

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

January 3, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 3rd day of January, 2025, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Claude A. Zackary	President
Letha P. Slagle	Vice President
Jon Elmendorf	Secretary
Kurt A. Baerenstecher	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were Kurt Albaugh, resident of the District; Jim Loughhead and Maury Dumba of the Lakes of Parkway Homeowners Association ("LOP HOA"); Brian Kruger of Forvis Mazars, LLP; Yaneth Cooper of Municipal Accounts & Consulting, L.P.; Patty Rodriguez of Bob Leared Interests, Inc.; Robert Garcia of Champions Hydro-Lawn, Inc. ("CHL"); John Whitman of BGE, Inc.; and Greer Pagan and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of its December 6, 2024, regular meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Mudd seconded the motion, which passed unanimously.

APPROVE AUDIT FOR FISCAL YEAR END SEPTEMBER 30, 2024

Mr. Krueger reviewed a draft audit for fiscal year end September 30, 2024. After review and discussion, Director Baerenstecher moved to approve the audit, subject to final comments from the Board and consultants, and direct that the audit be filed appropriately and retained in the District's official records. Director Elmendorf seconded the motion, which passed unanimously.

RENEWAL OF INSURANCE POLICIES

The Board concurred to defer this item.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of December 31, 2024, 58.6% of the District's 2024 taxes were collected. Following review and discussion, Director Slagle moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Elmendorf seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Cooper presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Following review and discussion, Director Elmendorf moved to approve the bookkeeper's report, including payment of the invoices as presented. Director Slagle seconded the motion, which passed unanimously.

ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE

The Board discussed the upcoming AWBD winter conference and reviewed the District's Travel Reimbursement Guidelines.

ANNUAL DISCLOSURE STATEMENTS

Mr. Pagan reported that in accordance with the District's Investment Policy, the District's bookkeeper and Investment Officer, are required to execute disclosure statements that disclose any relationships with banks and brokers who seek to sell investments to the District. He stated that the disclosure statements are filed annually with the Texas Ethics Commission. Following review and discussion, Director Elmendorf moved to accept the annual disclosure statements of the bookkeeper and Investment Officer, and direct that the disclosure statements be filed with the Texas Ethics Commission and retained in the District's official records. Director Mudd seconded the motion, which passed unanimously.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Mr. Pagan reported on the District's compliance activities during the prior calendar year related to bond financings. He stated that no corrective action is required at this time.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE AND PROPOSALS

Mr. Garcia reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached.

Mr. Garcia reported that removal of graffiti from 11 panels of the brick wall located along swale no. 9 was completed. Mr. Albaugh reported that LOP HOA paid the invoice for removal of the graffiti.

Mr. Garcia presented a revised proposal from CHL for replacing 25 feet of damaged wood fence at the intersection of swale nos. 6 and 8 in the amount of \$4,500.00. Following review and discussion, Director Slagle moved to approve the revised proposal as presented. Director Elmendorf seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Whitman presented and reviewed an engineer's report, a copy of which is attached. Mr. Whitman reported on the status of the District's Irrigation Pump Station 200 Replacement Project ("PS 200 Project") and stated that no pay estimates were submitted by Pumps, Motors & Controls, Inc. ("PMC") for the project. He reviewed a schedule and a checklist for project startup, testing, and training. He additionally reviewed a change order submitted to LOP HOA for a goose neck connection in the amount of \$2,950.00. Mr. Albaugh discussed the change order.

Discussion ensued regarding an inspection and cleaning performed by a dive team for Pump Station 200. Additional discussion ensued regarding the anticipated differences between the District's proposed Irrigation Pump Station 100 Replacement Project and the PS 200 Project. Director Elmendorf discussed the benefits of adding an enclosure for the pump to the PS 200 Project and stated that an enclosure for the pump should be included in the proposed Irrigation Pump Station 100 Project. Following discussion, the Board authorized Director Elmendorf to obtain a proposal for adding an enclosure for the pump to the PS 200 Project for Board review.

WATER CONSERVATION PROJECT, PHASE III

Director Slagle reported that Water Conservation Project, Phase III, continues to be 99% complete and reviewed the amount of budgeted funds expended for the project. She discussed the remaining item of locating a sleeve that feeds into a live stub at the island at Briarbrook Circle. Director Slagle reported that a project closeout meeting is scheduled for January 22, 2025, and reviewed the items to be addressed during the meeting. Discussion ensued regarding LOP HOA's planned maintenance and operation of the common area irrigation system, including report creation and plans for weatherization.

Director Slagle reported that she has not been able to obtain assistance with the proposed removal and disposal of six fertigation tanks. Discussion ensued regarding emptying and disposal of the tanks. Following discussion, Mr. Garcia stated he would determine whether CHL could perform testing of the liquid in the tanks and use the fertilizer for the District's common areas.

LOP HOA MATTERS

Mr. Dumba gave a presentation regarding LOP HOA's repair and replacement sidewalk program. A copy of the presentation is attached. Mr. Dumba reported on the results of the completed LOP HOA contract for a pilot project for LOP HOA's repair and replacement sidewalk program that began on December 10, 2024. He then reviewed an estimate for LOP HOA's repair and replacement sidewalk program in the total amount of \$300,000. Discussion ensued regarding the proposed scope of the program. Additional discussion ensued regarding whether there are Americans with Disabilities Act compliance requirements for the program. Following review and discussion, the Board requested that BGE determine whether the current proposed program scope requires compliance with the Americans with Disabilities Act.

Mr. Dumba reviewed a draft list of proposed LOP HOA projects. He added a proposed project for constructing an enclosure for the pump for the PS 200 Project. Discussion ensued regarding the Board's proposed interest and/or ability to participate in the projects. Additional discussion ensued regarding LOP HOA's financial management matters.

MEETING SCHEDULE

The Board concurred to hold its next regular meeting on February 7, 2025.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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