

MINUTES  
GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 68

March 18, 2025

The Board of Directors (the "Board") of Galveston County Municipal Utility District No. 68 (the "District") met in regular session, open to the public, on the 18<sup>th</sup> day of March, 2025, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

|               |                          |
|---------------|--------------------------|
| Suzanne Ross  | President                |
| Randy Trncak  | Vice President           |
| Cory Burton   | Secretary                |
| Joanne Lannin | Assistant Secretary      |
| Bobby Rich    | Assistant Vice President |

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Renee Butler of McLennan & Associates, L.P.; Odett Newman of Bob Leared Interests; Jason Robinett of Pape-Dawson Engineers, Inc.; Scott Gray of Champions Hydro-Lawn, Inc.; Anthea Moran of Masterson Advisors LLC; Brianne Geaslin of KB Home; Arturo Gonzalez of M/I Homes of Houston, LLC; and Adisa Harrington and Kathryn Easey of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board opened the meeting for comments from the public. There being no members of the public wishing to make comments, the Board closed the public comments portion of the meeting.

APPROVE MINUTES

The Board considered approving the minutes of the February 18, 2025, regular meeting. After review and discussion, Director Rich moved to approve the minutes as submitted. Director Lannin seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Butler reviewed the bookkeeper's report and the investment report, copies of which are attached. Following review and discussion, Director Burton moved to approve the bookkeeper's report and investment report and authorize payment of the District's bills. Director Lannin seconded the motion, which passed unanimously.

## AMENDMENT TO AGREEMENT FOR SERVICES FOR BOOKKEEPER

Ms. Butler reviewed an Amended and Restated Agreement for Services for Bookkeeper ("Agreement") with the Board. Following review and discussion, Director Burton moved to approve the Agreement, subject to final legal review, and direct that the Agreement be filed appropriately and retained in the District's official records. Director Lannin seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Newman presented and reviewed the tax assessor/collector's report for February, including the bills presented for payment and the delinquent tax roll. A copy of the tax report is attached. After review and discussion, Director Lannin moved to approve the tax assessor/collector's report and payment of the tax bills. Director Rich seconded the motion, which passed unanimously.

## PLAN OF FINANCING AND PREPARATION OF BOND APPLICATION

Ms. Moran discussed the plan for the next bond financing and the estimate of value from the Galveston Central Appraisal District. She then reviewed a cash flow analysis with the Board, a copy of which is attached.

Ms. Moran requested authorization for the District's engineer to prepare bond application no. 7. She stated a preliminary cost summary for bond application no. 7 is under review.

Following review and discussion, Director Burton moved to authorize the District's engineer to prepare bond application no. 7. Director Rich seconded the motion, which passed unanimously.

## DETENTION POND AND OUTFALL CHANNEL FACILITIES REPORT

Mr. Gray presented and reviewed the detention and drainage facilities report, a copy of which is attached.

Mr. Gray reviewed a proposal in the amount of \$2,643.75 to regrade and re-seed a small section of the back slope swale along the perimeter fence line at the northeast corner of the Sunset Grove pond.

Following review and discussion, Director Lannin moved to approve the proposal in the amount of \$2,643.75. Director Burton seconded the motion, which passed unanimously.

## MS4 STORM WATER MANAGEMENT MATTERS

There was no discussion on this agenda item.

## ENGINEERING MATTERS

Mr. Robinett presented and reviewed a report on engineering matters, a copy of which is attached, and updated the Board on ongoing engineering projects as noted in the report.

Mr. Robinett requested the Board authorize EHRA Engineering to advertise for bids for the construction of the Bayou Ridge Lift Station.

Mr. Robinett discussed the basis for EHRA Engineering's recommendation to award the contract to the second lowest bidder for the Bayou Ridge clearing and grubbing, detention excavation, water, sewer, drainage and paving, and left turn lane facilities. He stated the Board awarded the contract to the second lowest bidder at the February 18, 2025, meeting and no further action is needed.

Mr. Robinett reviewed and recommended approval of Change Order No. 3 to the contract with R Construction Civil, LLC ("R Construction") for the mass excavation and grading and clearing and grubbing for Trails at Woodhaven Lakes, Section 2 to increase the contract in the amount of \$6,423.05 to address an additional safety concern from the City of LaMarque. The Board determined that Change Order No. 3 is beneficial to the District.

Following review and discussion, Director Lannin moved to (1) approve the engineer's report; (2) approve the plans and specifications and authorize EHRA Engineering to advertise for bids for the construction of the Bayou Ridge Lift Station; and (3) approve Change Order No. 3 in the amount of \$6,423.05 as an increase to the contract with R Construction for the mass excavation and grading and clearing and grubbing for Trails at Woodhaven Lakes, Section 2, based upon the Board's finding that the Change Order is beneficial to the District and the engineer's recommendation. Director Ross seconded the motion, which passed unanimously.

## DEEDS, EASEMENTS, PLATS, CONSENTS TO ENCROACHMENT, REQUESTS FOR SERVICE OR UTILITY COMMITMENT LETTERS

There was no discussion on this agenda item.

## REPORT REGARDING DEVELOPMENT

Ms. Geaslin updated the Board on development in Sunset Grove.

Mr. Gonzalez updated the Board on development in Ambrose.

Ms. Harrington stated the financing agreements between the District and the various developers in the District will be updated to assure all required terms and provisions are being addressed.

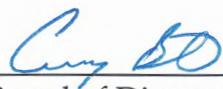
NEXT MEETING DATE AND AGENDA ITEMS

Following discussion, the Board concurred to hold its next meeting on April 15, 2025, at 2:00 p.m.

There being no further business to come before the Board, the meeting was adjourned.

SEAL



  
Secretary, Board of Directors

**ATTACHMENTS TO MINUTES**

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