

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 166  
Minutes of Meeting of Board of Directors  
March 21, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 166 (the "District") met in regular session, open to the public on March 21, 2025, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Richard Love, President  
Nano Cox, Vice President  
Bill Grzanka, Secretary  
Lisa Mendel, Assistant Secretary  
Thomas C. Knickerbocker, Assistant Secretary

all of whom were present at the meeting with the exception of Director Love, thus constituting a quorum.

Also attending the meeting were Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Odett Newman of Bob Leared Interests, Inc. ("BLI"); Eve Blakemore of IDS Engineering Group ("IDS"); Putri Tesalonika and Jasmin Hines of Municipal Accounts & Consulting, L.P. ("MA&C"); Barbara Nussa of Republic Services, Inc. ("Republic"); and Kendall Dicke and Kris Eddlemon of Schwartz, Page & Harding, L.L.P. ("SPH").

The Vice President called the meeting to order and declared it open for such business as might regularly come before the Board.

**PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. There being no members of the public present, the Board continued to the next item of business.

**MINUTES**

The Board considered the minutes of its meeting held on February 21, 2025. After discussion, Director Grzanka moved that the minutes of the February 21, 2025, Board meeting be approved, as written. Director Cox seconded the motion, which unanimously carried.

**CONTINUING DISCLOSURE REPORT**

Mr. Dicke advised that McCall, Parkhurst & Horton, LLP, the District's disclosure counsel, prepared and filed the District's continuing disclosure report prior to the March 31, 2025, deadline.

## **TAX ASSESSOR-COLLECTOR REPORT**

Ms. Newman presented to and reviewed with the Board the tax assessor-collector report for the month of February 2025, including the disbursements presented therein for payment from the District's tax account. A copy of the report is attached hereto as **Exhibit A**. After discussion, Director Cox moved that the tax assessor-collector report be approved and that the disbursements identified in the report be authorized for payment from the District's tax account. Director Knickerbocker seconded said motion, which unanimously carried.

## **DELINQUENT TAX COLLECTIONS ATTORNEYS' REPORT**

Mr. Dicke next presented the District's delinquent tax report dated March 21, 2025, from Perdue, Brandon, Fielder, Collins & Mott, L.L.P., a copy of which is attached as **Exhibit B**. No action was taken by the Board at this time.

## **BOOKKEEPER'S REPORT**

Ms. Tesalonika then presented to and reviewed with the Board the Bookkeeper's Report, dated March 21, 2025, including the disbursements presented for payment. A copy of the report is attached hereto as **Exhibit C**. Following discussion, it was moved by Director Cox that the Bookkeeper's Report be approved, and that the disbursements identified in the report be approved for payment with the exception of check no. 7828, which was voided. Director Mendel seconded the motion, which unanimously carried.

## **UNCLAIMED PROPERTY REPORT(S)**

As the next order of business, the Board considered authorizing the District's consultants to research unclaimed property and to authorize MA&C and BLI to prepare Unclaimed Property Report(s) as of March 1, 2025. After discussion, Director Cox moved that the District's consultants be authorized to research their records to determine whether or not there is any unclaimed property for the appropriate period and that the District's bookkeeper and tax assessor-collector be authorized to prepare unclaimed property report(s), if necessary, for the Board's consideration, approval and filing with the State Comptroller prior to July 1, 2025. Director Grzanka seconded said motion, which unanimously carried.

## **ENGINEERING REPORT**

Ms. Blakemore next presented to and reviewed with the Board the Engineering Report dated March 21, 2025, prepared by IDS relative to the status of various projects within the District, a copy of which report is attached hereto as **Exhibit D**. No action was taken by the Board at this time.

## **CRITICAL LOAD STATUS**

Mr. Dicke next reported that Section 13.1396, Texas Water Code, requires that a district must annually submit to each electric distribution utility and each retail electric utility provider,

on forms reasonably required by each entity, its facilities which qualify for critical load status and various emergency contact information, in lieu of providing such information to the county judge of each county in which the district has critical load facilities. After discussion on the matter, Director Knickerbocker moved that the District's operator and/or engineer be authorized to make such filing on behalf of the District. Director Mendel seconded the motion, which carried unanimously.

