

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

February 11, 2025

The Board of Directors (“Board”) of Harris County Water Control and Improvement District No. 113 (“District”) met on February 11, 2025, at 14707 Dale Hollow Lane, Cypress, Texas, 77429, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Darren Hoyland, Secretary
Scott McCorkle, Assistant Secretary
David Robicheaux, Assistant Secretary

and the following absent:

None.

Also present were Ms. Cheryl Williams, resident of the District; Ms. Michelle Guerrero of Bob Leared Interests; Mr. Scott Shelnett of Municipal Operations & Consulting, Inc.; Mr. Christopher T. Burke of Burke Engineering; and Mr. Douglas McNiel, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the floor for public comment. Ms. Cheryl Williams provided updates from the Enchanted Valley Homeowner’s Association.

2. The Board considered the minutes of the meeting of January 14, 2025. Upon motion by Director Hoyland, seconded by Director McCorkle, the Board unanimously approved the minutes as presented.

3. Ms. Michelle Guerrero presented the tax assessor-collector’s report reflecting the District’s 2024 taxes are 93.022% collected. Ms. Guerrero presented three checks for the Board’s review and approval and two wire transfers were made. After discussion, upon motion by Director Hoyland, seconded by Director Robicheaux, the Board voted unanimously to approve the tax assessor-collector’s report.

4. The Board considered the attached Order Levying Additional Penalty for Delinquent Taxes. The order levies a 20% penalty on 2024 delinquent taxes for business personal property on April 1, 2025, and for real property on July 1, 2025. After discussion, upon motion by Director Hoyland, seconded by Director McCorkle, the Board voted unanimously to adopt the Order Levying Additional Penalty for Delinquent Taxes as presented.

5. There was no delinquent tax report presented.

6. Mr. Scott Shelnut presented operator's report which reflected 420 total connections in the District. Collections for the month were at \$30,765.40 with current billings at \$29,721.86. The report showed water accountability at 91.15% during this period. Total water plant pumpage for the prior month was 3,126,000 gallons. There were no permit violations reported at the wastewater treatment plant. The operator recommended placing two delinquent accounts onto the District's list of uncollectible accounts. After discussion, upon motion by Director Hoyland, seconded by Director McCorkle, the Board voted unanimously to approve the operator's report and to place the recommended delinquent accounts on the District's list of uncollectible accounts.

7. The Board then considered the Resolution Affirming Identity Theft Prevention Program. The District's operator informed the Board there have been no known incidents of identity theft and no changes are needed to the program at this time. Upon motion made by Director Maniscalco, seconded by Director Robicheaux, the Board voted unanimously to approve the Resolution as presented.

8. Mr. Christopher T. Burke presented the engineer's report. Mr. Burke provided updates on ongoing District projects, including the sanitary sewer rehabilitation project. Mr. Burke and Director Hoyland will tour retrofitted generators to see if retrofitting the controls on the District's generator is a viable option. After further discussion, upon motion by Director Hoyland, seconded by Director McCorkle, the Board voted unanimously to approve the engineer's report as presented.

9. The Board then reviewed the bookkeeper's report which reflected the District's operating fund contained \$2,640,444.67, the construction fund contained \$111,605.31, and the bond fund contained \$127,409.64. Upon motion by Director Hoyland, seconded by Director McCorkle, the Board approved the bookkeeper's report and approved payment of the checks listed thereon.

10. The attorney then discussed with the Board the requirements of Texas Local Government Code Chapter 203, Subchapter D (Senate Bill 625). The law requires districts to annually provide certain records and information concerning the District's finances and tax rates to the Texas Comptroller of Public Accounts. The information includes the name of the District, the names of the Board members, any employees, addresses, websites if applicable, names of certain consultants, the total amount of bonds authorized by District voters, the aggregate principal amount of bonds issued, the tax rate, and audited financial information. After discussion, upon motion by Director Hoyland, seconded by Director McCorkle, the Board voted unanimously to authorize the attorney to prepare and file the required report by the April 1, 2025, deadline.

11. Mr. Douglas McNiel gave a brief attorney's report. He noted that the Board will wait to establish a 2025 meeting location schedule until Director Atchison has resigned and a new director is appointed. Director Maniscalco offered to host the District's

March meeting. Lastly, Director Atchison noted that he will resign prior to or at the District's March meeting.

There being no further business to come before the Board, the meeting was adjourned.

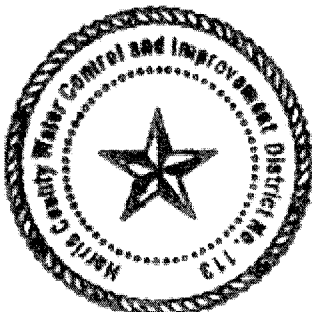

Secretary

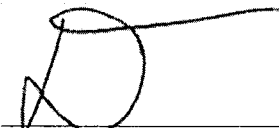
**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned District will hold a public meeting at **14707 Dale Hollow Lane, Cypress, Texas**. The meeting will be held at **7:00 p.m.** on **Tuesday, February 11, 2025**.

The subject of the meeting is to consider and act on the following:

1. Public Comment
2. Minutes of the January 14, 2025 meeting
3. Tax Assessor/Collector's report; status of tax collections; payment of expenses from tax account
4. Order Levying Additional Penalty for Delinquent Taxes
5. Delinquent Tax Report
6. Operator's report; status of operation of District facilities; authorize maintenance and repairs, as necessary; customer correspondence; termination of service to delinquent accounts; amend Drought Contingency Plan as needed
7. Annual Review of FTC Identity Theft Red Flag Policy
8. Engineer's report; review and authorize proposed maintenance and repairs; approve award of construction contracts; approve change orders, pay estimates, and advertisement for bids, as necessary; status of District facilities; Capital Improvement Plan, authorize additional design and construction as appropriate
9. Bookkeeper's report; payment of bills; investment of District Funds
10. Annual report to Texas Comptroller pursuant to Senate Bill 625 (Texas Local Government Code, Chapter 203, Subchapter D)
11. Attorney report





Douglas C. McNiel
Attorney for the District