

MINUTES  
GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 39

September 3, 2024

The Board of Directors (the "Board") of Galveston County Municipal Utility District No. 39 (the "District") met in regular session, open to the public, on the 3<sup>rd</sup> day of September, 2024, at 400 West Walker, League City, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

David Parker	President
Courtney Boudreaux	Vice President
Donna Bane	Secretary
Mark Marquis	Assistant Vice President
Omar Flores	Assistant Secretary

and all of the above were present except Director Parker thus constituting a quorum.

Also attending the meeting were Dana Davis of Myrtle Cruz, Inc.; Justin Klump of Storm Water Solutions, LLC ("SWS"); Odett Newman of Bob Leared Interests; and Greer Pagan and Hope Palmer of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

The Board opened the meeting for public comments. There being no comments from the public, the Board closed the public comments portion of the meeting.

MINUTES

The Board considered approving the minutes of the August 6, 2024, regular meeting. Following review and discussion, Director Bane moved to approve the minutes as submitted. Director Flores seconded the motion, which passed unanimously.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

Ms. Palmer stated the District's insurance policies with Brown & Brown Lone Star Insurance Agency ("Brown & Brown") will expire on October 1, 2024, and she reviewed a renewal proposal with an annual premium in the amount of \$5,232.00. Following review and discussion, Director Marquis moved to approve the renewal proposal from Brown & Brown. Director Flores seconded the motion, which passed unanimously.

## BOOKKEEPER'S REPORT

Ms. Davis presented and reviewed the bookkeeper's report and the summary of investments, a copy of which is attached, and the bills for the Board's review. She noted she will void check no. 1115, which was written for the wrong amount, and will rewrite it as check no. 1117 in the amount of \$3,032.12 to the same payee. Following review and discussion, Director Marquis moved to approve the bookkeeper's report, the summary of investments, and payment of the bills, including check no. 1117. Director Boudreaux seconded the motion, which passed unanimously.

## ANNUAL REVIEW OF INVESTMENT POLICY

The Board conducted its annual review of the District's Investment Policy, and Ms. Palmer stated that neither ABHR nor the bookkeeper have any recommended changes. After review and discussion, Director Marquis moved to adopt a Resolution Regarding Annual Review of Investment Policy and to direct that a copy of the resolution be filed and retained in the District's records. Director Boudreaux seconded the motion, which passed unanimously.

## RESOLUTION ESTABLISHING THE AUTHORIZED DEPOSITORY INSTITUTIONS AND ADOPTING LIST OF QUALIFIED BROKER/DEALERS WITH WHOM THE DISTRICT MAY ENGAGE IN INVESTMENT TRANSACTIONS

Ms. Palmer reviewed a Resolution Establishing Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions (the "Resolution"). She next reviewed a list of qualified broker/dealers provided by the District's bookkeeper. After review and discussion, Director Marquis moved to adopt the Resolution and direct that the Resolution be filed appropriately and retained in the District's official records. Director Boudreaux seconded the motion, which passed unanimously.

## STORM WATER PERMITTING MATTERS

Mr. Klump reported on the District's responsibilities pursuant to the TDPES General Permit No. TXR040000 (the "MS4 Permit"). He recommended that the District opt to be included in the City of League City's Storm Water Management Program ("SWMP"). Mr. Klump then reviewed a proposal from SWS in the initial amount of \$3,500.00, plus \$1,250.00 per quarter for preparation and submittal of a Notice of Intent ("NOI") for the District's MS4 Permit and for coordination with the City for inclusion in the City's SWMP for the new permit term. A copy of the proposal is attached. Following review and discussion, the Board concurred to revisit the matter at the next meeting.

TAX REPORT

Ms. Newman presented and reviewed the District’s tax report, which includes a list of checks that were written after the last meeting, and a list of delinquent taxpayers, copies of which are attached. She reported that 99.1% of the District’s 2023 taxes were collected as of August 31, 2024. After review and discussion, Director Boudreaux moved to approve the tax report and the list of checks. Director Flores seconded the motion, which passed unanimously.

2024 TAX RATE

Ms. Newman stated that notice was published of the public hearing to be held at today’s meeting regarding adoption of the District’s proposed 2024 total tax rate of \$0.38. The Board opened the public hearing. There being no comments from the public, the Board closed the public hearing.

Mr. Pagan presented an Order Levying Taxes reflecting the proposed 2024 tax rate. He then presented an Amendment to Information Form reflecting the tax rate and stated that it will be filed with the Texas Commission on Environmental Quality and recorded in the Official Public Records of Galveston County.

After review and discussion, Director Marquis moved to: (1) adopt the Order Levying Taxes reflecting a total 2024 tax rate of \$0.38 per \$100 of assessed valuation, comprised of \$0.335 to pay debt service on water, sewer, and drainage bonds and \$0.045 for operations and maintenance; (2) authorize execution of the Amendment to Information Form; and (3) direct that the Order and Amendment be filed appropriately and retained in the District’s official records. Director Boudreaux seconded the motion, which passed by unanimous vote.

REVIEW ARBITRAGE REBATE REPORT

Mr. Pagan reviewed the Arbitrage Rebate Reports for the Unlimited Tax Refunding Bonds, Series 2014, and the Unlimited Tax Refunding Bonds Series, 2019. He stated the reports will be filed in the District's official records and no action was needed by the Board.

The Board noted it will meet next on December 3, 2024.

(SEAL)



  
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
bookkeeper's report .....	2
proposal from SWS for the District's MS4 Permit.....	2
tax reports .....	3