

## **SPANISH COVE PUBLIC UTILITY DISTRICT**

### **Minutes of Meeting of Board of Directors**

**April 1, 2025**

The Board of Directors ("Board") of Spanish Cove Public Utility District met at 102-A Spanish Cove Dr., Crosby Texas 77532 on April 1, 2025 in accordance with the duly posted notice of said meeting, with the following members present as following:

Eldon Gizinski, President  
Doyle Bowers, Vice President  
Tommy Curry, Secretary  
David Hilditch, Treasurer  
Don Housely Jr., Director

and the following absent:

None.

Also present were Ms. Debbie Arellano, tax assessor-collector for the District; Mr. John Davis, operator for the District; Mr. Ruffy Salgado, bookkeeper for the District; and Ms. Jennifer Seipel, attorney for the District. Also present was Colton Davis.

The President called the meeting to order and declared it open for such business might regularly come before it.

1. The Board first considered approval of the minutes of the meeting held on March 4, 2025. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. There was no public comment.

3. Ms. Arellano presented the tax assessor-collector's report, copy attached. The report showed the District's 2024 taxes as being 92.7% collected. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and the checks listed thereon.

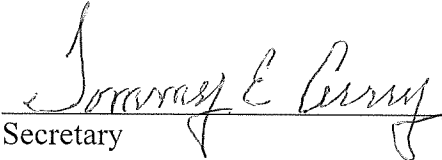
4. Mr. Salgado presented the bookkeeper's report, copy attached. The Board requested that the bookkeeper attend meetings only twice a year, during March and September. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report as presented.

5. Mr. Davis presented the operator's report, copy attached. The operator stated that the City of Houston continues to work towards the installation of facilities needed to facilitate an interconnect with the District. Mr. Davis also presented a proposal in the total amount of \$9,500.00 for the installation of a valve and several hundred feet of water line. The

Board approved the proposal as presented. The Board also discussed their reserves and the possible need for funding for future capital improvement projects large in size. Lastly, the Board discussed damage to a water line caused by a District resident on two separate occasions. After discussion, the Board requested that the operator attempt to obtain half of the cost of the damage to the line caused by the second hit. Subject to that discussion, the Board approved the operator's report as presented.

6. Ms. Seipel reported that the District is required to review the FTC identity theft red flag program on an annual basis. The attorney recommended that no changes be made to the program. Accordingly, upon motion duly made, seconded, and unanimously carried, the Board voted unanimously to adopt the attached Resolution Affirming Identity Theft Prevention Program.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary