

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15

Minutes of Meeting of Board of Directors

June 25, 2025

The Board of Directors (the "Board") of Northwest Harris County Municipal Utility District No. 15 (the "District") met in regular session, open to the public, at 2121 South Persimmon Street, Tomball, Texas 77375, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of said Board, as follows:

Lawrence E. LaHaie, Jr., President
Timothy Anderson, Vice President
Joseph Turner, Secretary
George Dupuy, Assistant Secretary
Allen Parker, Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present were Marco Montes of R.G. Miller Engineers, Inc. ("RGM"); Debra Loggins of L&S District Services, L.L.C. ("L&S"); Debbie Arellano of Bob Leared Interests, Inc. ("BLI"); Chris Townsend of Water District Management Company, Inc. ("WDM"); Glenn Woodson of Storm Maintenance & Monitoring, Inc. ("SM&M"); Don Skipton of JR Properties, LLC ("JR Properties"); and Kendall Dicke of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before it.

PUBLIC COMMENTS

The Board deferred consideration of comments from the public, as no comments were offered.

APPROVAL OF MINUTES

The Board considered approval of the minutes of its meeting held on May 28, 2025. After discussion, it was moved by Director Turner, seconded by Director Anderson, and unanimously carried that the minutes of the Board meeting held on May 28, 2025, be approved, as revised.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Arellano presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month ended May 31, 2025, a copy of which is attached hereto as Exhibit A, including the disbursements presented for payment, as listed therein. After discussion, it was moved by Director Anderson, seconded by Director Turner, and unanimously carried that the Tax Assessor-Collector's Report, and the disbursements listed therein for payment from the Tax Account, be approved.

DELINQUENT TAX REPORT

The Board deferred action regarding the status of collection of delinquent taxes as it was noted a report was not due at the time from the District's Delinquent Tax Collection Attorneys, Perdue, Brandon, Fielder, Collins & Mott, L.L.P.

BOOKKEEPER'S REPORT

Ms. Loggins presented to and reviewed with the Board the Bookkeeper's Report dated June 25, 2025, a copy of which is attached hereto as Exhibit B, including the disbursements presented for payment from the District's various accounts. After discussion, it was moved by Director Turner, seconded by Director Dupuy, and unanimously carried that the Bookkeeper's Report and the checks presented for payment from the District's various accounts identified in the Bookkeeper's Report be approved.

DRAINAGE AND DETENTION FACILITIES MAINTENANCE REPORT

Mr. Woodson presented to and reviewed with the Board the Drainage and Detention Facilities Maintenance Report from SM&M dated May 28, 2025, a copy of which is attached hereto as Exhibit C. No action was required of the Board at this time.

ENGINEERING REPORT

Mr. Montes presented to and reviewed with the Board an Engineering Report dated June 25, 2025, a copy of which is attached hereto as Exhibit D, relative to the status of various engineering and construction projects within the District, and discussed the matters contained therein. After discussion, it was moved by Director Turner, seconded by Director Parker, and unanimously carried that the Engineering Report be approved.

REQUESTS FOR ANNEXATION AND/OR UTILITY COMMITMENTS

Mr. Dicke discussed with the Board the status of the Development, Financing and Annexation Agreement for the proposed annexation of approximately 13.179 acres north of and adjacent to the Generator Supercenter Tract at the request of Houston Heavy Machinery, a copy of which is attached hereto as Exhibit E.

Mr. Dicke discussed with the Board the status of the annexation of approximately 9.6 acres located off of Spring Cypress Road at the request of JR Properties, LLC, and presented to and reviewed with the Board a Declaration of Covenants, Conditions and Restrictions, a copy of which is attached hereto as Exhibit F. He discussed the Prohibited Uses listed in the Agreement and the changes thereto requested by JR Properties, LLC, shown in redline. After discussion on the matter, it was moved by Director Turner, seconded by Director Parker, and unanimously carried that the Board approve the Prohibited Uses listed in the Declaration; as revised at the request of JR Properties, LLC.

OPERATIONS AND MAINTENANCE REPORT

Mr. Townsend presented to and reviewed with the Board the Operations and Maintenance Report dated June 25, 2025, a copy of which is attached hereto as Exhibit G. He advised the Board of the current status of various projects and responded to the inquiries of the Board concerning same.

