

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 166
Minutes of Meeting of Board of Directors
May 16, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 166 (the "District") met in regular session, open to the public on May 16, 2025, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Richard Love, President
Nano Cox, Vice President
Bill Grzanka, Secretary
Lisa Mendel, Assistant Secretary
Thomas C. Knickerbocker, Assistant Secretary

all of whom were present at the meeting with the exception of Directors Love and Mendel, thus constituting a quorum.

Also attending the meeting were Mirna Bonilla-Odums and Raquel Garcia of Inframark, LLC ("Inframark"); Odett Newman of Bob Leared Interests, Inc. ("BLI"); Putri Tesalonika of Municipal Accounts & Consulting, L.P. ("MA&C"); Glenn Woodson of Storm Maintenance and Monitoring, Inc. ("SMM"); Jacob Bullard of IDS Engineering Group ("IDS"); Barbara Nussa of Republic Services, Inc. ("Republic"); Leticia ("Goldie") Golden, resident of the District; and Eric Lai and Kris Eddlemon of Schwartz, Page & Harding, L.L.P. ("SPH").

The Vice President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There were no comments from the public at this time.

MINUTES

The Board considered the minutes of its meeting held on April 18, 2025. After discussion, Director Grzanka moved that the minutes of the April 18, 2025, Board meeting be approved, as written. Director Cox seconded the motion, which unanimously carried.

RESIGNATION OF DIRECTOR LOVE

Mr. Lai noted that he spoke to Director Love on May 12, 2025, and reported that Director Love wished to resign from the Board due to concerns for his health. Mr. Lai stated that he would attempt to obtain Director Love's formal written resignation for the Board's review at its next meeting, but noted that it might be difficult to secure written correspondence given Director Love's

circumstances. The Board deferred acceptance of the resignation of Director Love from the Board of Directors until the next meeting.

DISCUSSION REGARDING APPOINTMENT OF A DIRECTOR

Ms. Golden introduced herself to the Board at this time and expressed her interest in serving on the Board. The Board deferred appointment of a director until a future meeting.

TAX ASSESSOR-COLLECTOR REPORT

Ms. Newman presented to and reviewed with the Board the tax assessor-collector report for the month of April 2025, including the disbursements presented therein for payment from the District's tax account. A copy of the report is attached hereto as **Exhibit A**. She advised that a resident has requested a twelve (12) month payment plan for payment of delinquent taxes for the tax year 2024. After discussion, Director Grzanka moved that the tax assessor-collector report be approved and that the disbursements identified in the report be authorized for payment from the District's tax account, and that BLI be authorized to provide the resident with an eight (8) month payment plan, as discussed. Director Knickerbocker seconded said motion, which unanimously carried.

DELINQUENT TAX COLLECTIONS ATTORNEYS' REPORT

The Board deferred review of the delinquent tax collections attorneys' report after noting that said report is presented on a quarterly basis, and that no report had been prepared for this Board meeting.

BOOKKEEPER'S REPORT

Ms. Tesalonika then presented to and reviewed with the Board the Bookkeeper's Report, dated May 16, 2025, including the disbursements presented for payment. A copy of the report is attached hereto as **Exhibit B**. Following discussion, it was moved by Director Grzanka that the Bookkeeper's Report be approved, and that the disbursements identified in the report be approved for payment with the exception of check no. 7865, which was voided. Director Knickerbocker seconded the motion, which unanimously carried.

UNCLAIMED PROPERTY REPORTS

The Board next considered the approval of Unclaimed Property Reports as of March 1, 2025, copies of which are included with **Exhibit B**, and authorization for MA&C and/or BLI to file the Reports with the State Comptroller prior to July 1, 2025. After discussion on the matter, Director Grzanka moved that MA&C and/or BLI be authorized to file their associated Reports with the State Comptroller prior to July 1, 2025. Director Cox seconded said motion, which unanimously carried.

