

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

January 14, 2025

The Board of Directors (“Board”) of Harris County Water Control and Improvement District No. 113 (“District”) met on January 14, 2025, at Dale Hollow Lane, Cypress, Texas, 77429, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Darren Hoyland, Secretary
Scott McCorkle, Assistant Secretary
David Robicheaux, Assistant Secretary

and the following absent:

None.

Also present were Mr. Makonen A. Campbell, resident of the District; Ms. Michelle Guerrero of Bob Leared Interests; Mr. Scott Shelnett of Municipal Operations & Consulting, Inc.; Mr. Christopher T. Burke of Burke Engineering; and Mr. Douglas McNiel, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the floor for public comment. Based off an email received by the attorney’s office, the Board discussed the District’s email distribution list. It was noted that anyone not on the list can access the meeting agenda and packet at the District’s Wordpress link.

2. The Board considered the minutes of the meeting of December 10, 2024. Upon motion by Director McCorkle, seconded by Director Hoyland, the Board unanimously approved the minutes as presented.

3. Ms. Michelle Guerrero presented the tax assessor-collector’s report reflecting the District’s 2023 taxes are 99.130% collected and the District’s 2024 taxes are 64.944% collected. Ms. Guerrero presented five checks for the Board’s review and approval and two wire transfers were made. It was noted that the Senate Bill 2 passed by the Texas Legislature in 2023 will not have an effect on the amount of taxes received by the District. After discussion, upon motion by Director Hoyland, seconded by Director McCorkle, the Board voted unanimously to approve the tax assessor-collector’s report.

4. The Board then considered the adoption of a residence homestead exemption. The Board noted that the District has previously adopted a residence homestead

exemption of 10%. After further discussion, the Board agreed to continue to adopt the same exemption. Thereafter, upon motion by Director Hoyland, seconded by Director McCorkle, the Board voted unanimously to approve the Order Adopting Residence Homestead Exemption as presented.

5. The Board then considered the adoption of homestead exemption for persons 65 or older or disabled. The Board noted that the District has previously adopted an over 65 or disabled exemption of \$20,000. After further discussion, the Board agreed to continue to adopt the same exemption. Thereafter, upon motion by Director Hoyland, seconded by Director Maniscalco, the Board voted unanimously to approve the Order Adopting Residence Homestead Exemption for Persons 65 or Older or Disabled as presented.

6. There was no delinquent tax report presented.

7. Mr. Scott Shelnutt presented operator's report which reflected 421 total connections in the District. Collections for the month were at \$37,937.67 with current billings at \$30,814.93. The report showed water accountability at 90.05% during this period. Total water plant pumpage for the prior month was 3,138,000 gallons. There were no permit violations reported at the wastewater treatment plant. The operator briefly discussed the District's protections against cyber-attacks. After discussion, upon motion by Director Robicheaux, seconded by Director McCorkle, the Board voted unanimously to approve the operator's report.

8. Mr. Christopher T. Burke presented the engineer's report. Mr. Burke provided updates on ongoing District projects, including the sanitary sewer rehabilitation project. Mr. Burke then reviewed the District's well reports. The report shows that both wells are in "good shape," but well No. 2 is beginning to show signs of normal wear and tear. The engineer noted that the District's conversion to surface water is expected to take place in 2025 or 2026 and this will significantly reduce the wear and tear on the pumps. Following the conversion to surface water, the District's wells will only serve as a back-up water source for the District. After further discussion, upon motion by Director McCorkle, seconded by Director Hoyland, the Board voted unanimously to approve the engineer's report as presented.

9. Mr. Burke then presented the proposed 2025 rate schedule for engineering services reflecting increases ranging from 2% to 4%. After further discussion, upon motion by Director Hoyland, seconded by Director McCorkle, the Board voted unanimously to approve the proposed 2025 rate schedule for engineering services.

10. The Board then reviewed the bookkeeper's report which reflected the District's operating fund contained \$2,526,998.56, the construction fund contained \$111,202.97, and the bond fund contained \$125,077.91. Upon motion by Director Hoyland, seconded by Director McCorkle, the Board approved the bookkeeper's report and approved payment of the checks listed thereon.

11. It was noted that Director Atchison will be stepping down from the Board of Directors in February or March 2025 as he is moving out-of-state. It was noted that meetings will no longer be held at his residence, which is currently listed as an in-District meeting

location. Upon motion by Director Hoyland, seconded by Director McCorkle, the Board unanimously approved removing Director Atchison's home as a designated in-District meeting place.

12. Mr. McNiel presented the Order Rescinding Meeting Places Outside of District and Designating Additional Meeting Places Outside of District. Upon motion by Director Hoyland, seconded by Director McCorkle, the Board unanimously approved the Order Rescinding Meeting Places Outside of District and Designating Additional Meeting Places Outside of District.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

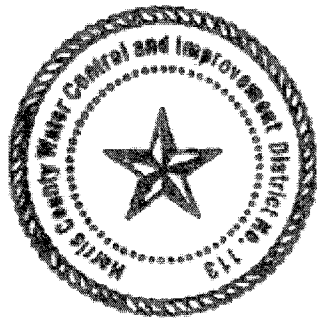


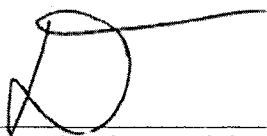
HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
AMENDED NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned District will hold a public meeting at **14707 Dale Hollow Lane, Cypress, Texas**. The meeting will be held at **7:00 p.m.** on **Tuesday, January 14, 2025**.

The subject of the meeting is to consider and act on the following:

1. Public Comment
2. Minutes of the December 10, 2024 meeting
3. Tax Assessor/Collector's report; status of tax collections; payment of expenses from tax account
4. Order Adopting Residence Homestead Exemption
5. Order Adopting Residence Homestead Exemption for Persons 65 or Older or Disabled
6. Delinquent Tax Report
7. Operator's report; status of operation of District facilities; authorize maintenance and repairs, as necessary; customer correspondence; termination of service to delinquent accounts; amend Drought Contingency Plan as needed
8. Engineer's report; review and authorize proposed maintenance and repairs; approve award of construction contracts; approve change orders, pay estimates, and advertisement for bids, as necessary; status of District facilities; Capital Improvement Plan, authorize additional design and construction as appropriate
9. Adjustment to Hourly Rate Schedule for Engineering Services
10. Bookkeeper's report; payment of bills; investment of District Funds
11. Resolution Removing Meeting Place Inside District
12. Order Rescinding Meeting Places Outside the District and Designating Additional Meeting Places Outside the District





Douglas C. McNiel
Attorney for the District