

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT  
OF  
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a regular meeting, open to the public, on **MONDAY, 3 FEBRUARY 2025, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Texas**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 6 January 2025 and 7 January 2025;
3. Tax Assessor/Collector's Report, including:
  - (a) approve payments from the District's tax account;
  - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
  - (c) adopt Resolution Concerning Exemption of Residence Homesteads from Taxation;
  - (d) confirm agreement for services of delinquent tax attorney;
  - (e) approve assessment of a collection charge on all delinquent 2024 personal property taxes, penalties, and interest pursuant to Section 33.11 of the Tax Code, and on all delinquent 2024 taxes, penalties, and interest pursuant to Sections 33.07 and 33.08 of the Tax Code; execute Certificate of Board Action regarding same;
4. Bookkeeper's Report, including:
  - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
  - (b) review investments of the District's funds;
  - (c) review status of deposits for special projects;
  - (d) review accounts receivable and true-up for same;
  - (e) review items requested to be researched from previous meeting(s);
  - (f) amend budget for the fiscal year ending 30 September 2025, if necessary;
5. Engineer's Report, including:
  - (a) review of the District's Five-Year Plan;
  - (b) status of Geographical Information System;
  - (c) review of requests for service from the District;
  - (d) status of construction for the 17.857-acre tract (NRP Group/Westpark Houston MF LP);
  - (e) review report on inspection of detention ponds in the District;

- (f) status of the Integrated Water System;
  - (g) status of water plant conversion to chloramine disinfection;
  - (h) status of Sanitary Sewer Rehabilitation – Phase 1 (Insituform Technologies, LLC);
  - (i) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
    - (1) discuss possible withdrawal from RWTF (City of Houston);
    - (2) 4160-Volt to 480-Volt electrical conversion for P/D Blower Replacement (Clarion Electrical, LLC);
    - (3) replacement of turbo blowers (Sustanite Support Services);
    - (4) review of RWTF Five-Year Plan;
    - (5) return activated sludge pump offset issue;
    - (6) Lift Station B modifications;
    - (7) Lift Station A corrosion issue;
    - (8) review monthly consultants' memorandum;
    - (9) review of completed projects and warranty expiration dates;
6. Old business, including:
- (a) review and adopt policy for the purchase of equipment by directors;
  - (b) discuss items considered by the Mission Bend Greenbelt Association;
  - (c) status of the Phase II Small MS4 General Permit and Storm Water Management Program and authorize any actions deemed necessary, including review and approve Year 6 Annual Report;
7. New business;
8. Operator's Report, including:
- (a) review of maintenance list for the District;
  - (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
  - (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
  - (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
9. Attorney's Report, including status of request for Water Line and Meter Easement (West Harris County Regional Water Authority);
10. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;
11. Action related to matters discussed during executive session; and

12. Schedule future meetings as required (next meeting date is 3 March 2025).



(SEAL)

*W. Dickinson Yale, Jr.*

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