

MINUTES  
GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 68

June 17, 2025

The Board of Directors (the "Board") of Galveston County Municipal Utility District No. 68 (the "District") met in regular session, open to the public, on the 17<sup>th</sup> day of June, 2025, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Suzanne Ross	President
Randy Trncak	Vice President
Cory Burton	Secretary
Joanne Lannin	Assistant Secretary
Vacant	Assistant Vice President

and all of the above were present except Director Ross, thus constituting a quorum.

Also attending the meeting were Breanne Geaslin of KB Home; Renee Butler of McLennan & Associates, L.P.; Odett Newman of Bob Leared Interests; Jason Robinett of Pape-Dawson Engineers, Inc.; Scott Gray of Champions Hydro-Lawn, Inc.; Anthea Moran of Masterson Advisors LLC; and Adisa Harrington and Hope Palmer of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board opened the meeting for comments from the public. There being no members of the public wishing to make comments, the Board closed the public comments portion of the meeting.

APPROVE MINUTES

The Board considered approving the minutes of the May 28, 2025, regular meeting. After review and discussion, Director Trncak moved to approve the minutes as submitted. Director Lannin seconded the motion, which passed unanimously.

DISCUSS ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE, APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE ATTENDANCE AT WINTER CONFERENCE

The Board discussed the AWBD summer conference and considered authorizing attendance at the winter conference. After discussion, Director Lannin moved to approve reimbursement of all eligible expenses for Directors who attended the summer conference, which the District's bookkeeper confirmed are in compliance with the

District's Travel Reimbursement Guidelines, and to authorize attendance of any interested Directors at the winter conference. Director Burton seconded the motion, which passed unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS

Ms. Butler reviewed the bookkeeper's report and investment report, copies of which are attached. Following review and discussion, Director Burton moved to approve the bookkeeper's report and investment report and authorize payment of the District's bills. Director Lannin seconded the motion, which passed unanimously.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Newman presented and reviewed the tax assessor/collector's report for May, including the bills presented for payment and the delinquent tax roll. A copy of the tax report is attached.

The Board considered adopting a Resolution Requesting Appraisal of Property and Certificate of Estimated Appraised Value ("Resolution"), requesting that the Galveston Central Appraisal District provide the total appraised value of taxable property within the District as of June 15, 2025, and authorize the tax assessor/collector to order certificates of assessed value.

After review and discussion, Director Trncak moved to (1) approve the tax assessor/collector's report and payment of the tax bills; and (2) adopt the Resolution, authorize the tax assessor/collector to order certificates of assessed value, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Burton seconded the motion, which passed unanimously.

#### AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

The Board considered authorizing the District's delinquent tax attorney, Perdue, Brandon, Fielder, and Collins & Mott, LLP ("Perdue"), to proceed with the collection of the 2024 delinquent tax accounts as of July 1, 2025. After discussion, Director Burton moved to authorize Perdue to proceed with the collection of delinquent taxes. Director Lannin seconded the motion, which passed unanimously.

#### PLAN OF FINANCING

Ms. Moran updated the Board on the status of bond application no. 7 and discussed the bond sale schedule.

## DETENTION POND AND OUTFALL CHANNEL FACILITIES REPORT

Mr. Gray presented and reviewed the detention and drainage facilities report, a copy of which is attached.

Mr. Gray reviewed a proposal in the amount of \$6,210.00 to install a back slope swale at the southwest corner of the Sunset Grove detention pond to help drain an area holding water. In response to a Board inquiry, Mr. Robinett stated this issue was brought to the District's attention by a City of LaMarque inspector.

Mr. Gray discussed debris being disposed of on District property allegedly by an adjacent property owner. The Board requested that Champions remove the debris and bill the District.

Following review and discussion, Director Lannin moved to approve the proposal in the amount of \$6,210.00. Director Burton seconded the motion. Director Trncak abstained from voting, and the motion failed.

## MS4 STORM WATER MANAGEMENT MATTERS

There was no discussion on this agenda item.

## ENGINEERING MATTERS

Mr. Robinett presented and reviewed a report on engineering matters, a copy of which is attached, and updated the Board on ongoing engineering projects as noted in the report.

Mr. Robinett reviewed and recommended approval of Change Order No. 4 to the contract with R Construction Civil, LLC ("R Construction") for the mass excavation and grading and clearing and grubbing for Trails at Woodhaven Lakes, Section 2 to decrease the contract in the amount of \$59,621.00 to adjust bid quantities to finalized quantities. The Board determined that Change Order No. 4 is beneficial to the District.

Mr. Robinett reviewed and recommended approval of Change Order No. 2 to the contract with R Construction for the construction of the water, sewer, drainage and paving facilities to serve Trails at Woodhaven Lakes, Section 2 to decrease the contract in the amount of \$67,659.13 to adjust bid quantities to finalized quantities. The Board determined that Change Order No. 2 is beneficial to the District.

Mr. Robinett stated bond application no. 7 was submitted to the Texas Commission on Environmental Quality and was declared administratively complete on June 3, 2025.

Following review and discussion, and based upon the Board's finding that the Change Orders are beneficial to the District and the engineer's recommendation, Director Lannin moved to (1) approve the engineer's report; (2) approve Change Order No. 4 in the amount of \$59,621.00 as a decrease to the contract with R Construction for the mass excavation and grading and clearing and grubbing for Trails at Woodhaven Lakes, Section 2; and (3) approve Change Order No. 2 in the amount of \$67,659.13 as a decrease to the contract with R Construction for the construction of the water, sewer, drainage and paving facilities to serve Trails at Woodhaven Lakes, Section 2. Director Burton seconded the motion, which passed unanimously.

#### DEEDS, EASEMENTS, PLATS, CONSENTS TO ENCROACHMENT, REQUESTS FOR SERVICE OR UTILITY COMMITMENT LETTERS

The Board considered approving a proposal for services from Berg Oliver Associates, Inc. ("Berg Oliver") in the amount of \$2,900.00 for a Phase I Environmental Site Assessment for Reserve D of Trails at Woodhaven Lakes, Section Two. Following discussion, Director Burton moved to approve the proposal from Berg Oliver and direct that the proposal be filed appropriately and retained in the District's official records. Director Lannin seconded the motion, which passed unanimously.

#### REPORT REGARDING DEVELOPMENT

Ms. Harrington reviewed Amended and Restated Financing and Reimbursement Agreements for Water, Sewer, and Drainage Facilities with M/I Homes of Houston, LLC ("M/I Homes"), Trails at Woodhaven Lakes, Ltd., and KB Home Lone Star, Inc. (the "Agreements"). Following review and discussion, Director Burton moved to approve the Agreements and direct that the Agreements be filed appropriately and retained in the District's official records. Director Lannin seconded the motion, which passed unanimously.

Ms. Geaslin updated the Board on development in Sunset Grove.

Mr. Robinett, on behalf of M/I Homes and Trails at Woodhaven Lakes, Ltd., updated the Board regarding development in Ambrose and Trails at Woodhaven Lakes, respectively.

#### NEXT MEETING DATE AND AGENDA ITEMS

Following discussion, the Board concurred to hold its next meeting on July 15, 2025, at 2:00 p.m.

There being no further business to come before the Board, the meeting was adjourned.

SEAL



  
Secretary, Board of Directors

## ATTACHMENTS TO MINUTES

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