

MINUTES
WALLER COUNTY MUNICIPAL UTILITY DISTRICT NO. 37

January 9, 2025

The Board of Directors (the "Board") of Waller County Municipal Utility District No. 37 (the "District") met in regular session, open to the public, on the 9th day of January, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Matthew C. Deal	President
Mark Witcher	Vice President
Brian Welch	Secretary
Leigh Ellis III	Assistant Secretary
David Moriniere	Assistant Vice President

and all of the above were present except Directors Welch and Ellis, thus constituting a quorum.

Also attending the meeting were David Wood of Robert W. Baird & Co. Incorporated; Blair Bozoarth of Quiddity Engineering, LLC ("Quiddity"); Tracey Scott and Sandi Hemmeline of Myrtle Cruz, Inc.; Dana Hollingsworth of Municipal District Services ("MDS"); Patty Rodriguez of Bob Leared Interests; and Greer Pagan and Merry Heyne of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of December 12, 2024, regular meeting. After review and discussion, Director Deal moved to approve the minutes, as presented. Director Moriniere seconded the motion, which passed unanimously.

SECURITY MATTERS

Mr. Pagan presented and reviewed a letter from On-Site Protection LLC regarding the automatic increase of the patrol's hourly rate from \$58.68 to \$64.50 an hour pursuant to Section 4 of the Security Consulting Services Agreement. A copy of the letter is attached. A copy of the previously disbursed security patrol report is also attached.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Mr. Pagan reported on the District's compliance activities during the prior calendar year related to bond financings. He stated that no corrective action is required at this time.

FINANCIAL AND BOOKKEEPING MATTERS; ACCEPT ANNUAL DISCLOSURE STATEMENTS FOR INVESTMENT OFFICER AND BOOKKEEPER

Ms. Scott presented and reviewed the bookkeeper's report, investment report, and the bills presented for payment from the District's accounts.

Mr. Pagan presented the Public Funds Investment Act Disclosure Statements for the bookkeeper and investment officer. He noted that the Disclosure Statements will be filed with the Texas Ethics Commission.

After review and discussion, Director Deal moved to (1) approve the bookkeeper's report and the checks presented for payment; and (2) accept the Disclosure Statements and authorize filing with the Texas Ethics Commission. Director Moriniere seconded the motion, which passed by unanimous vote. A copy of the bookkeeper's report is attached.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Rodriguez presented and reviewed the tax assessor/collector's report, a copy of which is attached. Following review and discussion, Director Moriniere moved to approve the tax assessor/collector's report. Director Witcher seconded the motion, which was approved by unanimous vote.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE; ANNUAL CPI-U ADJUSTMENT

Ms. Hollingsworth presented and reviewed the operator's report, a copy of which is attached.

Ms. Hollingsworth requested authorization to write off 1 uncollectable account totaling \$258.55 and send it to a collection agency.

Ms. Hollingsworth then presented a list of delinquent customers to the Directors and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Ms. Hollingsworth presented and reviewed MDS's schedule of rates and adjustments to tap connection fees. The Board considered amending the Rate Order due to the increase in the District operator's fees.

After review and discussion, Director Welch moved to (1) approve the operator's report; (2) authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records; (3) authorize MDS to write off 1 uncollectable account totaling \$258.55 and send it to a collection agency; and (4) approve MDS's annual CPI adjustments. Director Moriniere seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS; DEEDS, EASEMENTS, ENCROACHMENT AGREEMENTS, WAIVERS OF SPECIAL APPRAISAL, AND PLAT MATTERS

Mr. Bozoarth updated the Board on engineering matters in the District, as reflected in Quiddity's report, a copy of which is attached.

PARK AND RECREATIONAL FACILITIES MATTERS

There was no discussion on this agenda item.

ADOPT RESOLUTION ADOPTING COVERED APPLICATIONS POLICY

Mr. Pagan discussed legislation enacted by the Texas Legislature that requires all governmental entities to adopt a policy prohibiting the use of certain social media applications and services on government-owned or leased devices. He stated that a model policy was developed by the Texas Departments of Public Safety and Information Resources for use by governmental entities. Mr. Pagan reviewed the proposed Covered Applications Policy with the Board. After review and discussion, Director Deal moved to adopt a Resolution Adopting Covered Applications Policy and direct that the Resolution be filed appropriately and retained in the District's official records. Director Moriniere seconded the motion, which passed unanimously.

REPORT ON DEVELOPMENT

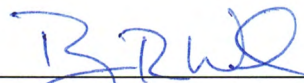
Mr. Bozoarth generally discussed development in the District.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)

1242448




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Letter from On-Site Protection regarding rate increase	1
Security patrol report	1
Bookkeeper's report.....	2
Tax assessor/collector's report	2
Operator's report.....	2
Engineer's report.....	3