

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 166  
Minutes of Meeting of Board of Directors  
February 21, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 166 (the "District") met in regular session, open to the public on February 21, 2025, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Richard Love, President  
Nano Cox, Vice President  
Bill Grzanka, Secretary  
Lisa Mendel, Assistant Secretary  
Thomas C. Knickerbocker, Assistant Secretary

all of whom were present at the meeting with the exception of Director Love, thus constituting a quorum. Director Knickerbocker entered later in the meeting, as noted herein.

Also attending the meeting were Don Self of Inframark, LLC ("Inframark"); Odett Newman of Bob Leared Interests, Inc. ("BLI"); Eve Blakemore of IDS Engineering Group ("IDS"); Putri Tesalonika and Jasmin Hines of Municipal Accounts & Consulting, L.P. ("MA&C"); Barbara Nussa of Republic Services, Inc. ("Republic"); and Eric Lai and Kris Eddlemon of Schwartz, Page & Harding, L.L.P. ("SPH").

The Vice President called the meeting to order and declared it open for such business as might regularly come before the Board.

### **PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. There being no members of the public present, the Board continued to the next item of business.

### **MINUTES**

The Board considered the minutes of its meeting held on January 17, 2025. After discussion, Director Mendel moved that the minutes of the January 17, 2025, Board meeting be approved, as written. Director Grzanka seconded the motion, which unanimously carried.

### **CONTINUING DISCLOSURE REPORT**

The Board deferred review of the continuing disclosure report until the next meeting.

## **TAX ASSESSOR-COLLECTOR REPORT**

Ms. Newman presented to and reviewed with the Board the tax assessor-collector report for the month of January 2025, including the disbursements presented therein for payment from the District's tax account. A copy of the report is attached hereto as **Exhibit A**. After discussion, Director Grzanka moved that the tax assessor-collector report be approved and that the disbursements identified in the report be authorized for payment from the District's tax account. Director Mendel seconded said motion, which unanimously carried.

## **DELINQUENT TAX COLLECTIONS ATTORNEYS' REPORT**

The Board deferred review of the delinquent tax collections attorneys' report after noting that said report is presented on a quarterly basis, and that no report had been prepared for this Board meeting.

## **ADOPTION OF RESOLUTION CONCERNING DEVELOPED DISTRICT STATUS FOR 2025 TAX YEAR**

Mr. Lai reminded the Board that the tax-rate setting procedures applicable to a particular district will depend, in part, upon whether it is determined to be a "Developed District" pursuant to Texas Water Code Section 49.23602. He then reviewed with the Board a Resolution Concerning Developed District Status for the 2025 Tax Year, attached hereto as **Exhibit B**. Following discussion, upon motion made by Director Grzanka, seconded by Director Mendel and unanimously carried, the attached Resolution was adopted by the Board, which reflects that the District is not a Developed District.

Director Knickerbocker entered the meeting at this time.

## **BOOKKEEPER'S REPORT**

Ms. Tesalonika then presented to and reviewed with the Board the Bookkeeper's Report, dated February 21, 2025, including the disbursements presented for payment. A copy of the report is attached hereto as **Exhibit C**. Following discussion, it was moved by Director Cox that the Bookkeeper's Report be approved, and that the disbursements identified in the report be approved for payment with the exception of check no. 7806, which was voided. Director Mendel seconded the motion, which unanimously carried.

## **ENGINEERING REPORT**

Ms. Blakemore next presented to and reviewed with the Board the Engineering Report dated February 21, 2025, prepared by IDS relative to the status of various projects within the District, a copy of which report is attached hereto as **Exhibit D**. No action was taken by the Board at this time.

**STATUS OF APPLICATION TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY ("TCEQ") REQUESTING APPROVAL FOR USE OF SURPLUS FUNDS**

Mr. Lai next provided the Board with an update regarding the Application to the TCEQ Requesting Approval for Use of Surplus Funds and Interest Earned on Construction Funds (the "Application") in connection with payment of the District's share of the costs related to installation of the generator at Joint Water Plant No. 2. It was noted that IDS is in the process of preparing the Application for submission to the TCEQ.

