

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

December 12, 2024

**THE STATE OF TEXAS** §

**COUNTY OF HARRIS** §

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58** §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on December 12, 2024; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
O.J. Armstrong	First Vice President/Asst. Secretary
Steve Fields	Second Vice President
Ed Cooke	Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; Isabel Londrigan of IDS Engineering; Captain Ganey of the Harris County Precinct No. 3 Constable's Office; and Scott Schroeder.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

**1. APPROVAL OF AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2024.** The Board reviewed a draft of the audit for the fiscal year ended June 30, 2024 from Fox, Byrd & Company.

Following a full discussion, it was moved by Director Stefaniak and seconded by Director Fields that the audit for the fiscal year ended June 30, 2024 be approved, which motion carried unanimously, 5-0.

**2. QUALIFYING DIRECTORS AND ELECTION OF OFFICERS.** Chris Richardson stated after each Directors election, the candidates receive a Certificate of Election and execute their Statements of Elected Officer and the Oaths of Office, and consider the election of officers. Harry Haupt and Scott D. Schroeder executed the Statements of Elected Officer and Oaths of Office for the terms beginning November 5, 2024 and ending November 7, 2028. A motion was made by Director Stefaniak and seconded by Director Armstrong that the Oaths of Office and Statements of Elected Officer be approved, which motion carried unanimously, 5-0.

A motion was made by Director Stefaniak and seconded by Director Armstrong to elect Director Haupt as President, Director Armstrong as Vice President, Director Schroeder as Secretary, Director Fields as Assistant Secretary and Director Stefaniak as Assistant Secretary/Treasurer, which motion carried unanimously, 5-0.

**3. PUBLIC COMMENTS.** There were no public comments at this time.

**4. MINUTES OF MEETINGS.** The next item to come before the Board of Directors was the review and approval of the minutes of the meetings of November 14, 2024 and November 19, 2024. Following a discussion, it was moved by Director Stefaniak and seconded by Director Fields that the minutes of the meetings of November 14, 2024 and November 19, 2024 be approved, which carried unanimously, 5-0.

**5. MANAGEMENT AND SECURITY REPORT.** Captain Ganey reviewed the Security Report.

Director Haupt reported that Nikko Locastro, of Sacred Discs, has picked up the disc golf equipment.

Director Haupt discussed the pool repairs. He recommended deferring it until next month when he can provide more quotes.

**6. OPERATOR'S REPORT.** Josh Maas presented the monthly operations report for the month of November, a copy of which is attached as Exhibit "A". He reported the District has 660 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month, operating at 15% of capacity. Accountability for the water system was 91.30%.

Following further discussion, it was moved by Director Fields and seconded by Director Stefaniak that the operator's report be approved, which motion carried unanimously, 5-0.

**7. ENGINEER'S REPORT.** Isabel Londrigan reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "B". She presented for the Board's review and execution, the contracts with Consta Build, LLC for the Golf Course Drainage Swales project.

Ms. Londrigan discussed the Rustic Acres Distribution System Improvements. She informed the Board that water service to Rustic Acres would require the installation of approximately 9,500 linear feet of waterline and appurtenances. Ms. Londrigan presented for approval a proposal for the engineering, surveying and construction phase services for the water distribution system improvements. Director Stefaniak recommended the Board table approval at this time.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Fields that the engineer's report be approved, and to authorize execution of the contracts for the Golf Course Drainage Swales project, to which motion carried unanimously, 5-0.

**8. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT.** Director Stefaniak presented the tax report for the month of November 2024, a copy of which is attached as Exhibit "C". The report reflected the District has collected 7.615% of its 2024 taxes and 97.839% of its 2023 taxes.

Following a discussion, it was moved by Director Armstrong and seconded by Director Fields that the report be approved, along with the checks on the tax account, which motion carried unanimously, 5-0.

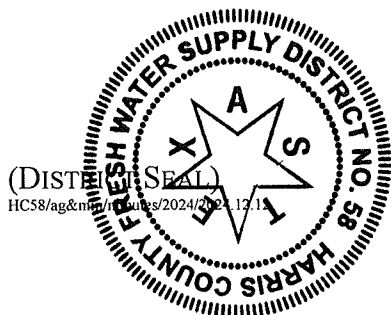
**9. TREASURER'S REPORT.** Director Stefaniak reviewed the report, a copy of which is attached as Exhibit "D". The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund, and the capital projects fund.

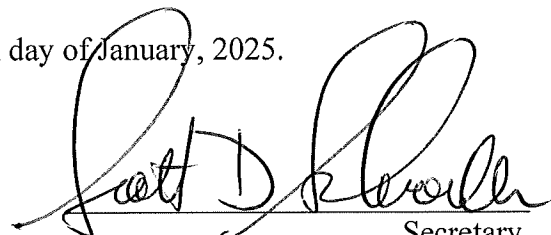
Following further discussion, it was moved by Director Armstrong and seconded by Director Schroeder that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 5-0.

**10. REVIEW OF INVESTMENT POLICY.** Mr. Richardson explained an annual review of the Investment Policy is required by the Public Funds Investment Act. He stated there are no recommended changes. Following a discussion, it was moved by Director Stefaniak and seconded by Director Schroeder to approve the Order Reviewing and Confirming Investment Policy with the updated brokers list, which motion carried unanimously, 5-0. A copy of said Order is attached as Exhibit "E".

**11. ADJOURNMENT/ OTHER BUSINESS.** There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 9th day of January, 2025.



  
Secretary