

MINUTES  
GRAND OAKS MUNICIPAL UTILITY DISTRICT OF MONTGOMERY COUNTY

March 25, 2025

The Board of Directors (the "Board") of Grand Oaks Municipal Utility District of Montgomery County, Texas (the "District"), met in regular session, open to the public, on the 25th day of March, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Joel R. Scott	President
Brandon Buell	Vice President
Rick Nommensen	Secretary
John Hammond	Assistant Vice President
Jeff Inabnit	Assistant Secretary

and all of the above were present except Director Scott, thus constituting a quorum.

Also present at the meeting were Barbara Nussa of Republic Services, Inc.; Doug Jeffery of TNG Utility Corporation; Debbie Arellano of Bob Leared Interests; Diego Burgos of Quiddity Engineering, LLC ("Quiddity"); Sam Miskimins of Champions Hydro-Lawn; Brenda Garcia of Municipal Accounts & Consulting, L.P.; and David Oliver, Rachel Beeton, and Kathryn Mercado of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM THE PUBLIC

There were no public comments.

MINUTES

The Board considered approving the minutes of the February 25, 2025, regular meeting. After consideration, Director Nommensen moved to approve the minutes of the February 25, 2025, regular meeting, as presented. Director Buell seconded the motion, which passed unanimously.

GARBAGE SERVICE MATTERS

Ms. Nussa reported that the District received no inquiries or calls regarding garbage collection during the preceding months.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Garcia presented the bookkeeper's report, including the investment report and bills presented for payment, a copy of which is attached. Following review and

discussion, Director Nommensen moved to approve the bookkeeper's report and payment of the bills. Director Buell seconded the motion, which passed unanimously.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Arellano reviewed the tax assessor/collector's monthly report for the previous month, including bills presented for payment, copies of which are attached. She stated that the District's 2024 taxes were 96.04% collected as of February 28, 2025. Following review and discussion, Director Nommensen moved to approve the tax assessor/collector's report and the checks presented for payment. Director Inabnit seconded the motion, which passed unanimously.

#### OPERATOR'S REPORT; HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Jeffery reviewed the operator's report, a copy of which is attached. Discussion ensued regarding water accountability in the District.

Mr. Jeffrey presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification in accordance with the District's Rate Order, prior to the meeting, of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Buell moved to (1) approve the operator's report; and (2) authorize termination of delinquent accounts, in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Nommensen seconded the motion, which passed unanimously.

#### REVIEW CRITICAL LOAD SPREADSHEET AND AUTHORIZE FILING

Mr. Oliver reviewed the Critical Load Spreadsheet for the District's facilities. He stated that the District's bookkeeper, engineer, and operator have reviewed and approved the Critical Load Spreadsheet. Following review and discussion, Director Buell moved to authorize annual filing of the Critical Load Spreadsheet and direct that the Critical Load Spreadsheet be filed appropriately and retained in the District's official records. Director Nommensen seconded the motion, which passed unanimously.

#### REVIEW EMERGENCY PREPAREDNESS PLAN ("EPP")

The Board conducted a review of the EPP. Following discussion, Director Nommensen moved to approve the EPP with necessary updates, subject to receipt of the City of Magnolia's EPP, and authorize filing as appropriate. Director Buell seconded the motion, which passed unanimously.

## DRAINAGE AND DETENTION FACILITY MAINTENANCE MATTERS

Mr. Miskimins reviewed the drainage and detention facility report, a copy of which is attached.

## ENGINEER'S REPORT

Mr. Burgos reviewed the engineer's report, a copy of which is attached.

Mr. Burgos updated the Board on the status of paving work in Glen Oaks, Section 3. He reported Quiddity received and reviewed proposals for the remaining punchlist items. Mr. Burgos stated that Quiddity will provide the proposals to the developer for review later this week.

Mr. Burgos updated the Board on the status of clearing and grubbing work in Glen Oaks, Section 6, stating that the contractor has mobilized.

Mr. Burgos reported on bids received for Glen Oaks, Section 6, water, sanitary sewer, and drainage. He recommended award of the contract to the lowest bidder, Fellers & Clark, LP ("Fellers") for the contract amount of \$2,789,000.00. The Board concurred that, in its judgment, Fellers was a responsible bidder who would be most advantageous to the District and would result in the best and most economical completion of the project.

Mr. Burgos updated the Board on the preparation of bond application no. 5.

Following review and discussion, Director Buell moved to (1) approve the engineering report; and (2) award the contract for Glen Oaks, Section 6, water, sanitary sewer, and drainage to Fellers, in the amount of \$2,789,000.00, subject to receipt of payment and performance bonds, and the certificate(s) of insurance and endorsements, if any, provided by the contractor. Director Nommensen seconded the motion, which passed unanimously.

## CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

The Board did not convene in executive session.

## DISTRICT MEETING SCHEDULE

The Board concurred to hold the next regular meeting on April 22, 2025.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
Secretary, Board of Directors

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