

MINUTES
HARRIS-WALLER COUNTIES MUNICIPAL UTILITY DISTRICT NO. 5

March 25, 2025

The Board of Directors (the "Board") of Harris-Waller Counties Municipal Utility District No. 5 (the "District") met in regular session, open to the public, on the 25th day of March, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board being present:

Richard Jenks	President
Chelsea Taylor	Vice President
Olga M. Strong	Secretary
Wes Simon	Assistant Vice President
Cindy Morrow	Assistant Secretary

and all of the above were present except Director Jenks, thus constituting a quorum.

Also attending the meeting were Ken Farrar of Best Trash, LLC; Stephen Eustis of Robert W. Baird & Co. Incorporated; Patty Rodriguez of Bob Leared Interests; Blair Bozoarth of Quiddity Engineering, LLC ("Quiddity"); Dana Hollingsworth of Municipal District Services, LLC ("MDS"); Jackie Noyola of Myrtle Cruz, Inc. ("Myrtle Cruz"); and Allison Leatherwood and Merry Heyne of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the February 20, 2025, regular meeting. After review and discussion, Director Simon moved to approve the meeting minutes, as presented. Director Taylor seconded the motion, which passed unanimously.

DIRECTOR MATTERS

ACCEPT RESIGNATION OF DIRECTOR JENKS; APPOINT NEW DIRECTOR;
APPROVE SWORN STATEMENT, OFFICIAL BOND, AND OATH OF OFFICE
OF NEW DIRECTOR

Ms. Leatherwood reported that Director Jenks is resigning from the Board. The Board discussed appointing Cailin Loyd, a qualified landowner within the

District, to the Board to fill the vacant position. The Board then considered appointing a new director to the Board.

REORGANIZATION OF BOARD AND EXECUTION OF DISTRICT REGISTRATION FORM

The Board considered reorganization. Ms. Leatherwood stated that a revised District Registration Form must be executed and submitted to the Texas Commission on Environmental Quality ("TCEQ") listing the new Director's term and office.

OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING REQUIREMENTS

Ms. Leatherwood presented and the Board reviewed a memorandum from ABHR regarding the Texas Open Meetings Act ("TOMA") and Texas Public Information Act ("TPIA") requirements, a copy of which is attached. She stated that each elected public official is required to complete a course of training regarding responsibilities of the governmental body and its members under the Texas Open Meetings Act, Chapter 551, Texas Local Government Code. Ms. Leatherwood requested that Director Loyd complete the required TOMA training and forward her certificate of completion to ABHR for the District's records within 90 days. Ms. Leatherwood also discussed the TPIA training and noted that the Texas Legislature has made it explicit that officers and employees of governmental entities are temporary custodians of public information. She encouraged Director Loyd to receive TPIA training as soon as possible and forward her certificate of completion to ABHR for inclusion in the District's permanent records.

CONFLICT OF INTEREST DISCLOSURE REQUIRED UNDER CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE AND LIST OF LOCAL GOVERNMENT OFFICERS FOR THE DISTRICT

The Board reviewed a memorandum regarding conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code and disclosure forms adopted by the Texas Ethics Commission. After discussion, the Board concurred for Director Loyd to review the memorandum and forms and file the appropriate forms for any disclosable conflicts. The Board also concurred to authorize execution of an updated List of Local Government Officers reflecting the new director.

Following discussion, Director Simon moved to (1) accept the resignation of Director Jenks; (2) appoint Cailin Loyd to the Board; (3) accept Director Loyd's Sworn

Statement, Official Bond, and Oath of Office; (4) reorganize the Directors' positions as follows:

Chelsea Taylor	President
Wes Simon	Vice President
Olga M. Strong	Secretary
Cailin Loyd	Assistant Vice President
Cindy Morrow	Assistant Secretary

and (5) authorize execution of the District Registration Form. Director Strong seconded the motion, which passed unanimously.

GARBAGE AND RECYCLING MATTERS, INCLUDING CONSUMER PRICE INDEX ADJUSTMENT

Mr. Farrar presented and reviewed a letter from Best Trash regarding the automatic annual Consumer Price Index ("CPI") price adjustment reflecting a cost increase from \$24.21 to \$25.24. A copy of the annual CPI adjustment letter is attached. Following review and discussion, Director Morrow moved to approve the CPI price adjustment. Director Taylor seconded the motion, which passed unanimously.