### **USE OF SURPLUS FUNDS**

Mr. Dicke next provided the Board with an update regarding the Application to the Texas Commission on Environmental Quality ("TCEQ") Requesting Approval for Use of Surplus Funds and Interest Earned on Construction Funds (the "Application") in connection with payment of the District's share of the costs related to installation of the generator at Joint Water Plant No. 2 (the "Project"). In that regard, he advised that it was recently determined that an Application to the TCEQ for usage of said funds is not necessary, and that the District can adopt a Resolution Authorizing Use of Surplus Construction Funds and Interest Earned on Construction Funds (the "Resolution") in connection with the payment of eligible costs associated with the Project. Mr. Dicke further reported that MA&C had confirmed the availability of surplus funds to pay for the Project. Following discussion, Director Grzanka moved that the Board adopt the Resolution, attached hereto as **Exhibit E**, and that the Vice President be authorized to execute same on behalf of the Board and the District. Director Knickerbocker seconded the motion, which unanimously carried.

### **UTILITY COMMITMENT(S)**

Mr. Dicke next reported that the District has not received any new requests for utility commitments.

### **DETENTION AND DRAINAGE FACILITIES REPORT**

The Board deferred review of a detention and drainage facilities report.

### **OPERATIONS AND MAINTENANCE REPORT**

Ms. Bonilla-Odums presented to and reviewed with the Board the Operations and Maintenance Report dated March 21, 2025, for the month of February 2025, a copy of which is attached hereto as **Exhibit F**. She requested that Inframark be authorized to transfer one (1) delinquent account listed on the Operations and Maintenance Report totaling \$104.86 to Collections Unlimited for collection. After discussion on the matter, Director Mendel moved that the Board authorize Inframark to transfer said account as listed on Inframark's report to Collections Unlimited for collection. Director Grzanka seconded the motion, which unanimously carried.

The Board next considered an annual rate increase requested by Inframark, pursuant to the terms and conditions of the First Amendment to Amended and Restated Professional Services Agreement between the District and Inframark. Ms. Bonilla-Odums addressed the Board regarding the request, a copy of which is attached as part of the Operations and Maintenance

Report (**Exhibit F**), and advised that she does not recommend amending the District's Rate Order at this time. Following discussion, Director Mendel moved that the Board approve Inframark's rate adjustment, as discussed. Director Grzanka seconded the motion, which unanimously carried.

A discussion ensued regarding the increased presence of homeless camps near the District's facilities, and options related to the proposed installations of security cameras and/or concrete fencing. Following discussion, the Board requested that Inframark obtain proposals for the installation of security cameras and perimeter fencing for review by the Board at the next meeting.

Mr. Dicke next advised the Board that the District will need to prepare and file with the Texas Water Development Board ("TWDB") an Annual Implementation Report regarding the District's Water Conservation Plan. Following discussion, Director Mendel moved that Inframark be authorized to prepare and file the report with the TWDB prior to the applicable deadline. Director Cox seconded the motion, which unanimously carried.

#### **REPORT BY REPUBLIC SERVICES, INC.**

Ms. Nussa presented a verbal report to the Board in connection with services provided to the District by Republic. No action was taken by the Board at this time.

#### **DEVELOPERS' REPORT(S)**

The Board noted that no representatives of any District developers were in attendance at the meeting.

#### **ATTORNEY'S REPORT**

The Board next considered the attorney's report. Mr. Dicke advised that he had nothing to report regarding legal matters other than those items which were previously addressed in the meeting.

#### **EXECUTIVE SESSION**

The Board determined it would not be necessary to enter into Closed Session pursuant to Texas Government Code, Section 551.071.

#### **FUTURE AGENDA ITEMS**

The Board next considered items for placement on future agendas. No specific agenda items, other than routine and ongoing matters, were requested.

## ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Grzanka, seconded by Director Cox and unanimously carried, the meeting was adjourned.

  
Secretary



## LIST OF EXHIBITS TO MINUTES

Exhibit A	Tax Assessor Collector's Report
Exhibit B	Delinquent Tax Report
Exhibit C	Bookkeeper's Report
Exhibit D	Engineer's Report
Exhibit E	Resolution Authorizing Use of Surplus Construction Funds and Interest Earned on Construction Funds
Exhibit F	Operations and Maintenance Report; Request for Rate Increase