

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT
OF
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a regular meeting, open to the public, on **MONDAY, 6 JANUARY 2025, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Texas**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 2 December 2024 and 3 December 2024;
3. Discuss status of sale of the District's Waterworks and Sewer System Combination Unlimited Tax and Revenue Bonds, Series 2024 (the "Bonds"), and authorize actions deemed necessary, including:
 - (a) approve Report on Agreed-Upon Procedures for the sale of the Bonds;
 - (b) approve Amendment to the District's Information Form and authorize filing of same with the Texas Commission on Environmental Quality;
4. Tax Assessor/Collector's Report, including:
 - (a) approve payments from the District's tax account;
 - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
5. Bookkeeper's Report, including:
 - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
 - (b) review investments of the District's funds;
 - (c) review status of deposits for special projects;
 - (d) review accounts receivable and true-up for same;
 - (e) review items requested to be researched from previous meeting(s);
 - (f) discuss the need for additional accounts;
 - (g) amend budget for the fiscal year ending 30 September 2025, if necessary;
6. Engineer's Report, including:
 - (a) review of the District's Five-Year Plan;
 - (b) status of Geographical Information System;
 - (c) review of requests for service from the District;

- (d) status of construction for the 17.857-acre tract (NRP Group/Westpark Houston MF LP);
- (e) review report on inspection of detention ponds in the District;
- (f) status of the Integrated Water System;
- (g) status of water plant conversion to chloramine disinfection;
- (h) status of Fort Bend Storm Sewer Rehabilitation (Allteam Solutions, LLC);
- (i) status of Sanitary Sewer Rehabilitation – Phase 1 (Insituform Technologies, LLC);
- (j) status of Sanitary Sewer Cleaning and Televising – Phase 2 (National Works, Inc.);
- (k) status of Storm Sewer Cleaning and Televising – Phase 2 (National Works, Inc.);
- (l) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
 - (1) discuss possible withdrawal from RWTF (City of Houston);
 - (2) 4160-Volt to 480-Volt electrical conversion for P/D Blower Replacement (Clarion Electrical, LLC);
 - (3) replacement of turbo blowers (Sustanite Support Services);
 - (4) review of RWTF Five-Year Plan;
 - (5) return activated sludge pump offset issue;
 - (6) Lift Station B modifications;
 - (7) Lift Station A corrosion issue;
 - (8) review monthly consultants' memorandum;
 - (9) review of completed projects and warranty expiration dates;

7. Old business, including:

- (a) review and adopt policy for the purchase of equipment by directors;
- (b) discuss items considered by the Mission Bend Greenbelt Association;
- (c) status of the Phase II Small MS4 General Permit and Storm Water Management Program and authorize any actions deemed necessary;

8. New business, including review and approve Annual Financial Report for the District for the fiscal year ended 30 September 2024 and authorize filing of same with the Texas Commission on Environmental Quality and other agencies, as required;

9. Operator's Report, including:

- (a) review of maintenance list for the District;
- (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
- (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
- (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
- (e) report on replacement of water meters;

10. Attorney's Report, including:
 - (a) annual review of the District's Investment Policy and Investment Strategies, including list of authorized brokers; adopt Resolution Evidencing Review of Investment Policy and Investment Strategies;
 - (b) status of annual eminent domain reporting to the Texas Comptroller (deadline is 1 February 2025);
 - (c) authorize preparation and submittal of continuing disclosure of information as covenanted in the District's Bond Orders (deadline is 30 March 2025);
 - (d) status of request for Water Line and Meter Easement (West Harris County Regional Water Authority);
11. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;
12. Action related to matters discussed during executive session; and
13. Schedule future meetings as required (next meeting date is 3 February 2025).



(SEAL)

W. Dickinson Yale, Jr.

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Notice: After at least 50 qualified electors are residing in a district, on written request of at least five of those electors, the board shall designate a meeting place and hold meetings within the district if it determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings. On the failure to designate the location of the meeting place within the district, five electors may petition the Texas Commission on Environmental Quality (TCEQ) to designate a location. If it determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ may designate a meeting place inside or outside the district which is reasonably available to the public and require that the meetings be held at such place. After the next election, the board may designate different meeting places, including one located outside the boundaries of the district.