

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

June 26, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 26<sup>th</sup> day of June, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jennifer Taylor	President
Kevin Gilligan	Vice President
Kelli Odum	Secretary
Ryan Schilhab	Assistant Secretary
Danielle Gonzalez	Asst. Vice President/ Asst. Secretary

and all of the above were present except Director Taylor, thus constituting a quorum.

Also present at the meeting were Josh Rambo of McCall Gibson Swedlund Barfoot PLLC; Lynn Kurtz of Myrtle Cruz, Inc.; Brenda McLaughlin of Bob Leared Interests; Justin Ubernosky of Inframark Water & Infrastructure Services ("Inframark"); Kenrick Piercy of EHRA Engineering; and Allison Leatherwood and Veronica Seguin of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the May 22, 2025, regular meeting. After review and discussion, Director Gonzalez moved to approve the minutes of the May 22, 2025, regular meeting, as submitted. Director Odum seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached, and stated that 99.099% of the District's 2024 taxes had been collected as of May 31, 2025.

Ms. McLaughlin noted the District's preliminary value for 2025 is approximately \$216,000,000, prior to protest and the inclusion of the Asher multi-family parcel.

Following review and discussion, Director Gilligan moved to approve the tax assessor/collector's report, and the checks presented for payment. Director Gonzalez seconded the motion, which passed unanimously.

#### APPROVE AUDIT FOR FISCAL YEAR END MARCH 31, 2025

Mr. Rambo presented the draft District audit for the fiscal year ending March 31, 2025. Following review and discussion, Director Gilligan moved to approve the audit for fiscal year ending March 31, 2025, subject to final review. Director Odum seconded the motion, which passed unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS INCLUDING AMENDED BUDGET FOR FISCAL YEAR END MARCH 31, 2026

Ms. Kurtz reviewed the bookkeeper's report, a copy of which is attached, including the bills submitted for the Board's review.

Ms. Kurtz also presented additional check no. 2471 in the amount of \$1,489.86 to Director Gonzalez for Association of Water Board Directors ("AWBD") summer conference reimbursement.

Ms. Kurtz reviewed an amended District budget for the fiscal year ending March 31, 2026, a copy of which is included in the bookkeeper's report. Discussion ensued regarding the budget.

Following review and discussion, Director Gilligan moved to approve the bookkeeper's report, and the checks presented for payment, including additional check no. 2471; and approve the District's amended budget, as presented. Director Schillhab seconded the motion, which passed unanimously.

#### SECURITY MATTERS, INCLUDING DISCUSS RENEWAL OF SECURITY CONTRACT AND AMEND COST SHARING AGREEMENT FOR LAW ENFORCEMENT SERVICES

Ms. Leatherwood reported that the Towne Lake/MUD Security Committee is discussing the renewal of the law enforcement contract with Harris County Sheriff's Office ("HCSO") and has requested to increase the total number of Towne Lake deputies from 6 to 7. The Board discussed increasing its contribution from 50% to 100% of the total cost for a deputy.

The Board then reviewed a First Amendment to Cost Sharing Agreement for Law Enforcement Services ("First Amendment") among the District, HC 500, Harris County Municipal Utility District No. 501 ("HC 501"), Harris County Municipal Utility District No. 502, and the Towne Lake Community Association, Inc. Ms. Leatherwood

reminded the Board that ABHR also represents HC 500 and HC 501 and reviewed a legal conflicts waiver with respect to the preparation of the First Amendment.

Following discussion, Director Odum moved to (1) approve the First Amendment, subject to finalization, and direct that the First Amendment be filed appropriately and retained in the District's official records; and (2) approve the legal conflicts waiver, and direct that the waiver be filed appropriately and retained in the District's official records. Director Gilligan seconded the motion, which passed unanimously.

