

## NOTICE OF MEETING

### EMERALD FOREST UTILITY DISTRICT

The Board of Directors of Emerald Forest Utility District will hold a regular meeting on Thursday, March 13, 2025, at 2:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Rio Grande Conference Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve minutes of February 10, February 18, and February 25, 2025, meetings.
3. Website and communication matters.
4. Garbage collection and recycling matters.
5. Tax assessment and collections matters, including delinquent tax collections and matters regarding termination of water and sewer service to delinquent tax accounts, installment agreements, and placement of aged personal property taxes on reserve list.
6. Financial and bookkeeping matters, payment of the bills, review of investments, and transfer of funds.
7. Approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12.
8. Annual Review of Procedures for Continuing Disclosure Compliance.
9. Operation of District facilities, billings, repairs, and maintenance, including the following:
  - a. hearing on termination of water and sewer service to delinquent customers and for rate order violations and authorize termination of service.
10. Conduct Annual Review of Drought Contingency Plan.
11. Engineering transition matters, including:
  - a. authorize execution of agreement with Vogler and Spencer Engineering, Inc. for engineering services;
  - b. authorize execution of letters to the Texas Commission on Environmental Quality and the Environmental Protection Agency designating the engineer to be the District's agent in dealing with the agencies;
  - c. adopt Resolution Changing District Office and Establishing Additional Out-of-District Meeting Place;
  - d. execution of District Registration Form;
  - e. authorize update of Emergency Preparedness Plan; and
  - f. authorize update of Critical Load Spreadsheet.

12. Engineering matters, including authorize design, approve plans and specifications, authorize advertisement or solicitation of bids, review bids and award contracts, approve letter financing agreements, approve pay estimates and change orders, authorize final acceptance of projects, and direct engineer to notify insurance company, as appropriate, for the following:
  - a. feasibility studies, plan reviews, and service requests;
  - b. wastewater treatment plant generator replacement project;
  - c. Green Creek lift station generator replacement project;
  - d. future capital projects and funding for same;
  - e. update regarding exception requests from TCEQ and compliance with enforcement order;
  - f. update on bond application;
  - g. deeds, easements, and/or consents to encroachment; and
  - h. other engineering matters.
13. Attorney's report.



*/s/ Katie Sherborne*  
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Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.