

SPRING WEST MUNICIPAL UTILITY DISTRICT

Minutes of Special Meeting of Board of Directors

October 30, 2024

The Board of Directors ("Board") of Spring West Municipal Utility District ("District") met in a special session at LaQuinta by Wyndham Houston, Spring South located at 21119 North Freeway, Spring, Harris County, Texas, in accordance with the duly posted notice of meeting. The roll was called of the duly constituted officers and members of said Board, as follows:

Beverly F. O'Neal	President
Scott Shelnut	Vice President
W. Eugene Norris, Sr.	Secretary
Jerome A. Patridge	Assistant Secretary
Andres Aranzales	Assistant Secretary

and all of said persons attended the meeting, thus constituting a quorum.

Also in attendance were: Justin Ring and Danielle Gonzalez of Odyssey Engineering Group, Inc. ("OEG"); Josh Board, Chris Hoffman, and Donnice Hoffman of H2O Consulting, Inc. ("H2O"); Eric Badertscher of Off Cinco, LLC ("Off Cinco") who joined the meeting via telephone as noted herein; and Kendall Dicke of Schwartz, Page & Harding, L.L.P. ("SPH") who joined the meeting via telephone as noted herein.

The President called the meeting to order and declared it open for such business as might properly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no comments from the public, the Board continued to the next item of business.

CONSIDER APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH H2O

The Board discussed the Professional Services Agreement ("Agreement") received from H2O, a copy of which is attached hereto as **EXHIBIT A**. Mr. Dicke joined the meeting via telephone to discuss the H2O Agreement in detail with the Board. After discussion, Director Shelnut moved to approve the Agreement presented by H2O, subject to final review, revisions and approval by SPH. Director Patridge seconded said motion, which unanimously carried.

Mr. Dicke exited the meeting at this time.

OFF CINCO MESSAGING SERVICES

The Board discussed the proposal Amendment to Service Agreement ("Amendment") between the District and Off Cinco, a copy of which is attached hereto as **EXHIBIT B**. Mr. Badertscher joined the meeting via telephone to discuss the Amendment in more detail with the Board. The Board discussed the email and text alert features and whether said features were necessary or needed for the District. After discussion, Director Aranzales moved that the Amendment be approved at a monthly cost of \$155 plus \$20 per year to include text alerts. Director Patridge seconded said motion, which unanimously carried.

Mr. Badertscher exited the meeting at this time.

CAPITAL IMPROVEMENT PLAN ("CIP")

Mr. Ring and Ms. Gonzalez next presented and reviewed with the Board a District CIP Project List (2025 to 2035), a copy of which is attached hereto as **EXHIBIT C**. Mr. Ring discussed the need to proceed with bids on the Hannover Estates Pond Regrading and Pilot Channel. Director Shelnuttt requested OEG include Wright Solutions in the request for bids. Ms. Gonzalez next discussed the proposed Hannover Village Regional Detention Pond Walking Trail (the "Trail") with the Board. Director Patridge advised that said Trail is used often and suggested granite instead of concrete for the Trail. Director Patridge noted that the pond is shared with Meadowhill Regional Municipal Utility District ("Meadowhill") and that the District would need an agreement with Meadowhill regarding the construction of the proposed Trail and will need to consider whether Meadowhill should contribute to the cost of same.

Mr. Board requested to schedule a site visit with OEG to walk the District's facilities and determine the priority of CIP projects. He also pointed out that H2O would need to get the District's facilities winterized as soon as possible.

The Board next discussed the possible need for another ground storage tank. Director Shelnuttt advised the Board that the District currently has two emergency water interconnects with two separate districts and probably does not need another tank.

After discussion, it was noted that no action was required by the Board.

Mr. Ring exited the meeting during this discussion.

OTHER MATTERS

The Board considered items to be placed on future agendas. Except as reflected above, no additional agenda items were requested other than routine and ongoing matters.

ADJOURNMENT

There being no further business to come before the Board, Director O'Neal moved that the meeting be adjourned. Director Shelnutt seconded said motion, which unanimously carried.

Secretary, Board of Directors



A handwritten signature in blue ink, appearing to be "J. M. O'Neal", is written over a horizontal line.

List of Exhibits to
Spring West Municipal Utility District
Special Minutes of Meeting held October 30, 2024

- EXHIBIT A H2O Consulting, Inc. Professional Services Agreement
- EXHIBIT B Off Cinco Amendment to Service Agreement
- EXHIBIT C Spring West MUD Capital Improvement Projects (2025-2035)