

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

March 14, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 14th day of March, 2025, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Claude A. Zackary	President
Letha P. Slagle	Vice President
Jon Elmendorf	Secretary
Kurt A. Baerenstecher	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present except Director Slagle, thus constituting a quorum.

Also present for all or part of the meeting were Jim Loughead, Kurt Albaugh, and Maury Dumba of the Lakes of Parkway Homeowners Association ("LOP HOA"); Jyotika Chand of LOP HOA via teleconference; Cheyenne Evans of Champions Hydro-Lawn, Inc. ("CHL"); Yaneth Cooper of Municipal Accounts & Consulting, L.P.; Patty Rodriguez of Bob Leared Interests, Inc.; Andy Mersmann of BGE, Inc. ("BGE"); and Greer Pagan and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of its February 7, 2025, regular meeting. A typographical error on page 1 was corrected. Following review and discussion, Director Elmendorf moved to approve the minutes as corrected. Director Mudd seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE AND PROPOSALS

Ms. Evans reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached. Following review and discussion, no action was taken by the Board.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Cooper presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached.

Ms. Cooper presented four additional checks from the General Operating Fund, nos. 6232 through 6235, for two Director per diems, an invoice from BGE, and Pay Estimate No. 3 and Final in the amount of \$27,578.50 submitted by Pumps, Motors & Controls, Inc. ("PMC") for the District's Irrigation Pump Station 200 Replacement Project ("PS 200 Project").

Ms. Cooper reviewed a list of payments made for the PS 200 Project and responded to Board inquiries. Director Elmendorf stated that BGE is preparing a list of payments made for engineering services for the project.

Director Zackary reported that LOP HOA requested that the District's payments for the LOP HOA's Sidewalk Maintenance Program be made via wire transfer instead of paper check. Following discussion, the Board requested that Ms. Cooper provide the District's future monthly payments for the LOP HOA's Sidewalk Maintenance Program via wire transfer for Board approval.

Following review and discussion, Director Elmendorf moved to approve the bookkeeper's report, including payment of the invoices for the four additional checks as presented. Director Mudd seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of February 28, 2025, 93.3% of the District's 2024 taxes were collected. Following review and discussion, Director Elmendorf moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Mudd seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Mersmann reviewed the engineer's report, a copy of which is attached. Mr. Mersmann reported that the District's PS 200 Project was complete and operating. He recommended withholding payment for Pay Estimate No. 3 and Final in the amount of \$27,578.50 submitted by PMC for the PS 200 Project and previously approved in the bookkeeper's report, pending receipt of final As-built drawings for the project.

Director Elmendorf gave a summary report regarding the PS 200 Project and stated that the project was ready to serve the community well. The Board thanked

Director Elmendorf for his management of the project. Mr. Loughead stated that LOP HOA was ready to accept the PS 200 Project facilities. A copy of the signed acceptance document for the facilities is attached.

Mr. Mersmann reported that a quote from PMC for the District's proposed Irrigation Pump Station No. 100 Project ("PS 100 Project") is anticipated to be ready for review at the April Board meeting. Director Elmendorf discussed additional scopes of work to be included in the proposed PS 100 Project. Following discussion, Director Elmendorf moved to authorize BGE to issue design specifications to PMC for the District's proposed PS 100 project. Director Baerenstecher seconded the motion, which passed unanimously. Mr. Albaugh requested that BGE coordinate with the contractors and vendors for the proposed PS 100 Project to prevent confusion regarding invoicing procedures.

Discussion ensued regarding the schedule for the PS 100 Project and the Board's meeting schedule. Following discussion, the Board concurred to reschedule its April meeting to April 11, 2024.

The Board reviewed an Agreement to Fund Replacement of Irrigation Pump Station 100 Facility between the District and LOP HOA. Following review and discussion, Director Elmendorf moved to approve the agreement as presented. Director Mudd seconded the motion, which passed unanimously.

Director Baerenstecher discussed the Piping and Instrumentation Diagrams for the PS 100 Project facilities and the need for LOP HOA to inspect and maintain the water level sensors. Discussion ensued.

WATER CONSERVATION PROJECT, PHASE III

Mr. Dumba reported that two items remain outstanding for the Water Conservation Project, Phase III. Director Baerenstecher discussed needed updates to the operating procedures and labeling in the field for the irrigation system facilities for the common areas in the District.

PROPOSED DRAINAGE IMPROVEMENT PROJECTS

The Board concurred to table this item.

LOP HOA MATTERS

Mr. Dumba reported that LOP HOA's Sidewalk Maintenance Program begins on Monday, March 17, 2025, and is anticipated to be completed within four weeks. The First Amendment to Amended and Restated Agreement for Sharing Costs of Maintaining Recreational Facilities for the Sidewalk Maintenance Program was ready for signature.

Mr. Dumba and Mr. Albaugh discussed LOP HOA's proposed installation of additional streetlights for safety and coordination with the District to add the streetlights to the District's electricity contract with TXU Energy.

Mr. Dumba additionally discussed LOP HOA's financial reporting. Discussion ensued.

MEETING SCHEDULE

The Board concurred to hold its next regular meeting on April 11, 2025.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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