

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 569

NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, 77056, said address being a meeting place of the District.

The meeting will be held on **Monday, April 14, 2025, at 1:00 p.m.**

The Board shall consider and discuss the following matters and take any action appropriate with respect to such matters:

1. Public Comments;
2. Review and approve minutes of the February 24, 2025, Board of Directors meeting;
3. Acceptance of resignation letter from current Director;
4. Consider appointment of director to fill vacancy on the Board of Directors, including:
 - a. Acceptance of Qualification Statement, Bond, Oath of Office, Affidavit of Current Director, and Election Not to Disclose Certain Information;
 - b. Reorganization of the Board of Directors;
 - c. Approval of District Registration Form;
 - d. Authorize update of the local government officers list in connection with conflict of interest disclosure requirements;
 - e. Discuss training requirements memorandum for Director pursuant to the Texas Open Meetings Act and the Texas Public Information Act, and the procedures for compliance with same; and
 - f. Discuss conflicts disclosure statement reporting requirements memorandum;
5. Tax Assessor-Collector Report;
6. Adoption of Resolution Authorizing an Additional Penalty on Delinquent Real Property Taxes and authorize the delinquent tax attorney to pursue the collection of delinquent real property taxes beginning July 1, 2025, including the filing of lawsuits, as necessary;
7. Operator's Report, including:
 - a. Authorize the repair and maintenance of District facilities;
 - b. Appeal of District charges and customer complaints, and status of collections of the District's delinquent water and sewer accounts; refer accounts for collections and approve write-off of uncollectible accounts;
 - c. Compliance with permit and regulatory requirements, including discussion of any violations of same and review of notices of violation, self-reporting of any violations as required, responses to notices and remedial action taken,

- self- reporting forms as required, and correspondence to and from regulatory agencies regarding same; and
- d. Operator's annual report regarding status of the District's Identity Theft Prevention Program ("Program"), including discussion of Program compliance, staff training, effectiveness and suggested changes;
8. Engineering Report, including:
- a. Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of contracts for the construction of water, sanitary sewer, drainage and/or paving facilities within the District, and authorize acceptance of Texas Ethics Commission ("TEC") Form 1295;
- b. Status of construction contracts, including the approval of any pay estimates and/or change orders, and authorize acceptance of TEC Form 1295, including:
- (i) Water, sanitary sewer, and drainage facilities serving Sunterra Section 45 (Gonzalez Construction Enterprise, Inc.);
 - (ii) Paving facilities serving Sunterra Section 45 (Durwood Greene Construction Co.);
 - (iii) Paving facilities serving Sunterra Section 51 (A&M Contractors, Inc.);
 - (iv) Water, sanitary sewer, and drainage facilities serving Sunterra Section 52 (TexaSite, LLC);
 - (v) Paving facilities serving Sunterra Section 52 (A&M Contractors, Inc.);
 - (vi) Water, sanitary sewer, and drainage facilities serving Sunterra Section 57 (Gonzalez Construction Enterprise, Inc.);
 - (vii) Paving facilities serving Sunterra Section 57 (Daco Paving, Inc.);
 - (viii) Water, sanitary sewer, and drainage facilities serving Sunterra Section 58 (Principal Services, Ltd.);
 - (ix) Paving facilities serving Sunterra Section 58 (Daco Paving, Inc.);
 - (x) Water, sanitary sewer, and drainage facilities serving Sunterra Section 59 (Principal Services, Ltd.);
 - (xi) Paving facilities serving Sunterra Section 59 (De Crosta Construction);
 - (xii) Water, sanitary sewer, and drainage facilities serving Sunterra Section 60 (Blazey Construction Services, LLC);
 - (xiii) Paving facilities serving Sunterra Section 60 (Allgood Construction Company, LLC);
 - (xiv) Water, sanitary sewer, and drainage facilities serving Sunterra Section 61 (A&M Contractors, Inc.);
 - (xv) Paving facilities serving Sunterra Section 61 (Allgood Construction Company, LLC);
 - (xvi) Water, sanitary sewer, and drainage facilities serving Sunterra Section 62 (Fellers & Clark, LP);
 - (xvii) Paving facilities serving Sunterra Section 62 (De Crosta Construction);
 - (xviii) Water, sanitary sewer, and drainage facilities serving Sunterra Sections 63 and 64 (TexaSite, LLC); and

