

MINUTES  
GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 68

January 29, 2025

The Board of Directors (the "Board") of Galveston County Municipal Utility District No. 68 (the "District") met in regular session, open to the public, on the 29<sup>th</sup> day of January, 2025, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Suzanne Ross	President
Randy Trncak	Vice President
Cory Burton	Secretary
Joanne Lannin	Assistant Secretary
Bobby Rich	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Renee Butler of McLennan & Associates, L.P.; Odett Newman of Bob Leared Interests; Jason Robinett of Pape-Dawson Engineers, Inc.; Scott Gray of Champions Hydro-Lawn, Inc.; Spencer Day of Masterson Advisors LLC; Justin Klump of Storm Water Solutions LLC; Arturo Gonzalez of M/I Homes of Houston, LLC; and Christina Miller, Adisa Harrington, Savannah Melton and Kathryn Easey of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENT

The Board opened the meeting for comments from the public. There being no members of the public wishing to make comments, the Board closed the public comments portion of the meeting.

APPROVE MINUTES

The Board considered approving the minutes of the November 19, 2024, regular meeting. After review and discussion, Director Burton moved to approve the minutes as submitted. Director Ross seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Butler reviewed the bookkeeper's report and the investment report, copies of which are attached. Following review and discussion, Director Burton moved to approve the bookkeeper's report and investment report and authorize payment of the District's bills. Director Rich seconded the motion, which passed unanimously.

## ANNUAL DISCLOSURE STATEMENTS FOR INVESTMENT OFFICER AND BOOKKEEPER

In accordance with the District's Investment Policy, the Board considered the annual disclosure statements of Renee Butler and Jorge Diaz as the District's bookkeeper and investment officer, respectively. Ms. Harrington explained that the statements disclose any relationships with entities or individuals who are offering, have offered, or may offer to engage in an investment transaction with the District, and the disclosure statements will be filed with the Texas Ethics Commission and the District. After review and discussion, Director Burton moved to accept the disclosure statements as presented, and direct that they be filed appropriately and retained in the District's official records. Director Lannin seconded the motion, which passed unanimously.

## ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Ms. Harrington reported that ABHR has no recommendations for revision of the District's existing post-issuance compliance policy and that the District is currently in compliance with the policy.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Newman presented and reviewed the tax assessor/collector's reports for November and December, including the bills presented for payment and the delinquent tax roll. Copies of the tax reports are attached.

The Board considered adopting a Resolution Requesting Appraisal of Property and Certificate of Estimated Appraised Value ("Resolution"), requesting that the Galveston Central Appraisal District provide the total appraised value of taxable property within the District as of January 1, 2025, and authorize the tax assessor/collector to order certificates of assessed value.

After review and discussion, Director Burton moved to (1) approve the tax assessor/collector's reports and payment of the tax bills; and (2) adopt the Resolution, authorize the tax assessor/collector to order certificates of assessed value, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Lannin seconded the motion, which passed unanimously.

## DISTRICT REGISTRATION FORM

The Board considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting updated contact information for the District's attorney. Following review and discussion, Director Burton moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and

retained in the District's official records. Director Ross seconded the motion, which passed unanimously.

#### DETENTION POND AND OUTFALL CHANNEL FACILITIES REPORT

Mr. Gray presented and reviewed the detention and drainage facilities report, a copy of which is attached. Mr. Robinett stated he will monitor the levy build-up along the Sunset Grove swale.

#### RESOLUTION ADOPTING COVERED APPLICATIONS POLICY

Ms. Harrington discussed legislation enacted by the Texas Legislature that requires all governmental entities to adopt a policy prohibiting the use of certain social media applications and services on government-owned or -leased devices. She stated that a model policy was developed by the Texas Departments of Public Safety and Information Resources for use by governmental entities. Ms. Harrington reviewed the proposed Covered Applications Policy with the Board. After review and discussion, Director Ross moved to adopt a Resolution Adopting Covered Applications Policy and direct that the Resolution be filed appropriately and retained in the District's official records. Director Burton seconded the motion, which passed unanimously.