**ANNUAL REVIEW OF WAGE RATE SCALE**

Mr. Lai next presented to the Board for review and approval a Resolution Adopting Prevailing Wage Rate Scale for Construction Projects, attached hereto as **Exhibit E**. He reviewed various provisions of the Resolution with the Board. Mr. Lai informed the Board that the District previously adopted the U.S. Department of Labor's wage rates for Harris County, Texas, which have recently been updated. After discussion and consideration of the proposed Resolution, Director Grzanka moved that the Board adopt the Resolution with Exhibit "A" to same reflecting the updated wage rates for the U.S. Department of Labor and that the Vice President and Secretary be authorized to execute same on behalf of the Board and the District. Director Cox seconded said motion, which unanimously carried.

**UTILITY COMMITMENT(S)**

Mr. Lai next reported that the District has not received any new requests for utility commitments.

**DETENTION AND DRAINAGE FACILITIES REPORT**

The Board deferred review of a detention and drainage facilities report.

**OPERATIONS AND MAINTENANCE REPORT**

Mr. Self presented to and reviewed with the Board the Operations and Maintenance Report dated February 21, 2025, for the month of January 2025, a copy of which is attached hereto as **Exhibit F**. He advised that painting of the fire hydrants is now complete, and that the lift station pump has been replaced as authorized by the Board at a previous meeting.

Mr. Self requested that Inframark be authorized to transfer six (6) delinquent accounts listed on the Operations and Maintenance Report totaling \$676.36 to Collections Unlimited for collection. After discussion on the matter, Director Mendel moved that the Board authorize Inframark to transfer said accounts as listed on Inframark's report to Collections Unlimited for collection. Director Grzanka seconded the motion, which unanimously carried.

The Board deferred consideration of the rate increase requested by Inframark until the next meeting.

## **CONSUMER CONFIDENCE REPORT**

The Board next considered authorizing Inframark to provide required information to districts receiving water through an emergency interconnect relative to Consumer Confidence Reports ("CCR"), and to provide a draft CCR for review by the Board. Mr. Lai advised the Board that pursuant to CCR requirements promulgated by the United States Environmental Protection Agency, the District is required to provide a report containing various information regarding the District's water supply to any other water supplier which has received water from the District. After discussion on the matter, Director Mendel moved that the Board authorize Inframark to provide the required information as set forth hereinabove, and to prepare a draft CCR for review by the Board. Director Grzanka seconded said motion, which carried unanimously.

## **REPORT BY REPUBLIC SERVICES, INC.**

Ms. Nussa presented a verbal report to the Board in connection with services provided to the District by Republic. No action was taken by the Board at this time.

## **DEVELOPERS' REPORT(S)**

The Board noted that no representatives of any District developers were in attendance at the meeting.

## **RENEWAL OF DISTRICT INSURANCE POLICIES**

The Board next considered renewal of the District's insurance coverages. Mr. Lai advised the Board that, as requested at the previous meeting, SPH requested a renewal proposal from Arthur J. Gallagher & Co. ("AJG") for the Board's consideration. He advised the Board that the District's current insurance policies are due to expire on March 31, 2025. Following discussion, Director Knickerbocker moved that the Board accept the AJG insurance renewal proposal, a copy of which is attached hereto as **Exhibit G**, and that the Vice President be authorized to execute same on behalf of the Board and the District. Director Mendel seconded the motion, which unanimously carried.

## **ATTORNEY'S REPORT**

The Board next considered the attorney's report. Mr. Lai advised that he had nothing to report regarding legal matters other than those items which were previously addressed in the meeting.

## **EXECUTIVE SESSION**

The Board determined it would not be necessary to enter into Closed Session pursuant to Texas Government Code, Section 551.071.

## **FUTURE AGENDA ITEMS**

The Board next considered items for placement on future agendas. No specific agenda items, other than routine and ongoing matters, were requested.

## **ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Mendel, seconded by Director Grzanka and unanimously carried, the meeting was adjourned.

  
Secretary

LIST OF EXHIBITS TO MINUTES

- Exhibit A Tax Assessor Collector's Report
- Exhibit B Resolution Concerning Developed District Status for the 2025 Tax Year
- Exhibit C Bookkeeper's Report
- Exhibit D Engineer's Report
- Exhibit E Resolution Adopting Prevailing Wage Rate Scale for Construction Projects
- Exhibit F Operations and Maintenance Report
- Exhibit G Proposal from Arthur J. Gallagher & Co.