ENGINEERING REPORT

Mr. Bullard next presented to and reviewed with the Board the Engineering Report dated May 16, 2025, prepared by IDS relative to the status of various projects within the District, a copy of which report is attached hereto as **Exhibit C**. The Board reviewed proposals provided by SMM and JohnSon Fence and Masonry LLC for the installation of a wooden fence at the Wastewater Treatment Plant, copies of which are included as part of **Exhibit C**. A discussion ensued regarding the proposed installation of a sliding gate to access the facility. Following discussion, Director Knickerbocker moved that the Board (i) approve the proposal provided by SMM and (ii) authorize SPH to accept and acknowledge the associated Texas Ethics Commission 1295 Form. Director Cox seconded the motion, which unanimously carried. Mr. Woodson advised that he will provide a proposal for the installation of a sliding gate at the June meeting.

Mr. Bullard next advised that inspections of Water Plant No. 1 and Water Plants No. 2 are complete and that there are no major issues to report.

UTILITY COMMITMENT(S)

Mr. Lai next reported that the District has not received any new requests for utility commitments.

DETENTION AND DRAINAGE FACILITIES REPORT

Mr. Woodson presented to and reviewed with the Board a Detention Pond Report dated May 13, 2025, a copy of which is attached hereto as **Exhibit D**. No action was taken by the Board at this time.

OPERATIONS AND MAINTENANCE REPORT

Ms. Bonilla-Odums presented to and reviewed with the Board the Operations and Maintenance Report dated May 16, 2025, for the month of April 2025, a copy of which is attached hereto as **Exhibit E**. She requested that Inframark be authorized to transfer five (5) delinquent accounts listed on the Operations and Maintenance Report totaling \$2,117.22 to Collections Unlimited for collection and to write off one (1) delinquent account as uncollectible, totaling \$18.81. After discussion on the matter, Director Grzanka moved that the Board authorize Inframark to transfer said accounts as listed on Inframark's report to Collections Unlimited for collection, and to deem said account as uncollectible. Director Knickerbocker seconded the motion, which unanimously carried.

As the next order of business, the Board considered the approval of the form of Consumer Confidence Report ("CCR") and authorizing the timely distribution of same to customers of the District. After discussion on the matter, Director Grzanka moved that such CCR be approved by the Board, subject to the review and approval of same by SPH, and that Inframark be authorized to distribute same to the District's consumers prior to the July 1, 2025, deadline. Director Knickerbocker seconded said motion, which carried unanimously.

Ms. Bonilla-Odums then requested authorization from the Board for Inframark to test the commercial meters located within the District. Following discussion, Director Grzanka moved that Inframark be authorized to test the commercial meters, as discussed. Director Knickerbocker seconded the motion, which unanimously carried.

REPORT BY REPUBLIC SERVICES, INC.

Ms. Nussa presented a verbal report to the Board in connection with services provided to the District by Republic. No action was taken by the Board at this time.

DEVELOPERS' REPORT(S)

The Board noted that no representatives of any District developers were in attendance at the meeting.

ATTORNEY'S REPORT

The Board next considered the attorney's report. Mr. Lai advised that he had nothing to report regarding legal matters other than those items which were previously addressed in the meeting.

EXECUTIVE SESSION

The Board determined it would not be necessary to enter into Closed Session pursuant to Texas Government Code, Section 551.071.

FUTURE AGENDA ITEMS

The Board next considered items for placement on future agendas. No specific agenda items, other than routine and ongoing matters, were requested.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Grzanka, seconded by Director Cox and unanimously carried, the meeting was adjourned.




Secretary

LIST OF EXHIBITS TO MINUTES

Exhibit A	Tax Assessor Collector's Report
Exhibit B	Bookkeeper's Report
Exhibit C	Engineer's Report
Exhibit D	Storm Maintenance and Monitoring Report
Exhibit E	Operations and Maintenance Report