#### MS4 STORM WATER MANAGEMENT MATTERS

Mr. Klump stated his attempts to have the District join in the City of LaMarque's Storm Water Management Plan were unsuccessful.

Mr. Klump then discussed the issuance of the 2024 renewal of the Texas Pollutant Discharge Elimination System General Permit No. TXR040000 (the "MS4 Permit"). He indicated that pursuant to the 2024 renewed MS4 Permit requirements, the District must prepare a Stormwater Management Program ("SWMP") and submit a Notice of Intent ("NOI") to the TCEQ no later than February 11, 2025, to obtain MS4 Permit coverage. He discussed the District joining Galveston County Municipal Utility District No. 32 to submit a joint SWMP and share costs equally for the preparation and implementation of the SWMP. Mr. Klump reviewed a Proposal for Services ("Proposal") for the preparation and implementation of the SWMP and the preparation and submittal of the NOI required by the MS4 Permit. Discussion ensued regarding the MS4 Permit requirements issued by the Environmental Protection Agency and the State of Texas.

Following review and discussion, Director Lannin moved to (1) approve the Proposal and direct that the Proposal be filed appropriately and retained in the District's official records; and (2) approve the SWMP, authorize Director Ross to electronically execute and submit the NOI on behalf of the District to the TCEQ, and direct that the NOI and the SWMP be filed appropriately and retained in the District's official records. Director Burton seconded the motion, which passed unanimously.

## ENGINEERING MATTERS

Mr. Robinett presented and reviewed a report on engineering matters, a copy of which is attached, and updated the Board on ongoing engineering projects as noted in his report.

Mr. Robinett stated that EHRA Engineering is requesting that Board reject the initial bids and the award to Northtex Construction, LLC ("Northtex") for the construction of the clearing and grubbing, detention excavation, water, sewer, drainage and paving facilities to serve Bayou Ridge, and authorize EHRA Engineering to rebid the project to incorporate a left turn lane scope to the project.

Mr. Robinett updated the Board on the status of the construction of the water, sewer and drainage facilities to serve Ambrose, Section 3. He reviewed and recommended approval of Pay Estimate No. 4 and Final in the amount of \$83,836.25, payable to Principal Services, Ltd. ("Principal"). Mr. Robinett also reviewed and recommended approval of Change Order No. 2 to the contract with Principal to decrease the contract in the amount of \$1,372.00. The Board determined that Change Order No. 2 is beneficial to the District.

Following review and discussion, Director Lannin moved to (1) approve the engineer's report; (2) based on the engineer's recommendation, reject the initial bids and the award to Northtex for the construction of clearing and grubbing, detention excavation, water, sewer, drainage and paving facilities to serve Bayou Ridge, and authorize EHRA Engineering to advertise for rebids for the project; and (3) based on the engineer's recommendation and the Board's finding that the change order is beneficial to the District, approve Pay Estimate No. 4 and Final in the amount of \$83,836.25 and Change Order No. 2 in the amount of \$1,372.00 as a decrease to the contract with Principal for the construction of the water, sewer and drainage facilities to serve Ambrose, Section 3. Director Ross seconded the motion, which passed unanimously.

## DEEDS, EASEMENTS, PLATS, CONSENTS TO ENCROACHMENT, REQUESTS FOR SERVICE OR UTILITY COMMITMENT LETTERS

There was no discussion on this agenda item.

## REPORT REGARDING DEVELOPMENT

Mr. Gonzalez updated the Board on development in the District in Ambrose.

Mr. Robinett, on behalf of KB Home, updated the Board on development in the District in Sunset Grove.

NEXT MEETING DATE AND AGENDA ITEMS

Following discussion, the Board concurred to hold its next meeting on February 18, 2025, at 2:00 p.m.

There being no further business to come before the Board, the meeting was adjourned.

SEAL



  
Secretary, Board of Directors

**ATTACHMENTS TO MINUTES**

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