

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

December 6, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 6th day of December, 2024, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Claude A. Zackary	President
Letha P. Slagle	Vice President
Jon Elmendorf	Secretary
Kurt A. Baerenstecher	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were Kurt Albaugh, resident of the District; Maury Dumba of the Lakes of Parkway Homeowners Association ("LOP HOA"); Jyotika Chand of LOP HOA via teleconference; Yaneth Cooper of Municipal Accounts & Consulting, L.P.; Patty Rodriguez of Bob Leared Interests, Inc.; Robert Garcia of Champions Hydro-Lawn, Inc. ("CHL"); Andy Mersmann of BGE, Inc.; and Katie Carner and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

No comments from the public were received at this time.

APPROVE MINUTES

The Board considered approving the minutes of its November 1, 2024, regular meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Slagle seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Cooper presented the bookkeeper's report, invoices for payment, and the quarterly investment report. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Ms. Cooper reported that check no. 6171 was voided due to an error and replaced with check no. 6183 in the amount of \$247.61. She presented additional check no. 6182 for payment of an invoice from the City of Houston for drainage fees, pending confirmation that the invoice is valid.

Director Baerenstecher reviewed the District's budget and useable cash analysis, and discussion ensued.

Following review and discussion, Director Elmendorf moved to approve: (1) the bookkeeper's report, including payment of the invoices as presented; and (2) the two additional checks as presented, subject to confirmation that the invoice from the City of Houston is valid. Director Slagle seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of November 30, 2024, 18.65% of the District's 2024 taxes were collected. Following review and discussion, Director Slagle moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Mudd seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE AND PROPOSALS

Mr. Garcia reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached.

Mr. Garcia presented proposals for: (1) replacing 25 feet of damaged wood fence at the intersection of swale nos. 8 and 6 in the amount of \$3,041.50; and (2) removing graffiti from 11 panels of the brick wall along swale no. 9 in the amount of \$1,800.00. Mr. Albaugh requested that the proposal for removing the graffiti be forwarded to Ms. Chand right away for LOP HOA's handling.

Mr. Albaugh discussed the Architectural Review Committee's Guidelines for fencing. Discussion ensued. Following review and discussion, Director Slagle moved to approve the proposal for replacing 25 feet of damaged wood fence at the intersection of swale nos. 8 and 6, subject to adding two coats of stain, leveling, and metal rebar at the bottom of the fence to the proposal in a total amount not to exceed \$4,500.00. Director Elmendorf seconded the motion, which passed unanimously.

Director Elmendorf moved to approve the Detention and Drainage Facilities Report. Director Mudd seconded the motion, which passed unanimously.

CONDUCT ANNUAL REVIEW OF INVESTMENT POLICY

The Board conducted an annual review of the District's Investment Policy. Ms. Carner reported that there are no recommended changes to the Investment Policy. After review and discussion, Director Mudd moved to adopt a Resolution Regarding Annual Review of Investment Policy setting forth the Board's determination that no

changes are necessary to the District's Investment Policy. Director Elmendorf seconded the motion which passed unanimously.

LIST OF DEPOSITORY INSTITUTIONS, AND QUALIFIED BROKER/DEALERS

Ms. Carner reported that the District's bookkeeper provided an updated list of authorized depository institutions and qualified broker/dealers, which includes all banks where the District maintains authorized depository accounts. After review and discussion, Director Mudd moved to adopt a Resolution Establishing Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions. Director Elmendorf seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Mersmann reported on the status of the District's Irrigation Pump Station 200 Replacement Project and stated that no pay estimates were submitted by Pumps, Motors & Controls, Inc. ("PMC") for the project. He stated that the project is anticipated to be completed by mid-December 2024.

Mr. Mersmann and Director Baerenstecher discussed a meeting held at PMC's shop to inspect the fabrication of the irrigation pump. Discussion ensued regarding Mr. Albaugh's previously distributed email dated November 18, 2024, containing photos and videos taken during the meeting at PMC's shop and his meeting notes. Additional discussion ensued regarding coordinating the installation of the irrigation pump with notifications to the District's residents.

Mr. Albaugh asked the Board to request that PMC inspect the old irrigation pump for evidence of Asian Clam infestation.

Discussion ensued regarding performing an engineering review of irrigation pump station 100 after completion of the District's Irrigation Pump Station 200 Replacement Project. Additional discussion ensued regarding the impact of using pump stations 100 and 200 simultaneously.

No action was taken by the Board.

WATER CONSERVATION PROJECT, PHASE III

Director Slagle reported that Water Conservation Project, Phase III, was 99% complete and reviewed the amount of budgeted funds expended for the project. She recommended that the Board assist with the proposed removal and disposal of the six fertigation tanks. Discussion ensued. Following discussion, Mr. Mersmann stated he would contact PMC and possibly Magna-Flow Environmental, Inc. and Mr. Garcia stated he would contact CHL's irrigation team to try to obtain cost estimates for the

proposed removal and disposal of the six fertigation tanks.

LOP HOA MATTERS

Ms. Carner responded to Director Zackary's inquiry regarding the District's proposed participation in LOP HOA's repair and replacement sidewalk program.

Mr. Dumba gave a presentation regarding LOP HOA's repair and replacement sidewalk program. A copy of the presentation is attached. Mr. Dumba reported that LOP HOA has awarded a contract for a pilot project for LOP HOA's repair and replacement sidewalk program that begins on December 10, 2024. Following the presentation, discussion ensued regarding the Board's interest in the proposed project and other LOP HOA projects. After review and discussion, the Board requested that, at the Board's January meeting, Mr. Dumba: (1) report on the results of the pilot project; (2) provide the specifics of LOP HOA's proposal for the District's participation in the repair and replacement sidewalk program; and (3) provide a list of other proposed LOP HOA projects for the District's proposed participation.

DISCUSS RENEWAL OF ELECTRICITY CONTRACT

The Board discussed a request received from Mary DuBois of 5 regarding her interest in serving as the District's energy advisor. Discussion ensued regarding the District's current contract with Acclaim Energy for energy advisory services expiring on the October 31, 2026, expiration date for the District's electricity contract. Following discussion, the Board concurred to place a reminder on the agenda calendar to discuss energy advisory services in early 2026.

MEETING SCHEDULE

The Board concurred to hold its next regular meeting on January 3, 2025.

There being no further business to come before the Board, the meeting was adjourned.


Secretary, Board of Directors

(SEAL)



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