# MINUTES OF MEETING OF HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 70, OF HARRIS COUNTY, TEXAS March 27, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 70, of Harris County, Texas (the "District") met in regular session on March 27, 2025, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Stephanie Peters, President Ron Sanches, Vice President Rudolph Lange, Secretary Rachel Knight, Assistant Secretary Ronald Garcia, Assistant Secretary

All of said persons were present, except Directors Garcia and Knight, thus constituting a quorum. Director Knight entered later in the meeting, as noted herein.

Also present at the meeting were: Rachel Broom of Cobb Fendley & Associates, Inc. ("CobbFendley"); Yaneth Cooper of Municipal Accounts & Consulting, L.P. ("MAC"); Ryan Vaughn of Municipal Operations & Consulting, Inc. ("MOC"); Brenda McLaughlin of Bob Leared Interests ("BLI"); Dennis Eby of Eby Engineers Inc. ("Eby Engineers"), District Engineer for Harris County Municipal Utility District No. 144 ("No. 144"); Chuck Brandman of Harris County Municipal Utility District No. 264 ("No. 264"); and Spencer Creed of Schwartz, Page & Harding, L.L.P. ("SPH").

The meeting was called to order and declared open for such business as might regularly come before it.

### JOINT PLANT COMMITTEE (THE "COMMITTEE") MEETING MINUTES

The Joint Sewage Treatment Plant Committee portion of the minutes of the District's February 27, 2025, Board meeting were considered. No revisions were requested to said minutes.

### ENGINEERING REPORT

Ms. Broom presented a written Engineering Report for the Joint Sewage Treatment Plant Committee Meeting ("JSTP Engineering Report"), a copy of which report is attached hereto as **Exhibit A**.

Ms. Broom presented to and reviewed with the Board Invoice No. 32671 in the amount of \$74,600.00 payable to STP Services for work completed on the Lift Station Rehabilitation Project (the "LS Project"). A discussion ensued regarding the estimated allocation of project costs among the participant districts, and Ms. Broom noted the actual allocation will be determined next month based on March connection data. Ms. Broom and Mr. Vaughn next requested Board approval of a

proposal from Ramrod Services for repairs to a certain manhole located directly in front of the Lift Station, in the amount of \$8,600.00. Ms. Broom noted that the manhole repair costs will be shared by the District and No. 144 only, as No. 264 does not tie into that sanitary sewer line. After discussion, Director Lange moved to approve Invoice No. 32671 as presented and accept the proposal from Ramrod Services as discussed. Director Peters seconded the motion, which unanimously carried. A copy of the STP Invoice is attached to the JSTP Engineering Report.

### **OPERATIONS REPORT**

Mr. Vaughn presented and reviewed the Joint Plant Operations Report for the month of January 2025, a copy of which report is attached hereto as **Exhibit B** and discussed same with the Board.

Mr. Eby noted certain lift station related charges that needed to be moved from the main invoice to the lift station matter invoice, which has different cost sharing ratios. Mr. Vaughn noted that the changes will be made.

## BOOKKEEPER'S REPORT

Ms. Cooper presented to and reviewed with the Board the Joint Plant Bookkeeper's Report for March 27, 2025, a copy of which report is attached hereto as **Exhibit C**, including the disbursements listed therein. After discussion, it was moved by Director Sanches that the Joint Plant Bookkeeper's Report be approved and that the disbursements identified in the report be authorized for payment. Director Peters seconded said motion, which unanimously carried.

## JOINT SEWAGE TREATMENT PLANT ATTORNEY REPORT

The Committee next considered the Attorney's Report. In connection therewith, Mr. Creed advised the Committee that he had nothing additional to discuss with the Committee of a legal nature which was not covered under specific agenda items.

Mr. Brandman and Mr. Eby exited the meeting at this time.

## **DISTRICT MEETING**

The President then called the District Board meeting to order and declared it open for such business as might regularly come before it.

## COMMENTS FROM THE PUBLIC

The Board deferred consideration of comments from the public, as no comments were offered.

## MINUTES

The Board considered approving the minutes of the District's February 27, 2025, Board meeting. After discussion, Director Lange moved that the February 27, 2025, Board meeting minutes be approved as written. Director Sanches seconded said motion, which unanimously carried.

### HARRIS COUNTY SHERIFF'S OFFICE ("HCSO") SECURITY ACTIVITY REPORT

Mr. Creed presented the Deputy Cost Sharing Breakdown (the "Report") between the District and Langham Creek, dated March 6, 2025, as prepared by Quiddity, a copy of which report is attached hereto as **Exhibit D**, and discussed same with the Board. After discussion, the Board concurred with the report as presented.

## BOOKKEEPER'S REPORT

Ms. Cooper presented to and reviewed with the Board the Bookkeeper's Report dated March 27, 2025, a copy of which report is attached hereto as **Exhibit E**, including the disbursements listed therein. She then presented additional check number 154440 in the amount of \$2,850.00 payable to McCall Parkhurst & Horton, LLP ("McCall") for the preparation and filing of the District's Annual Continuing Disclosure Report with the Municipal Securities Rulemaking Board (the "MSRB") via its Electronic Municipal Market Access ("EMMA") database. After discussion, it was moved by Director Peters that the report be approved and that the disbursements identified in the report be authorized for payment, including check number 154440. Director Sanches seconded said motion, which unanimously carried. Ms. Cooper informed the Board that check number 154440 will be reflected in the May Bookkeeper's Report.

## TAX ASSESSOR/COLLECTOR'S REPORT

Ms. McLaughlin presented and reviewed the Tax Assessor/Collector's Report for February 28, 2025, including the disbursements presented for payment as listed therein, a copy of which report is attached hereto as **Exhibit F**. After discussion, Director Lange moved that said report be approved and that the disbursements identified in the report be approved for payment from the tax account. Director Sanches seconded said motion, which unanimously carried.

Director Knight entered the meeting during the discussion of the Tax Assessor-Collector Report.

## DELINQUENT TAX COLLECTIONS ATTORNEY'S REPORT

Mr. Creed advised the Board that the District did not receive a Delinquent Tax Report from Perdue, Brandon, Fielder, Collins & Mott, LLP, the District's delinquent tax collections attorneys, for the month of March.

## **OPERATIONS REPORT**

Mr. Vaughn presented and reviewed the Operations Report for the month of February 2025, a copy of which report is attached hereto as **Exhibit G** and discussed same with the Board.

Mr. Vaughn next presented to and reviewed with the Board the list of delinquent utility accounts for the prior month. He requested authorization to transfer two (2) accounts to the uncollectable roll in the amount of \$300.39, since all collection efforts to date had been unsuccessful. After discussion on the matter, Director Peters moved that MOC be authorized to move the two (2) delinquent accounts to the uncollectible roll in the amount of \$300.39, as more fully set forth in the attached Operations and Maintenance Report, and as recommended by the District's Operator. Director Sanches seconded said motion, which unanimously carried.

Mr. Vaughn then presented a Cut-Off List and requested approval to terminate water service to one (1) delinquent utility account in the amount of \$385.19 due their payment check being returned. After discussion on the matter, Director Peters moved that MOC be authorized to terminate water service to delinquent accounts in accordance with the Rate Order, including the one (1) delinquent account involving a returned payment. Director Sanches seconded said motion, which unanimously carried. A copy of the Cut-Off List is attached to the Operations Report.

## ENGINEERING REPORT

Ms. Broom presented to and reviewed with the Board a written Engineering Report for the District, a copy of which report is attached hereto as **Exhibit H**.

Ms. Broom next requested payment of Pay Estimate No. 5 in the amount of \$383,860.80 payable to SKE Construction, LLC ("SKE") for work completed on the Waterline Replacement Project. After discussion, Director Peters moved to approve Pay Estimate No. 5 in the amount of \$383,860.80 payable to SKE. Director Sanches seconded said motion, which unanimously carried. A copy of the pay estimate is attached to the Engineering Report.

