

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500  
(Internal)

December 12, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, open to the public, on the 12th day of December, 2023, at the Lakehouse, 10000 Towne Lake Parkway, Cypress, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jeffrey D. Ottmann	President
Joanne E. Quintero	Vice President
Jeff P. Collins	Secretary
James Spackman	Assistant Secretary
Alan Steinberg	Asst. Vice President/ Asst. Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Michael Crahan of Caldwell Companies; Eric Steinman of KGA/DeForest Design, LLC; JC Reno of Storm Water Solutions, LLC; Lynn Kurtz of Myrtle Cruz, Inc. ("MCI"); Amanda Benzman of Environmental Development Partners ("EDP"); J.T. Gaden and Kenrick Piercy of EHRA Engineering; Brenda McLaughlin of Bob Leared Interests; and Katie Carner, Allison Leatherwood, and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

Director Ottmann offered Board members the opportunity to remove items from the Consent Agenda for individual discussion. Director Ottmann requested that agenda item no. 2d. be removed from the Consent Agenda. After discussion, Director Spackman moved to approve all items on the Consent Agenda, with the exception of agenda item no. 2d., and direct that, where appropriate, the documents be filed appropriately and retained in the District's official records, including: (1) the minutes of the November 14, 2023, regular meeting; (2) the bookkeeper's report; (3) the tax assessor's report; (4) the review and update of the Eminent Domain Report; (5) the operator's report; and (6) the engineer's report. Director Quintero seconded the motion, which passed unanimously. Copies of the bookkeeper's report, tax assessor's report, operator's report, and engineer's report are attached.

ITEMS REMOVED FROM THE CONSENT AGENDA

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE

Ms. Carner discussed the District's Travel Reimbursement Guidelines in connection with the upcoming AWBD winter conference in Dallas. After review and discussion, Director Quintero moved to authorize payment of up to three per diems, reimbursement of hotel expenses for a maximum of two nights, and reimbursement for reasonable and necessary meals for Board members attending the winter conference, all to be submitted in accordance with the Travel Reimbursement Guidelines. Director Spackman seconded the motion, which passed unanimously.

SECURITY MATTERS, INCLUDING REPORT FROM THE HARRIS COUNTY SHERIFF'S OFFICE ("HCSO") AND SECURITY COMMITTEE

Director Quintero reported on her attendance at the Towne Lake/MUD Security Committee meeting and noted that Lydia Morgan was designated as the primary point of contact for the HCSO.

The Board reviewed correspondence from Harris County Precinct 3 Commissioner's office regarding proposed changes to the contract deputy program, a copy of which is attached.

The Board reviewed the security reports provided by the Towne Lake Community Association for the months of October and November and directed that they be filed in the District's records.

ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS

There was no discussion on this agenda item.

ADDITIONAL OPERATIONAL MATTERS

The Board discussed potentially replacing the District's current water meters with electronic smart meters. After discussion, the Board requested that EDP obtain a proposal for the purchase and installation of electronic smart meters in the District. Ms. Carner discussed the associated software required for the smart meter portal and mobile app.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There was no discussion on this agenda item.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this agenda item.

ADDITIONAL ENGINEERING MATTERS, INCLUDING REVIEW BIDS AND AWARD CONTRACT FOR BARKER CYPRESS UTILITY EXTENSION PHASE 2 PROJECT

There was no discussion on this agenda item.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

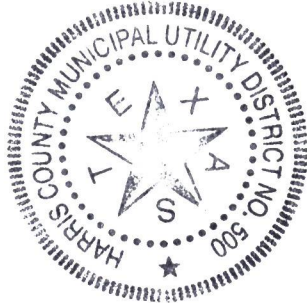
Mr. Crahan updated the Board on the status of development in Towne Lake.

REVIEW AND REVISE ACTION LIST

The Board reviewed the action list and noted items to be included and removed from the list.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
Secretary, Board of Directors

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