

## **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 122**

### **Minutes of Meeting of Board of Directors**

**March 26, 2025**

The Board of Directors ("Board") of Harris County Municipal Utility District No. 122 ("District") met in regular session at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas on March 26, 2025, in accordance with the duly posted notice of public meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Joycelyn Barnes Reese, President  
Ronald F. Bennett, Vice-President  
James H. Ragan, Jr., Secretary  
John Hoxie, Assistant Secretary  
John R. Marshall, Assistant Secretary

all of said persons were present, except for Director Bennett, thus constituting a quorum.

Also present were Yaneth Cooper of Municipal Accounts & Consulting, L.P. ("MAC"); Patty Rodriguez of Bob Leared Interests, Inc. ("BLI"); Randy Davila and Raquel Garcia of Inframark, LLC ("Inframark"); Wesley Lay of Quiddity Engineering LLC ("Quiddity"); and Katie Blasio and Charlotte Griffiths of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before it.

### **PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. There being no comments from the public, the Board continued to the next item of business.

### **APPROVAL OF MINUTES**

The Board considered the review and approval of the minutes of its meeting held on February 26, 2025. After discussion, Director Marshall moved that the minutes of the Board's meeting held February 26, 2025, be approved, as written. Director Ragan seconded said motion, which unanimously carried.

### **TAX ASSESSOR/COLLECTOR'S REPORT**

Ms. Rodriguez presented to and reviewed with the Board the Tax Assessor/Collector's Report for the period ended February 28, 2025, which is attached hereto as **Exhibit A**, including the disbursements presented for payment from the Tax Account. After discussion, Director Marshall moved that the Tax Assessor/Collector's Report be approved and the disbursements identified in said report be approved for payment from the Tax Account. Director Ragan seconded said motion, which unanimously carried.

## **REPORT AND LEGAL ACTION TAKEN BY THE DISTRICT'S DELINQUENT TAX COLLECTIONS ATTORNEY**

Ms. Blasio presented to and reviewed with the Board a Delinquent Tax Report received from Perdue Brandon Fielder Collins & Mott, L.L.P. ("PBFCM"), the District's Delinquent Tax Collections Attorney, dated March 26, 2025, a copy of which is attached hereto as **Exhibit B**. Following discussion, the Board concurred that no action was required of the Board at this time.

## **UNCLAIMED PROPERTY REPORT**

As the next order of business, the Board considered authorizing the District's consultants to research the District's accounts for unclaimed property and authorize MAC and BLI to prepare Unclaimed Property Reports as of March 1, 2025, as and if required by law. After discussion on the matter, Director Reese moved that the District's consultants be authorized to research the District's accounts to determine the necessity of preparing Unclaimed Property Reports, and, if such reports are necessary, that the District's Bookkeeper and Tax Assessor/Collector be authorized to file said report(s) with the State Comptroller prior to July 1, 2025. Director Hoxie seconded said motion, which unanimously carried.

## **BOOKKEEPER'S REPORT**

Ms. Cooper presented to and reviewed with the Board the Bookkeeper's Report dated March 26, 2025, a copy of which attached hereto as **Exhibit C**. Ms. Cooper noted that an additional check, check no. 10275, would be added for payment of the District's insurance premium pending review of proposals from Arthur J. Gallagher & Co. Risk Services ("Gallagher") and McDonald & Wessendorff Insurance ("M&W") later in the meeting. After discussion, Director Marshall moved that the Bookkeeper's Report be approved and that the disbursements listed therein be approved for payment, except for check no. 10263, which was voided, and check no. 10275, to be released pending the selection of an insurance carrier for the District at a later time in the meeting. Director Reese seconded said motion, which unanimously carried.

## **STATUS OF CONTINUING DISCLOSURE REPORT**

Ms. Blasio reported to the Board that the District's annual continuing disclosure report, due February 28, 2025, had been filed by Coats Rose, P.C., the District's continuing Disclosure Counsel, with the appropriate entities on behalf of the District on February 27, 2025 in advance of the February 28, 2025 deadline. In connection therewith, the Board discussed the need for timely filing and responsive communications from Disclosure Counsel. Director Ragan requested SPH communicate the Board's concerns with Disclosure Counsel, and Ms. Blasio said that SPH would do so. Following discussion, Ms. Blasio noted that no further action was required of the Board in connection with same.

## **OPERATIONS AND MAINTENANCE REPORT**

Mr. Davila introduced himself and Ms. Garcia to the Board as the Inframark representatives for the District going forward. He then presented to and reviewed with the Board the Operations and Maintenance Report for the month of February 2025, a copy of which is attached hereto as

**Exhibit D**, and discussed with the Board the various matters contained therein. The Board inquired about the 108% accountability for February, and Mr. Davila confirmed that Inframark is looking into the matter. Director Marshall advised Mr. Davila and Ms. Garcia of continued standing water at 12710 Water Oak, an issue that he reported last month. Mr. Davila said that Inframark would look into the matter prior to the next meeting. Director Ragan expressed concern regarding delinquent accounts with a high number of delinquencies and a low deposit (\$75). In connection therewith, he reminded Inframark of a District policy implemented in connection with same to increase a customer's deposit after the first termination. Following discussion, it was noted that no action was required of the Board at this time in connection with the Operator's Report.