- (xix) Paving facilities serving Sunterra Sections 63 and 64 (Allgood Construction Company, LLC);
 - c. Acceptance of sites and/or easement conveyances for facilities constructed or to be constructed for the District and acceptance of facilities for operation and maintenance purposes;
 - d. Review and approval of Stormwater Quality Management Plans related to construction contracts;
 - e. Status of acceptance by Harris County of streets for maintenance; authorize any action required in connection therewith;
 - f. Approval of Consent to Encroachment and Indemnity Agreement in connection with RK Commercial Properties, Inc. development; and
 - g. Status of Bond Application Report filed with the Texas Commission on Environmental Quality in connection with the District's \$11,225,000 Unlimited Tax Bonds, Series 2025 Bonds;
9. Surplus Road Construction Funds, including:
- a. Approval of Summary of Costs in connection with use of surplus road construction funds;
 - b. Status of audit of payments to the developer out of surplus road construction funds and authorize disbursement of funds; and
 - c. Adoption of Resolution Authorizing the Use of Surplus Road Construction Funds;
10. Silt Solutions, Inc.'s Report; authorize any action in connection therewith, including review of builder stormwater controls and issuance of fines and penalties for non-compliance;
11. Landscape Architect Reports, including:
- a. Authorizing or ratifying the design, advertisement for bids and/or award of construction contracts or concurrence in the award of contracts of facilities within the District, and authorize acceptance of TEC Form 1295, including:
 - (i) Sunterra Phase 7 – Landscape Improvements (Sunterra Sections 63 and 64);
 - b. Status of construction contracts, including the approval of any pay estimates and/or change orders and authorize acceptance of TEC Form 1295, including:
 - (i) Sunterra Phase 5 – Hardscape, Landscape, and Irrigation Improvements (Sunterra Sections 37-39 & 41) (Earth First Landscapes);
 - (ii) Sunterra Phase 6 – Landscape Improvements (Sunterra Sections 42 and 43) – Softscape (Stricksapes);
 - (iii) Sunterra Phase 6 – Landscape Improvements (Sunterra Sections 42 and 43) – Hardscape (A Group Construction);
 - (iv) Sunterra Phase 6 – Landscape Improvements (Sunterra Sections 35, 36, and 44) – Hardscape (DL Meachum);
 - (v) Sunterra Phase 7 – Landscape Improvements (Sunterra Sections 57-58 and 62) – Hardscape (WCI Services, Inc.);
 - (vi) Sunterra Phase 7 – Landscape Improvements (Sunterra Sections 57-58 and 62) – Softscape (Earth First Landscapes);

- (vii) Sunterra Phase 7 – Landscape Improvements (Sunterra Sections 59, 60, and 61) – Softscape (Earth First Landscapes); and
- (viii) Sunterra Phase 7 – Landscape Improvements (Sunterra Sections 59, 60, and 61) – Hardscape (Earth First Landscapes);
- c. Acceptance of sites and/or easement conveyances for facilities constructed or to be constructed for the District and acceptance of facilities for operation and maintenance purposes, including:
 - (i) Quitclaim Conveyance of Utility Facilities - Sunterra Recreation Center Facility (Millis Development and Construction, LLC); approval of revised Exhibit to Maintenance Agreement relating to Recreational Facilities between District and Sunterra Property Owners Association, Inc.;
 - (ii) Quitclaim Conveyance of Utility Facilities - Sunterra Phase 6 – Landscape Improvements (Sunterra Sections 35, 36, and 44) – Softscape (Stricksapes); and
 - (ii) Quitclaim Conveyance of Utility Facilities – Sunterra Phase 6 – Landscape Improvements (Sunterra Sections 45, 51, and 52) – Hardscape and Softscape (Stricksapes);
- 12. Bookkeeper's Report and authorizing the payment of invoices presented;
- 13. Developer's Report;
- 14. Security Patrol Report;
- 15. Adoption for Resolution Designating Location in District for Posting Notices of Meetings;
- 16. Attorney's report; and
- 17. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By: Christina Cole
Christina Cole
Attorneys for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.