

WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

Minutes of Meeting of Board of Directors
December 16, 2024

The Board of Directors (“Board”) of West Harris County Municipal Utility District No. 4 (“District”) met on December 16, 2024 at 303 Bridge Crest Blvd., Houston, Harris County, Texas, in accordance with the duly posted notice of said meeting, with a quorum of Directors present as follows:

Mary Gomez, President
Anthony Rodriguez, Secretary
Jack Patel, Assistant Secretary
Michael Cummings, Treasurer

and the following absent:

Hanna Affram, Vice President

Also present were Ms. Michelle Guerrero, the District’s tax assessor-collector; Mr. Carlous Smith, the District’s operator; Mr. Sean Humble, the District’s engineer; and Ms. Jennifer B. Seipel, attorney for District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board opened the floor for public comment. None was received.
2. The Board reviewed the minutes of the meeting held on November 18, 2024. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.
3. Ms. Guerrero presented the tax assessor-collector’s report, copy attached, which showed 97.8% collections for 2023 taxes as of the date of the report. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector’s report and the checks listed thereon as presented.
4. Director Cummings presented the bookkeeper’s report, copy attached. He noted that the District is in the second month of its September 30, 2025 fiscal year, and everything

appears to be in good order. Upon motion made, seconded, and duly carried, the Board approved the bookkeeper's report as presented.

5. Mr. Smith presented a brief operator's report. He noted that written reports will be available beginning next month. Mr. Smith confirmed that everything in the District is running well, and the transition from an operations and client billing perspective has been smooth. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented.

6. Mr. Humble presented the engineer's report, copy attached. He provided a brief update on a series of matters, including negotiations regarding the purchase of capacity with neighboring municipal utility districts for the purchase of capacity in the Chelford City MUD wastewater treatment plant. The attorney stated that the members selling capacity are still working to obtain approval for such sale from their other plant partners. Subject to that discussion, upon motion made and carried, the Board approved the engineer's report as presented.

7. Ms. Seipel then noted that the District is required on an annual basis to file an eminent domain report with the Texas Comptroller of Public accounts setting forth the sources of the District's eminent domain power and its exercise of such power during the prior year. The attorney confirmed that such filing would be made on the District's behalf by the February 1, 2025 deadline.

8. Under pending business, the Board noted that its January meeting will be held on its regular date and time.

There being no further business to come before the Board, the meeting was adjourned.


Secretary