### **AMENDMENT TO THE DISTRICT'S RATE ORDER**

The Board next considered an amendment to the District's Rate Order. Following discussion, the Board deferred consideration of an amendment to the District's Rate Order.

### **ENGINEERING REPORT**

Mr. Lay presented to and reviewed with the Board a written Engineering Report dated March 26, 2025, a copy of which is attached hereto as **Exhibit E**, and discussed with the Board the various matters contained therein. Mr. Lay presented to and reviewed with the Board a scope memo in connection with the sanitary sewer cleaning and televising of the entire District (Sections 1-4), a copy of which is attached to **Exhibit E**. Mr. Lay next presented to and reviewed with the Board a Wastewater Treatment Plant ("WWTP") Siting Study Evaluation (the "Siting Study"), a copy of which is attached to **Exhibit E**. The Board concurred to defer action in connection with the WWTP Siting Study at this time. A lengthy discussion then ensued regarding various matters within the District including updates on the status of communications with Harris County Flood Control District regarding a certain easement and CenterPoint Energy regarding repairs to leaning power poles in the District. Following discussion Director Marshall moved that the President be authorized to execute the scope memo for the sanitary sewer cleaning and televising of all sections, within the District. Director Hoxie seconded the motion, which unanimously carried.

Mr. Lay next provided an update regarding development and advised that City Park is proceeding with Building Five. He advised the Board that Quiddity was setting up a conference call with the City Park developer to discuss plans to address several items, including screening requirements, pond maintenance, and buffer zone easements for future WWTP improvements.

### **CRITICAL LOAD STATUS**

Ms. Blasio advised that Section 13.1396 of the Texas Water Code, as amended, requires the District to update its information identifying the location and description of facilities that have qualified for critical load status and its information regarding emergency contacts (a) annually to each electric utility that provides transmission and distribution service to the District and each retail electric provider that sells power to the District and (b) immediately upon any change in the information to the above entities, as well as to the office of emergency management of Harris County, the Public Utility Commission of Texas, and the division of emergency management of the governor. Mr. Davila advised that Inframark will prepare and submit the annual update and,

if required, any changes to the information to the appropriate entities. After discussion on the matter, Director Ragan moved that Inframark be authorized to make such annual filings on behalf of the District. Director Marshall seconded the motion, which unanimously carried.

### **RENEWAL OF DISTRICT INSURANCE COVERAGES**

The Board next considered renewal of the District's insurance policies. In connection therewith, Ms. Blasio reported that the District's current insurance broker, Gallagher, submitted a revised proposal relative to the renewal of the District's insurance policies and bonds for the term expiring on March 31, 2026. Ms. Blasio then presented to and reviewed with the Board a copy of the revised insurance proposal from Gallagher. Ms. Blasio next presented to and reviewed with the Board an alternate insurance proposal received from M&W, as requested by the Board at the January meeting. Copies of both the revised Gallagher proposal and the M&W proposal are attached hereto as **Exhibit F** and **Exhibit G**, respectively. After a thorough review and discussion regarding said proposals, Director Marshall moved that: (i) Gallagher's revised proposal be accepted, as presented, (ii) the President be authorized to execute same on behalf of the Board and the District, (iii) the District accept the TEC Form 1295 relative to the insurance proposal, (iv) SPH be authorized to acknowledge receipt of the TEC Form 1295, and (v) check no. 10275, payable to Gallagher, be released for payment of the District's insurance policies and bonds for the term expiring March 31, 2026. Director Ragan seconded said motion, which unanimously carried.

### **DEVELOPER'S REPORT**

The Board deferred consideration of the Developer's Report, as no representative of any developer within the District was present at the meeting.

### **REQUESTS FOR UTILITY COMMITMENTS**

Ms. Blasio noted that there had been no requests for utility commitments and, therefore, no action was required of the Board at this time in connection with same.

### **ATTORNEY'S REPORT**

The Board next considered the Attorney's Report. Ms. Blasio advised she had nothing further of a legal nature that was not covered under another agenda item.

### **CLOSED SESSION**

The Board determined it would not be necessary to enter into Closed Session at this time.

### **FUTURE AGENDA ITEMS**


There were no additional matters requested for placement on the agenda for the Board's next meeting that had not already been discussed.

### **ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Reese, seconded by Director Marshall, and unanimously carried, the meeting was adjourned.

(SEAL)



  
Secretary

List of Attachments to  
Harris County Municipal Utility District No. 122  
Minutes of Meeting of March 26, 2025

- Exhibit A Tax Assessor-Collector's Report
- Exhibit B Delinquent Tax Collections Attorney's Report
- Exhibit C Bookkeeper's Report
- Exhibit D Operations and Maintenance Report
- Exhibit E Engineer's Report
- Exhibit F Revised and Accepted Gallagher Insurance Proposal
- Exhibit G M&W Insurance Proposal