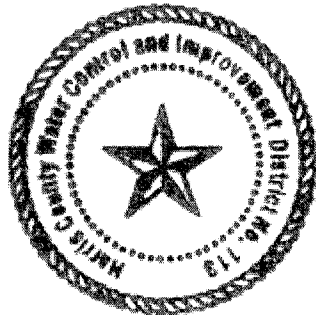

Secretary

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned District will hold a public meeting at **12706 Shady Knoll Lane, Cypress, Texas**. The meeting will be held at **7:00 p.m.** on **Tuesday, December 10, 2024**.

The subject of the meeting is to consider and act on the following:

1. Public Comment
2. Minutes of the November 12, 2024 meeting
3. Tax Assessor/Collector's report; status of tax collections; payment of expenses from tax account
4. Delinquent Tax Report
5. Operator's report; status of operation of District facilities; authorize maintenance and repairs, as necessary; customer correspondence; termination of service to delinquent accounts; amend Drought Contingency Plan as needed
6. Engineer's report; review and authorize proposed maintenance and repairs; approve award of construction contracts; approve change orders, pay estimates, and advertisement for bids, as necessary; status of District facilities; Capital Improvement Plan, authorize additional design and construction as appropriate
7. Bookkeeper's report; payment of bills; investment of District Funds
8. Authorize Annual Eminent Domain Filing (due 2/1/26)



A handwritten signature in black ink, appearing to read "Douglas C. McNiel", written over a horizontal line.

Douglas C. McNiel
Attorney for the District