

**MINUTES OF MEETING  
OF THE BOARD OF DIRECTORS**

**March 17, 2025**

**STATE OF TEXAS** §

**COUNTY OF HARRIS** §

**NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 21** §

The Board of Directors (the "Board") of **Northwest Harris County Municipal Utility District No. 21** (the "District") met in regular session, open to the public, at 6330 West Loop South, Suite 150, Bellaire, Texas 77401, on Monday, March 17, 2025, whereupon roll was called of the members of the Board, to-wit:

Rand R. Wall	-	President
Bill Tallas	-	Vice President
Bruce Popper	-	Secretary
Andy Johnston	-	Assistant Secretary
Matthew Barton	-	Assistant Secretary

All members of the Board were present, except Directors Barton and Popper, thus constituting a quorum.

Also present at the meeting were: Jon Strange of JNS Consulting Engineers, Inc. ("JNS"); Lina Loaiza of Bob Leared Interests ("BLI"), the District's Tax Assessor/Collector ("TAC"); Howard Wilhite of H2O Innovation Operation and Maintenance, LLC ("H2O"), Operator for the District ("Operator"); William S. and Alyvia McEwen of Quiddity Engineering ("Quiddity"), Engineer for the District ("Engineer"); Christina Ferguson of Myrtle Cruz, Inc. ("MCI"), the District's Bookkeeper ("Bookkeeper"); and John Cannon of Coats|Rose, P.C. ("Coats|Rose"), the District's legal counsel.

Whereupon, the meeting was called to order in accordance with notice posted pursuant to Texas law, and the following action was conducted. A copy of the posted agenda notice is attached hereto as Exhibit "A."

**HEAR FROM PUBLIC**

The Board noted that there were no members of the public wishing to address the Board.

**TAX ASSESSOR/COLLECTOR'S REPORT**

**Report**

The Board recognized Ms. Loaiza who reviewed the TAC's Report and a list of delinquent tax accounts, copies of which are attached hereto as Exhibit "B." As of February 28, 2025, 94% of the 2024 tax levy has been collected.

Following a discussion of the report and the status of collection of delinquent taxes, upon a motion made by Director Popper, seconded by Director Tallas, the Board voted unanimously to approve the TAC's Report and the action items therein.

### **BOOKKEEPER'S REPORT**

The Board recognized Ms. Ferguson, who submitted to and reviewed with the Board the Bookkeeper's Report, including invoices for payment, a copy of which is attached hereto as Exhibit "C."

Following review and discussion and based on a motion by Director Popper, which was seconded by Director Tallas, the Board voted unanimously to approve the Bookkeeper's Report, the invoices submitted for payment.

### **OPERATOR'S REPORT**

The Board recognized Mr. Wilhite, who presented the Operator's Report, a copy of which is attached hereto as Exhibit "D." Mr. Wilhite reported as follows:

- The District has a total of 90 connections;
- The combined billed consumption for the month was 14,154,000 gallons of water;
- There were no cut-offs; and
- Attached to the Operator's Report is a list of charges over \$500.

After discussion, upon a motion brought by Director Popper, seconded by Director Johnston, the Board voted unanimously to approve the Operator's Report.

### **ENGINEER'S REPORT**

The Board recognized Mr. Lay of Quiddity, who presented the Engineer's Report attached hereto as Exhibit "E."

The following action items were presented:

- **WWTP Motor Control Center ("MDD") & Blower Replacement**
  - Mr. Lay presented and recommended approval of Pay Estimate No. 24 in the amount of \$295,218.40.
  - Mr. Lay also presented the Partial Certificate of Substantial Completion, which includes all work except for the installation of the two-ton monorail hoists.

- Joint Wastewater Treatment Plant Inspection
  - Quiddity plans to coordinate with H2O to schedule the inspection and associated basin drainings after the current WWTP project is completed.
- Water Well No. 3 and Well Supply Line
  - Quiddity reviewed draft copies of the plans and specifications and will provide preliminary comments soon.
  - A design schedule for both projects is included in the Engineer's Report.

After further discussion, upon a motion brought by Director Tallas, seconded by Director Johnston, the Board voted unanimously to approve the Engineer's Report and the action items therein.

## **ATTORNEY'S REPORT**

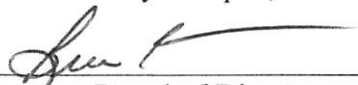
### **Minutes**

Mr. Cannon presented the minutes of the meeting held on February 17, 2025, previously distributed to the Board. Upon a motion made by Director Popper and seconded by Director Barton, the Board voted unanimously to approve said minutes.

There being no further business to come before the Board, the meeting was adjourned.

*[signature page follows]*

PASSED, APPROVED and ADOPTED this 14<sup>th</sup> day of April, 2025.

  
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Secretary, Board of Directors

(Seal)

