

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

August 12, 2025

The Board of Directors ("Board") of Harris County Water Control and Improvement District No. 113 ("District") met on August 12, 2025, at 14707 Dale Hollow Lane, Cypress, Texas, 77429, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Darren Hoyland, President
Carolyn Maniscalco, Vice President
David Robicheaux, Secretary
Scott McCorkle, Assistant Secretary

and the following absent:

Makonen A. Campbell, Director.

Also present were Ms. Michelle Guerrero of Bob Leared Interests; Mr. Scott Shelnuitt of Municipal Operations & Consulting, Inc.; Mr. Christopher T. Burke of Burke Engineering; and Mr. Douglas McNiel, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the floor for public comment. Hearing none, the Board continued the meeting.

2. The Board considered the minutes of the meeting of July 8, 2025. Upon motion by Director Robicheaux, seconded by Director McCorkle, the Board unanimously approved the minutes as presented.

3. Ms. Michelle Guerrero presented the tax assessor-collector's report reflecting the District's 2024 taxes are 96.237% collected. Ms. Guerrero presented three checks for the Board's review and approval and one wire transfer was made. After discussion, upon motion by Director McCorkle, seconded by Director Robicheaux, the Board voted unanimously to approve the tax assessor-collector's report.

4. There was no Delinquent Tax Report presented.

5. Mr. Scott Shelnuitt presented operator's report which reflected 420 total connections in the District. Collections for the month were at \$34,279.56 with current billings at \$33,084.20. The report showed 420 connections in the District. The report showed water accountability at 90.63% during this period. Total water plant pumpage for the prior month was 4,519,000 gallons. There were no permit violations reported at the wastewater treatment plant. The operator did not recommend placing any delinquent accounts onto the District's list of uncollectible accounts. The operator informed the Board that nine defective water meters were

replaced in the month of July. The operator requested the Board approve up to \$2,800 for concrete wash to fill the ruts to the Wastewater Treatment Plant (WWTP).

The operator then informed the Board of a catastrophic malfunction of one of the two WWTP blowers. The operator has filed a claim with the District's insurance carrier. The WWTP has two blowers that normally work on an alternating basis, so the WWTP will only be working with one blower until the second one has been replaced. The Board, the operator, and the engineer then discussed whether the motor for the blower should be rebuilt or replaced.

The operator then discussed the repairs completed at the residence of the resident who attended last month's meeting. The operator verified that the damage to the waterlines was caused by the County. After discussion, the Board expressed sympathy for the resident but noted that the District cannot be responsible for reimbursing residents for damage caused by entities other than the District. Director Hoyland will contact the resident and inform her of the District's conclusion.

Next, Director Maniscalco asked the operator about reusing the water used to flush the District's waterlines. The operator stated that the District does not have the treatment capabilities to reuse the water. Lastly, the operator and Director Hoyland discussed the operator's billing rates.

After discussion, upon motion by Director McCorkle, seconded by Director Robicheaux, the Board voted unanimously to approve the operator's report and authorized up to \$2,800 for concrete wash to fill the ruts to the WWTP.

6. Mr. Chris Burke presented the engineer's report. Mr. Burke provided updates on ongoing District projects, including the sanitary sewer rehabilitation project. Mr. Buke then discussed the District's conversion to surface water. The engineer noted that the District will likely need to install a storm sewer drainage outfall at the District's water plant, but this project should not be immediately necessary. After further discussion, upon motion by Director Maniscalco, seconded by Director McCorkle, the Board voted unanimously to approve the engineer's report as presented. Following the engineer's report, the Board commended the engineer on his firm's, Burke Engineering, 10-year anniversary. Mr. Burke noted that the District was his first client when he opened his firm.

7. Mr. Douglas McNeil gave a brief attorney's report. The attorney presented a memo regarding new legislation requiring Directors to complete cybersecurity training and AI training. The attorney will notify the Board when the trainings are available. The Board must complete the trainings annually by August 31. The attorney also discussed House Bill 1522, which will have the practical effect of limiting when the District can amend its budget. Lastly, the attorney reminded the Board that the September 9 and October 14 meetings will be the tax rate discussion and setting, and that it is very important the Directors attend. Director Robicheaux noted that he is unable to attend the September 9 meeting.

8. The Board then reviewed the bookkeeper's report which reflected the District's operating fund contained \$2,561,909.44, the construction fund contained \$113,947.23, and the bond fund contained \$119,869.85. The attorney then noted that the bookkeeper has

provided paperwork for the Board to complete in order to open an investment account with TexStar. Currently, the Board only has an investment account with TexPool. At the July 2025 meeting, the Board authorized opening a TexStar account to limit the access of criminal actors to District funds. Upon motion by Director McCorkle, seconded by Director Robicheaux, the Board voted unanimously to approve the bookkeeper's report and approved payment of the checks listed thereon.

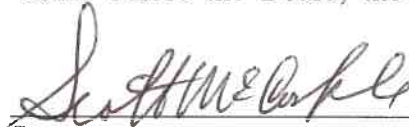
9. No other matters were discussed.

10. There was no executive session held.

There being no further business to come before the Board, the meeting was adjourned.

Assistant

Secretary

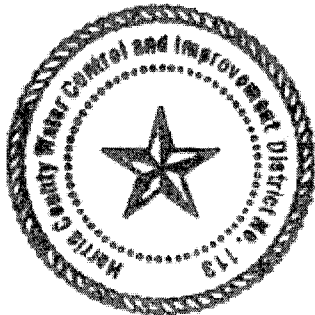
A handwritten signature in dark ink, appearing to read "Scott McCorkle", is written over a horizontal line. The signature is fluid and cursive.

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned District will hold a public meeting at **14707 Dale Hollow Lane, Cypress, Texas**. The meeting will be held at **7:00 p.m. on Tuesday, August 12, 2025**.

The subject of the meeting is to consider and act on the following:

1. Public Comment
2. Minutes of the July 8, 2025 meeting
3. Tax Assessor/Collector's report; status of tax collections; payment of expenses from tax account
4. Delinquent Tax Report
5. Operator's report; status of operation of District facilities; authorize maintenance and repairs, as necessary; customer correspondence; termination of service to delinquent accounts; amend Drought Contingency Plan as needed
6. Engineer's report; review and authorize proposed maintenance and repairs; approve award of construction contracts; approve change orders, pay estimates, and advertisement for bids, as necessary; status of District facilities; Capital Improvement Plan, authorize additional design and construction as appropriate
7. Attorney report
8. Bookkeeper's report; payment of bills; investment of District Funds
9. Executive (closed) Session Pursuant to Texas Government Code §§ 551.071, 551.072, 551.074 and 551.076
10. Other Matters and pending business: including, Insurance, Annexation of Land; Contract for Electric Power; Audit Report; Application to Texas Commission on Environmental Quality; Continuing Disclosure; Solid Waste Contract



Douglas C. McNiel
Attorney for the District