

MINUTES
HARRIS-WALLER COUNTIES MUNICIPAL UTILITY DISTRICT NO. 5

May 15, 2025

The Board of Directors (the "Board") of Harris-Waller Counties Municipal Utility District No. 5 (the "District") met in regular session, open to the public, on the 15th day of May, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board being present:

Chelsea Taylor	President
Wes Simon	Vice President
Olga M. Strong	Secretary
Cailin Loyd	Assistant Vice President
Hannah Gay	Assistant Secretary

and all of the above were present except Director Strong, thus constituting a quorum.

Also attending the meeting were Alex Stachow of McGrath & Co., PLLC ("McGrath"); David Wood of Robert W. Baird & Co. Incorporated; Patty Rodriguez of Bob Leared Interests; Janet Baccus and Pauline Barrozo of Quiddity Engineering, LLC ("Quiddity"); Dana Hollingsworth of Municipal District Services, LLC ("MDS"); Tracey Scott of Myrtle Cruz, Inc. ("Myrtle Cruz"); and Jessica Holoubek and Merry Heyne of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the April 17, 2025, regular meeting. After review and discussion, Director Taylor moved to approve the meeting minutes, as presented. Director Simon seconded the motion, which passed unanimously.

SECURITY SERVICES

The Board reviewed the security patrol report, a copy of which is attached.

Ms. Holoubek reported that the District is looking into hiring the Waller County Sheriff's office or Constable's office to add additional security patrol in Sunterra.

DEVELOPER REIMBURSEMENT REPORT; DISBURSEMENT OF SURPLUS FUNDS

Mr. Stachow presented and reviewed a developer reimbursement report for reimbursable amounts due to District developers for surplus funds from the District's Series 2024, Unlimited Tax Park Bonds. After review and discussion, Director Gay moved to (1) approve the developer reimbursement report, subject to review and finalization; and (2) authorize disbursement of the bond proceeds as provided in the developer reimbursement report. Director Taylor seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Scott presented and reviewed the bookkeeper's report, and the District's bills, budget comparison, and investment report, a copy of which is attached.

After review and discussion, Director Taylor moved to approve the bookkeeper's report and the checks presented for payment. Director Gay seconded the motion, which passed unanimously.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

The Board discussed fees of office and expenses in connection with the Association of Water Board Directors ("AWBD") summer conference.

After review and discussion, Director Gay moved to authorize directors attending the AWBD summer conference to receive up to four per diems, three hotel nights, and reimbursement of reasonable meals during the conference, all in accordance with the Travel Reimbursement Guidelines. Director Simon seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR MATTERS

Ms. Rodriguez presented and reviewed the tax assessor/collector's report, a copy of which is attached.

After review and discussion, Director Simon moved to approve the tax assessor/collector's report and payment of the tax bills. Director Taylor seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE; CONSUMER CONFIDENCE REPORT

Ms. Hollingsworth presented and reviewed the operator's report, a copy of which is attached.

Ms. Hollingsworth reported that the District's drinking water is regulated by the Texas Commission on Environmental Quality ("TCEQ") to ensure the water is meeting all of the requirements as stated in the Federal Drinking Water Standards, which also requires the District to publish a Consumer Confidence Report ("CCR") to residents in the District regarding the status of the drinking water.

Ms. Hollingsworth then presented a list of delinquent customers to the Directors and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Ms. Hollingsworth requested authorization to write off one uncollectible account totaling \$53.60 and send it to the collection agency.

After review and discussion, Director Taylor moved to (1) approve the operator's report; (2) approve the CCR, subject to final review, and authorize the operator to deliver the CCR and file the certificate of delivery with the TCEQ; (3) authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records; and (4) authorize MDS to write off one uncollectable account totaling \$53.60 and send it to a collection agency. Director Gay seconded the motion, which passed unanimously.

ENGINEERING MATTERS; DEEDS, EASEMENTS, ENCROACHMENT AGREEMENTS, WAIVERS OF SPECIAL APPRAISAL, AND PLAT MATTERS

Mr. Bozoarth presented and reviewed the engineer's report, a copy of which is attached. He discussed an overview of engineering matters in the District.

Mr. Bozoarth updated the Board on paving facilities for Sunterra Section 18. He presented and reviewed a proposal from Geotech Engineering and Testing in the amount of \$2,964.00 for materials testing.

Mr. Bozoarth updated the Board on paving facilities for Sunterra Section 19. He presented and reviewed a proposal from Geotech Engineering and Testing in the amount of \$2,964.00 for materials testing.

Following review and discussion, Director Taylor moved to (1) approve the engineer's report; and (2) approve the proposals, as submitted. Director Gay seconded the motion, which passed unanimously.

PARK AND RECREATIONAL FACILITIES MATTERS

There was no discussion on this agenda item.

REPORT ON DEVELOPMENT

There was no discussion on this agenda item.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.


Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Security patrol report	1
Bookkeeper's report.....	2
Tax assessor/ collector's report	2
Operator's report.....	3
Engineer's report.....	3