

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

July 24, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 24th day of July, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

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| Jennifer Taylor | President |
| Kevin Gilligan | Vice President |
| Kelli Odum | Secretary |
| Ryan Schilhab | Assistant Secretary |
| Danielle Gonzalez | Asst. Vice President/ Asst. Secretary |

and all of the above were present except Directors Taylor and Gilligan, thus constituting a quorum.

Also present at the meeting were Brenda McLaughlin of Bob Leared Interests; Lynn Kurtz of Myrtle Cruz, Inc.; Amanda Benzman of Inframark Water & Infrastructure Services ("Inframark"); Kenrick Piercy of EHRA Engineering ("EHRA"); and Allison Leatherwood and Franky Wallace of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the June 26, 2025, regular meeting. After review and discussion, Director Odum moved to approve the minutes of the June 26, 2025, regular meeting, as submitted. Director Schilhab seconded the motion, which passed unanimously.

APPROVE ANNUAL REPORT AND AUTHORIZE FILING OF SAME IN ACCORDANCE WITH CONTINUING DISCLOSURE OF INFORMATION AGREEMENT

Ms. Leatherwood reviewed an Annual Report containing updated financial and operating data to be filed in accordance with the continuing disclosure provisions contained in the bond resolutions. She stated that the District is required to file certain

financial and operating data with the Municipal Securities Rulemaking Board through its EMMA portal in compliance with SEC Rule 15c2-12. Following review and discussion, Director Schilhab moved to approve the Annual Report, subject to final review, authorize the attorney to submit the Annual Report in compliance with the continuing disclosure provisions contained in the bond resolutions and direct that the Annual Report be filed appropriately and retained in the District's official records. Director Gonzalez seconded the motion, which passed unanimously.

ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. The Board concurred that no changes are required at this time.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached, and stated that 96.222% of the District's 2024 taxes had been collected as of June 30, 2025. Following review and discussion, Director Schilhab moved to approve the tax assessor/collector's report, and the checks presented for payment. Director Odum seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Kurtz reviewed the bookkeeper's report, a copy of which is attached, including the bills submitted for the Board's review. Following review and discussion, Director Gonzalez moved to approve the bookkeeper's report, and the checks presented for payment. Director Schilhab seconded the motion, which passed unanimously.

ADOPT RESOLUTION REQUESTING APPRAISAL OF PROPERTY AND CERTIFICATE OF ESTIMATED APPRAISED VALUE

The Board discussed adopting a Resolution Requesting Appraisal of Property and Certificate of Estimated Appraised Value as of July 1, 2025. After discussion, Director Gonzalez moved to adopt the Resolution Requesting Appraisal of Property and Certificate of Estimated Appraised Value and direct that the Resolution be filed appropriately and retained in the District's official records. Director Schilhab seconded the motion, which passed unanimously.

ADOPT RESOLUTION REGARDING DEVELOPMENT STATUS FOR 2025 TAX YEAR

Ms. Leatherwood discussed the "truth-in-taxation" property tax calculations and tax levy process for water districts and stated that Chapter 49 of the Texas Water Code establishes three main categories for water districts, based on a district's development status and/or tax rate. She reviewed the definitions for each of the three categories and

said the Board must annually determine the District's category for that tax year and follow the associated notice and levy provisions in the Texas Water Code.

Discussion ensued regarding the District's development status. After fully considering relevant data, information, and statutory definitions, the Board determined that the District is a Developing District for the 2025 tax year.

Following review and discussion, Director Odum moved to adopt a Resolution Regarding Development Status for 2025 Tax Year establishing the District as a Developing district for the 2025 tax year, pursuant to Section 49.23603, Texas Water Code, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Gonzalez seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Ms. Benzman reviewed the operator's report, a copy of which is attached. She then reviewed the maintenance items and repairs performed in the District.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE

Ms. Benzman submitted a list of delinquent accounts to the Board for termination of utility service. She stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. Ms. Benzman noted that the accounts listed have neither attended the Board meeting nor contacted Inframark's office or the District to contest or explain the charges.

Ms. Benzman then reviewed a delinquent account in the amount of \$407.33 deemed uncollectible by the operator, and recommended the accounts be written off and submitted to the collection agency.

MERCHANT ATTESTATION AND AMENDMENT OF AGREEMENT, AND ELECTRONIC CHECK PROCESSING ADDENDUM TERMS

Ms. Benzman presented and reviewed documents with Paymentech, LLC, for billing and processing of customer payments.

Following review and discussion, Director Gonzalez moved to (1) approve the operator's report; (2) authorize Inframark to proceed with termination of utility service to the delinquent accounts pursuant to the provisions of the District's Rate Order; (3) authorize Inframark to turn over to collections and write the delinquent account in the amount of \$407.33, as discussed; and (4) approve the merchant services processing documents with Paymentech, LLC and, if necessary, terminate any existing operator

payment processing agreement. Director Odum seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Piercy reviewed the engineer's report, a copy of which is attached.

Mr. Piercy reported that EHRA is preparing a proposal for Geographic Information System ("GIS") mapping for the District. Following review and discussion, Director Odum moved to authorize Directors Gonzalez and Schilhab to review and, if appropriate, approve the GIS proposal. Director Gonzalez seconded the motion, which passed unanimously.

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500 ("HC 500") MASTER DISTRICT MATTERS

Ms. Leatherwood and Mr. Piercy updated the Board on the status of HC 500, as Master District, projects as detailed in the engineering report.

REPORT ON DEVELOPMENT

There was no discussion on this matter.

REPORT REGARDING LEGISLATIVE MATTERS

Ms. Leatherwood distributed and reviewed the 2025 ABHR Capitol Report of the 89th Regular Session of the Texas Legislature. She summarized significant legislation applicable to municipal utility districts and responded to Board members' questions.

MEETING SCHEDULE

The Board concurred to hold its next regular Board meeting on Thursday, September 25, 2025, at 2:00 p.m. at the offices of ABHR.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)




Secretary, Board of Directors

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