#### AWBD SUMMER CONFERENCE, REIMBURSEMENT OF ELIGIBLE EXPENSES, AND ATTENDANCE AT WINTER CONFERENCE

The Board discussed the AWBD summer conference and considered authorizing attendance at the winter conference. After discussion, Director Gilligan moved to approve reimbursement of all eligible expenses for Directors who attended the summer conference, which the District's bookkeeper confirmed are in compliance with the District's Travel Reimbursement Guidelines, and to authorize attendance of any interested Directors at the winter conference. Director Odum seconded the motion, which carried unanimously.

#### AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

The Board considered authorizing the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, LLP ("Perdue Brandon"), to proceed with the collection of the 2024 delinquent tax accounts as of July 1, 2025. After discussion, Director Odum moved to authorize Perdue Brandon to proceed with the collection of the 2024 delinquent taxes. Director Gonzalez seconded the motion, which passed unanimously.

#### OPERATION OF DISTRICT FACILITIES

Mr. Ubersosky reviewed the operator's report, a copy of which is attached.

#### HEARING ON TERMINATION OF WATER AND SEWER SERVICE

Mr. Ubersosky submitted a list of delinquent accounts to the Board for termination of utility service. He stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. Mr. Ubersosky noted that the accounts listed have neither attended the Board meeting nor contacted Inframark's office or the District to contest or explain the charges.

Following review and discussion, Director Gonzalez moved to (1) approve the operator's report; and (2) authorize Inframark to proceed with termination of utility service to the delinquent accounts pursuant to the provisions of the District's Rate Order. Director Odum seconded the motion, which passed unanimously.

#### ENGINEERING MATTERS

Mr. Piercy reviewed the engineer's report, a copy of which is attached.

#### AGREEMENTS AND CONSTRUCTION CONTRACTS

There was no discussion on this agenda item.

#### REPORT ON UPRR/HIGHWAY 290 PROJECT

There was no discussion on this agenda item.

#### DEEDS AND EASEMENTS

Ms. Leatherwood reviewed an abandonment of two storm sewer easements owned by the District in connection with HC 500's, as Master District, UPRR/Highway 290 project. Following review and discussion, Director Gilligan moved to approve the abandonment and direct that the abandonment be filed appropriately and retained in the District's official records. Director Gonzalez seconded the motion, which passed unanimously.

#### HC 500 MASTER DISTRICT MATTERS

Ms. Leatherwood updated the Board on the status of HC 500, as Master District, projects as detailed in the engineering report.

#### AUTHORIZE EXECUTION OF GENERAL CERTIFICATE IN CONNECTION WITH MASTER DISTRICT'S BOND SALE

The Board considered authorizing execution of the General Certificate in connection with the Master District's Series 2025A Contract Revenue Bonds (Road Facilities).

#### AUTHORIZE EXECUTION OF RESOLUTION TO COMPLY WITH THE SECURITIES AND EXCHANGE COMMISSION RULE 15C2-12 IN CONNECTION WITH MASTER DISTRICT'S BOND SALE

The Board considered authorizing execution of a Resolution to Comply with the Securities and Exchange Commission Rule 15c2-12, whereby the District

agrees to provide current financial information on an annual basis.

Following review and discussion, Director Gilligan moved to authorize execution of the General Certificate in connection with the Master District's Series 2025A Contract Revenue Bonds (Road Facilities); and authorize execution of the Resolution to Comply with the Securities and Exchange Commission Rule 15c2-12 in connection with the Master District's Series 2025A Contract Revenue Bonds (Road Facilities). Director Odum seconded the motion, which passed unanimously.

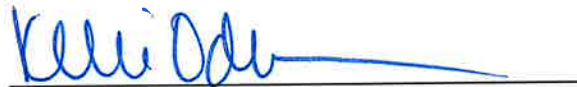
#### REPORT ON DEVELOPMENT

There was no discussion on this matter.

#### MEETING SCHEDULE

The Board concurred to hold its next regular Board meeting on Thursday, July 24, 2025, at 2:00 p.m. at the offices of ABHR.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

(SEAL)



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