Mr. Townsend discussed the delinquent list of water accounts and requested that the Board consider authorizing WDM to write off two delinquent accounts totaling \$267.30, as reflected on the attached report. After discussion on the matter, it was moved by Director Turner, seconded by Director Anderson, and unanimously carried that WDM be authorized to write off said delinquent accounts.

Mr. Townsend advised the Board that the Lift Pump at the Wastewater Treatment Plant ("WWTP") Lift Station needs to be repaired. He presented to and reviewed with the Board an estimate from NTS for repair of the Lift Pump in the amount of \$14,710. After discussion on the matter, it was moved by Director Anderson, seconded by Director Turner, and unanimously carried that the proposal from NTS for repair of the Lift Pump at the WWTP in the amount of \$14,710 be approved as outlined above.

CRITICAL LOAD STATUS

Mr. Dicke advised the Board that Section 13.1396 of the Texas Water Code, as amended, requires the District to update its information identifying the location and description of facilities that have qualified for critical load status and its information regarding emergency contacts (a) annually to each electric utility that provides transmission and distribution service to the District and each retail electric provider that sells power to the District, and (b) immediately upon any change in the information to the above entities, as well as to the office of emergency management of Harris County, the Public Utility Commission of Texas, and the division of emergency management of the governor. Mr. Dicke advised that either RGM or WDM would provide the annual update and, if required, any changes to the information to the appropriate entities. After discussion on the matter, it was moved by Director Turner, seconded by Director Anderson, and unanimously carried that either RGM or WDM be authorized to make such annual filings on behalf of the District.

INTERLOCAL AGREEMENT BETWEEN THE DISTRICT AND HARRIS-GALVESTON SUBSIDENCE DISTRICT ("HGSD")

Mr. Dicke presented to and reviewed with the Board an Interlocal Agreement (the "Agreement") between the District and Harris-Galveston Subsidence District in connection with the District's sponsorship of 100 kits for the HGSD's Water Conservation Education Program for the 2025-2026 school year. After discussion on the matter, it was moved by Director Turner, seconded by Director Dupuy, and unanimously carried that the Agreement be approved, as discussed, and that the President be authorized to execute said Agreement on behalf of the Board and the District.

VOTING SYSTEM ANNUAL FILING FORM

The Board considered authorizing the completion, execution and filing with the Secretary of State of a Voting System Annual Filing Form relative to District elections. Mr. Dicke advised that pursuant to the Texas Election Code, each political subdivision in the State of Texas is required to complete and file said Form with the Secretary of State's office. After discussion, it was moved by Director Turner, seconded by Director Dupuy, and unanimously carried that SPH be authorized to complete and execute the Voting System Annual Filing Form and to file same with the Secretary of State's Office on behalf of the Board and the District.

RECORDS DESTRUCTION REQUEST

Mr. Dicke advised the Board that the District's Records Retention Schedules adopted in connection with its Records Management Program require that certain records of the District be retained only for specific periods of time based on the type of record. As an example, he explained that notes taken during meetings which are used to prepare the official minutes of Board meetings are to be retained for ninety days after approval of such minutes by the Board. Mr. Dicke presented a request from the District's Records Management Officer for approval to destroy certain records (which will not be scanned in and stored electronically) in accordance with the District's Records Retention Schedules. A copy of the subject request is attached hereto as Exhibit H (the "Request"). After discussion on the matter, it was moved by Director Turner, seconded by Director Anderson, and unanimously carried that SPH be authorized to destroy the records described in the Request.

ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Mr. Dicke advised that he had nothing further of a legal nature to discuss with the Board at this time.

CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071

The Board concurred that a Closed Session would not be required in connection with today's meeting.

FUTURE AGENDA ITEMS

Other than as discussed earlier in the meeting and reflected earlier in the meeting and reflected above, no additional agenda items were requested.

ADJOURN

There being no further business to come before the Board, it was moved by Director Parker, seconded by Director Turner, and unanimously carried that the meeting be adjourned.





Secretary
Board of Directors

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15

**LIST OF ATTACHMENTS TO MINUTES OF
BOARD OF DIRECTORS MEETING**

Exhibit A	Tax Assessor-Collector's Report
Exhibit B	Bookkeeper's Report
Exhibit C	Drainage and Detention Facilities Maintenance Report
Exhibit D	Engineering Report
Exhibit E	Development, Financing and Annexation Agreement
Exhibit F	Declaration of Covenants, Conditions and Restrictions
Exhibit G	Operations and Maintenance Report
Exhibit H	Records Destruction Request