## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371

Minutes of Meeting of Board of Directors August 19, 2025

The meeting of the Board of Directors ("Board") of Harris County Municipal Utility District No. 371 ("District") met at Saltgrass Steakhouse, 23952 Northwest Freeway, Cypress, Texas 77429 in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Brad Davidsen, Vice President Chris Von Wiesenthal, Assistant Vice President Trisha Bonar, Secretary Joseph Deluke, Assistant Secretary

and the following absent:

Stephen Jester, President

Also present were Ms. Demitra Berry, bookkeeper for the District; Ms. Shammarie Leon, tax assessor-collector for the District; Mr. Chris Townsend, operator for the District; Mr. Hussain Iftikhar, engineer for the District; and Mr. J. Davis Bonham, Jr. and Mr. Austin T. Reed of Smith, Murdaugh, Little & Bonham, L.L.P.

The President opened the meeting for such business as might come before it.

- 1. The Board opened the floor for public comment. There was no public comment.
- 2. The Board reviewed the minutes of the meeting held on July 15, 2025. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.
- 3. Ms. Berry presented the bookkeeper's report. The Board reviewed the report in detail. After review, upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report as presented, authorized payment of invoices as reflected therein. Ms. Berry then presented the proposed operating budget for the District for the fiscal year ending 2026, the Board noting its review thereof at the previous regular meeting of the Board and in the interim, including as to line items and District projects. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operating budget for the fiscal year ending 2026 and the resolution reflecting the same.
- 4. Ms. Leon presented the tax assessor-collector's report. 2024 taxes are 99.225% collected. After review, upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.

- The Board recognized Mr. Townsend who presented the operator's report, including delinquent accounts for service termination. Water accountability was 94% and recent repairs and maintenance items were reviewed. The Board inquired as to overtime hours utilized, the operator noting that the overtime was primarily used during an access issue involving the District's wastewater treatment plant programmable logic controller. It was noted that the District has no internal access to the programmable logic controller and that such access may be available from the original vender. The Board noted that the District's consultants, including the operator and engineer, have no access to the internals of the programmable logic controller, that no continuing effort was exercised to acquire such access in the interim, and that the only backup in the event of such a failure of the programmable logic controller is to return to manual control of the associated infrastructure. The Board then discussed accountability, the operator noting that there are no known infrastructure issues which would be affecting the District's accountability, but that the list of meters with over one million gallons of usage will be updated and that flushing has occurred. A UPS backup was installed at the water plant, all other operations at the wastewater treatment plant are normal course, and the Prologis swale restoration is underway. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented and service terminations for delinquent accounts in accordance with the District's rate order.
- 6. Mr. Iftikhar then presented the engineer's report. Prologis site work is being monitored with swale restoration pending. The engineer noted that an additional services request is being proposed for the water plant electrical service connection replacement. The Board then noted that the project is being deferred as discussed at the July regular meeting. The joint water plant disinfection system project has been awarded to WW Payton and safety protocols are being addressed. The water plant PLC replacement is budgeted for the coming fiscal year. The capital improvements plan is being reviewed with respect to prioritization and a finalized draft will be presented. Quotes have been solicited for televising of the District's sanitary sewer infrastructure and one quote has been obtained, the engineer requesting approval of a not to exceed cost of \$25,000.00 for initial televising of section no. 1. The Board inquired as to the exact parameters of the section no. 1 work, including as to whether it includes a gated portion of the District. The Board noted that it expects a response regarding the inquiry not later than the next regular meeting. A final invoice from Cla-Val was then presented in the amount of \$27,881.92 for the work performed for booster pump no. 4 at the joint water plant. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the engineer's report, including a not to exceed cost of \$25,000.00 for initial televising and the payment of the invoice from Cla-Val in the amount of \$27,881.92.
- 7. Mr. Reed presented a proposed letter to EzeeFiber regarding its work to be performed in the District for the installation of utilities, noting coordination between the District's operator and EzeeFiber to minimize the risk of damage to District infrastructure. Mr. Reed noted that the letter indicates that the District reserves the sole right to repair any damaged infrastructure. The Board concurred that the letter be sent. The Board then discussed the timing of a potential special meeting to facilitate coordination between the District and a local homeowners association with respect to the crossing of a tract by a local golf club to perform construction, such tract owned by the homeowners association and containing District infrastructure and District easements. The

Board noted its intent to pursue an agreement between the three entities for the protection of the tract and the District's infrastructure.

- 8. The Board noted no law enforcement deputy in attendance. Director Von Wiesenthal then addressed the Board regarding his coordination with the District's law enforcement contract management personnel to address concerns regarding a contract deputy being reassigned out of District, thereafter providing an update as to work performed by Today's Integration.
- 9. The Board noted the annual review of the District's rate order. Mr. Townsend noted suggested revisions to the rate order, including providing for cashless payment only, a deposit increase for temporary meters, and providing that certain deposits and fees be paid prior to initiation of service. Upon motion duly made, seconded and unanimously carried, the Board approved the changes to the rate order and directed the District's attorney to effectuate the revisions.
  - 10. The Board noted its annual review of the District's Code of Ethics.

There being no further business to come before the Board, the meeting was

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adjourned.

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371 NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested parties that the Board of Directors of the captioned District will hold a public meeting at Saltgrass Steakhouse, 23952 Northwest Freeway, Houston, Texas 77429.

The meeting will be held at 6:30 p.m. on Tuesday, August 19, 2025.

- 1. Public comments
- 2. Approve minutes of Board meetings held on July 15, 2025
- 3. Bookkeeper's report; review invoices and authorize payment of bills; review investment report and approve investment of District funds; Deposit of District Funds
- 4. Resolution Adopting Operating Budget
- 5. Tax Assessor-Collector's report; status of tax collections; review invoices and authorize payment; status of delinquent taxes; authorize litigation as necessary; consider any taxpayer appeals; approve installment payment agreements, as necessary; Depository Pledge Agreement
- Operator's report; review active connections and water accountability; status of operation, maintenance and repair of District facilities; consider customer appeals and accounting issues; approve termination of service on delinquent accounts; Hazardous Operations Review; West Harris County Regional Water Authority; Consumer Confidence Report
- 7. Engineer's report; authorize preparation of plans as appropriate; authorize advertising for bids; award contracts; approve change orders
- 8. Proposed Golf Course Construction Access; Protection of MUD Facilities; District Easements
- 9. Security report; Law Enforcement report; Security Camera System
- 10. Annual Review of Rate Order
- 11. Annual Review of Code of Ethics
- 12. Pending business

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J. Davis Bonham, Ir. Attorney for the District