

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 147

December 11, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 147 (the "District") met in regular session, open to the public, on the 11th day of December, 2024, at 777 North Eldridge Parkway, Suite 500, Houston, Texas 77079 outside the boundaries of the District, and the roll was called of the members of the Board:

David E. Bugyi	President
Kay L. Pugh	Vice President
Michelle Miller	Secretary
Lynea Gallagher	Assistant Secretary
Kirt Rimpela	Assistant Vice President/Treasurer

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Jolie Craft and Taylor Reed of Vogler & Spencer Engineering, Inc. ("V&S"); Patty Rodriguez of Bob Leared Interests, Inc. ("BLI"); Angela Riley of District Data Services, Inc. ("District Data"); Randy Davila of Inframark Water & Infrastructure Services ("Inframark"); and Whitney Higgins and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the November 13, 2024, regular meeting. After review and discussion, Director Gallagher moved to approve the minutes of the November 13, 2024, regular meeting, as presented. Director Rimpela seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

Director Bugyi offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Bugyi moved to the next agenda item.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Riley reviewed the bookkeeper's report, including the District's investments, a budget comparison, and a list of checks presented for approval, a copy of which is attached. She noted additional check no. 149356 in the amount of \$255.48 payable to Staybridge Suites. Following review and discussion, Director Gallagher moved to

approve the bookkeeper's report and authorize payment of the District's bills. Director Miller seconded the motion, which passed unanimously.

TRAVEL REIMBURSEMENT GUIDELINES

The Board discussed fees of office and expenses in connection with the Association of Water Board Directors winter conference. After discussion, Director Gallagher moved to authorize up to three fees of office for attendance at the conference, two nights at a hotel at the conference rate, and eligible expenses for meals. Director Miller seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report, including the list of top delinquent taxpayers, a copy of which is attached. Discussion ensued. After review and discussion, Director Gallagher moved to approve the tax assessor/collector's report and payment of the tax bills. Director Miller seconded the motion, which passed unanimously.

REPORT ON LIST OF COMMERCIAL BUSINESSES WITHIN THE DISTRICT

Ms. Rodriguez updated the Board on commercial businesses in the District.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE

The Board discussed work performed by Inframark throughout the District.

The Board then reviewed the operator's report, a copy of which is attached, including the status of District maintenance and repair items.

The Board discussed the message on the monthly utility bill. Mr. Davila stated that the current message is the notice regarding cold weather preparedness. Following discussion, the Board concurred to add a notice regarding sewer backups.

The Board discussed high utility users for the month. The Board then considered terminating utility service to customers with delinquent accounts. Mr. Davila reviewed a list of delinquent customers and noted the customers appearing on the termination list were given proper notice and an opportunity to explain, contest, or correct the utility service bills and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order.

Mr. Davila reported that a sewer line backed up into several resident houses. He noted that an insurance claim has been filed with the District's insurance carrier and discussion ensued. Mr. Davila stated that Inframark is working to repair the sewer line.

Following review and discussion, Director Gallagher moved to (1) approve the operator's report; and (2) authorize termination of service, after January 1, 2025, to the delinquent accounts presented if payment is not received prior to scheduled termination since none of the residents on the termination list were either present at the meeting or presented any statement on the matter, in accordance with procedures set forth in the District's Rate Order. Director Rimpela seconded the motion, which passed unanimously.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

The Board discussed the surface water conversion with the WHCRWA.

ENGINEER'S REPORT

The Board reviewed the engineer's report, a copy of which is attached.

Ms. Craft updated the Board on the status of Chelford City Regional Wastewater Treatment Plant ("CCRWTP") operations and maintenance. The Board discussed the cash call requested by CCRWTRP and Ms. Craft noted that the District's pro rata share is \$184,031.00. Mr. Reed discussed projects that the proposed cash call is expected for.

Ms. Craft updated the Board on the Phase 5 sanitary sewer rehabilitation and stated that the contracts are ready for execution.

Ms. Craft stated the next water well testing is scheduled for February 2025.

Ms. Craft stated that the GIS system will be updated monthly.

Ms. Craft updated the Board on the Capital Improvements Plan for 2024.

Ms. Craft reviewed a proposal from Houston Texas Fence Co. to repair twenty fence posts at the water plant for an approximate cost of \$3,700.00. She noted that the bollards and chains can be extended along the driveway for an additional \$1,500.00.

Ms. Craft reported that a request was sent to Harris County Flood Control District to repair or replace a rusted outfall pipe adjacent to Reflection Park and noted that repair is scheduled for early 2025.

Ms. Craft discussed pavement that is settling on Vineyard Drive and stated that Harris County will be replacing several areas of pavement on and near Vineyard Drive.

Ms. Craft stated that a broken inlet was reported to Harris County and that it should be repaired in approximately two weeks.

Ms. Craft updated the Board on fog dosing at reflection park and recommended discontinuing the dosing which costs approximately \$900.00 a month.

Following review and discussion, Director Gallagher moved to (1) approve the engineer's report; (2) execute the contracts for the Phase 5 sanitary sewer rehabilitation; (3) approve the proposal to repair the fence posts for a cost of \$3,700.00 including the additional \$1,500.00 to extend the bollards and chains, as discussed; and (4) discontinue the fog dosing at Reflection Park. Director Rimpela seconded the motion, which passed unanimously.

MAINTENANCE OF PARK AND RECREATIONAL FACILITIES, INCLUDING REFLECTION PARK

The Board discussed the maintenance of Reflection Park.

ATTORNEY'S REPORT

There was no discussion on this item.

EMINENT DOMAIN

Ms. Higgins stated that ABHR has filed the District's annual eminent domain authority status filing with the Texas Comptroller of Public Accounts pursuant to Senate Bill 1812.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH

There was no discussion on this item.

CONSULTANT REVIEW OF BOOKKEEPER

The Board conducted a consultant review of the bookkeeper.

There being no further business to come before the Board, the meeting was adjourned by agreement.




Secretary, Board of Directors

ACTION LIST

1. Operator will confirm that the fence has been replaced at the water plant.
2. Operator will reach out to residents affected by a sewer back up that the Board is aware of the situation.
3. Director Bugyi will obtain proposals for Reflection Park.

LIST OF ATTACHMENTS TO MINUTES

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