Ms. Broom noted that the proposals for engineering services associated with the Fire Hydrant Replacement Project (for replacement of District fire hydrants less than twenty years old) and the Smart Meter Installation Project (collectively, the "Proposals") will be presented to the Board for consideration at the May Board meeting.

# SMART METER INSTALLATION AND ADOPTION OF RESOLUTION AUTHORIZING USE OF SURPLUS CONSTRUCTION FUNDS AND INTEREST EARNED ON CONSTRUCTION FUNDS

The Board next deferred the consideration of the Smart Meter Installation and adoption of a Resolution Authorizing Use Of Surplus Construction Funds and Interest Earned on Construction Funds until the next Board meeting.

## DRAINAGE FACILITY MAINTENANCE REPORT

Mr. Creed presented to and reviewed with the Board a Maintenance Report prepared by Double Oak Erosion dated March 24, 2025, a copy of which report is attached hereto as **Exhibit J**.

### UTILITY COMMITMENTS AND SERVICE REQUESTS

Ms. Bloom reported that the New Life Church (the "Church") has requested that the current payment plan, approved by the Board at its February 2025 Board meeting, be revised to waive certain costs and to allow a larger portion of costs to be paid over time, a copy of the Church's email requesting a revised payment plan is attached to the Engineer's Report. A discussion then ensued regarding the Church's request to modify the amount to be paid to the District and the payment schedule. After discussion, Director Peters moved to authorize CobbFendley to decline any changes to the approved payment plan and contact the Church to explain the basis for, and need to re-coupe, the District's calculated costs, and (ii) to implement a maintenance fee of approximately \$175/esfc to be added to the Church's monthly water bill. Director Sanches seconded the motion, which unanimously carried.

## GFL ENVIRONMENTAL STATUS REPORT

Mr. Creed presented to and reviewed with the Board GFL Environmental's report for the month of January 20p25, and call log. Copies of such report and call log being attached hereto as **Exhibit I**.

## DRAINAGE FACILITY MAINTENANCE REPORT

Mr. Creed next presented to and reviewed with the Board the Storm Water Quality Feature Inspection Reports for permit numbers 8-0002048-3 and 8-0001283-3 prepared by Double Oak Erosion, dated March 24, 2025, a copy of which report is attached hereto as **Exhibit J**.

### DISTRICT WEBSITE

Mr. Creed presented to and reviewed with the Board the February 2025 Analytics Report prepared by Off Cinco, the District's website provider. A copy of the report is attached hereto as **Exhibit K**.

### **EXECUTIVE SESSION**

The Board determined it would not be necessary to enter into Closed Session pursuant to Texas Government Code Sections 551.071 and/or 551.076.

### COMMUNICATIONS WITH HOMEOWNER'S ASSOCIATIONS ("HOA")

Director Lange reported that he had nothing new to report at this time.

### ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Mr. Creed reported the receipt of email correspondence from McCall providing the confirmation of filing the District's Annual Continuing Disclosure Report on March 18, 2025, with the MSRB via the EMMA database. A copy of the filing confirmation is attached hereto as **Exhibit L**.

#### FUTURE AGENDA MATTERS

The Board then considered items for placement on a future agenda. No specific agenda items, other than routine and ongoing matters and matters noted earlier in the meeting were requested.

#### **ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Sanches, seconded by Director Lange and unanimously carried, the meeting was adjourned.



Assistant Secretary

## LIST OF ATTACHMENTS TO MINUTES

Exhibit A	Engineering Report - Joint Wastewat	er Treatment Plant
	Committee	

- Exhibit B Joint Plant Operations Report
- Exhibit C Joint Plant Bookkeeper's Report
- Exhibit D Deputy Cost Sharing Breakdown
- Exhibit E Bookkeeper's Report
- Exhibit F Tax Assessor/Collector's Report
- Exhibit G Operations Report
- Exhibit H Engineering Report
- Exhibit J Double Oak Erosion Maintenance and Inspection Report
- Exhibit I GFL Environmental Report and Call Log
- Exhibit K Off Cinco Analytics Report
- Exhibit L EMMA Confirmation for filing of Annual Continuing Disclosure Report