SECURITY SERVICES

A copy of the previously disbursed security patrol report is attached.

FINANCIAL AND BOOKKEEPING MATTERS; BUDGET FOR FISCAL YEAR END APRIL 30, 2026

Ms. Noyola presented and reviewed the bookkeeper's report, and the District's bills, budget comparison, and investment report, a copy of which is attached. She also presented and reviewed the budget for fiscal year end April 30, 2026, a copy of which is attached to the bookkeeper's report.

After review and discussion, Director Morrow moved to approve the bookkeeper's report and the checks presented for payment. Director Simon seconded the motion, which passed unanimously. There was no action taken on the draft budget.

RESOLUTION REQUESTING APPRAISAL OF PROPERTY AND CERTIFICATE OF ESTIMATED APPRAISED VALUES

Mr. Eustis reported that he is recommending that the Board request an appraisal of property and certificate of estimated appraised value for the District as of April 1, 2025.

After review and discussion, Director Morrow moved to adopt a Resolution Requesting Appraisal of Property and Certificate of Estimated Appraised Value and direct that the Resolution be filed appropriately and retained in the District's official records. Director Simon seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR MATTERS

Ms. Rodriguez presented and reviewed the tax assessor/collector's report, a copy of which is attached.

After review and discussion, Director Morrow moved to approve the tax assessor/collector's report and payment of the tax bills. Director Taylor seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Ms. Hollingsworth presented and reviewed the operator's report, a copy of which is attached.

Ms. Hollingsworth then presented a list of delinquent customers to the Directors. She discussed the notice requirements, in accordance with the District's Rate Order, and stated that the District will need to defer terminations this month due to the change of meeting date.

Ms. Hollingsworth requested authorization to write off 2 uncollectable accounts totaling \$476.40 and send them to a collection agency.

After review and discussion, Director Morrow moved to (1) approve the operator's report; (2) defer termination of delinquent accounts in accordance with the District's Rate Order due to the change of meeting date; and (3) authorize MDS to write off 2 uncollectable accounts totaling \$476.40 and send them to a collection agency. Director Simon seconded the motion, which passed unanimously.

CONDUCT ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

Ms. Leatherwood reported that the Board is required to review the District's Drought Contingency Plan annually. She also reported that the District operator reviewed the District's Drought Contingency Plan and stated that she is not recommending any changes to it at this time. Ms. Leatherwood added ABHR is also not recommending any changes to the Drought Contingency Plan at this time.

REVIEW EMERGENCY PREPAREDNESS PLAN AND AUTHORIZE FILING OF UPDATES

Mr. Bozoarth discussed the District's Emergency Preparedness Plan (the "EPP") with Quadvest, LP ("Quadvest") and requirements to file any updates with the TCEQ. He reported that Quadvest has submitted the EPP to the TCEQ.

ENGINEERING MATTERS; DEEDS, EASEMENTS, ENCROACHMENT AGREEMENTS, WAIVERS OF SPECIAL APPRAISAL, AND PLAT MATTERS;

Mr. Bozoarth presented and reviewed the engineer's report, a copy of which is attached. He discussed an overview of engineering matters in the District.

Mr. Bozoarth updated the Board on paving facilities for Sunterra Sections 12 and 13. He reported that DL Elliot has responded to the letter requesting repairs and stated that they that they will complete the repairs.

Following review and discussion, Director Morrow moved to approve the engineer's report. Director Taylor seconded the motion, which passed unanimously.

ADOPT RESOLUTION AUTHORIZING APPLICATION TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY FOR USE OF SURPLUS FUNDS

Mr. Bozoarth gave an update on the surplus funds application and reported that the application will be submitted to the TCEQ in April. The Board considered adopting a Resolution Authorizing Application to the TCEQ for Use of Surplus Funds.

Following review and discussion, and based on the engineer's recommendation, Director Morrow moved to adopt the Resolution Authorizing Application to the TCEQ for Use of Surplus Funds, subject to finalization, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Taylor seconded the motion, which passed unanimously.

AUTHORIZE DISTRICT ENGINEER TO PREPARE BOND APPLICATION

There was no discussion on this agenda item.

PARK AND RECREATIONAL FACILITIES MATTERS

There was no discussion on this agenda item.

REPORT ON DEVELOPMENT

There was no discussion on this agenda item.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

(SEAL)



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