

MINUTES OF REGULAR MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 11
HARRIS COUNTY, TEXAS

24 January 2024

THE STATE OF TEXAS §
COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 11 (the "District") met in regular session, open to the public at 5:00 p.m. on the 24th day of January 2024 at the offices of Coats Rose, P.C., 9 Greenway Plaza, Suite 1000, Houston, Texas 77046, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kenneth D. Vasina	President/Investment Officer
Cynthia Ann Cruz	Vice President
Tammy B. Rose	Secretary/Treasurer
Marvin L. Zahradnik	Assistant Secretary/Treasurer
Barbara K. Burson	Assistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present were Leroy Rose, a resident of the District; JoAnn Vasina, an interested party; Troy Bordelon, P.E. of A&S Engineers, Inc. ("A&S"), the District's Engineer; Dennis Wright of Water District Management Company, Inc. ("WDM"), the District's Operator; and Cole Konopka and Gabby Gomez of Coats Rose, P.C. ("Coats Rose"), the District's Attorney.

Director Vasina called the meeting to order.

Approval of Minutes

The Board first considered approving the minutes of the meetings of 19 December 2023 and 3 January 2024. After review, upon a motion duly made and seconded, the Board voted unanimously to approve the minutes of the meetings of 19 December 2023 and 3 January 2024, as written.

Bookkeeper's Report

The Board next reviewed the Bookkeeper's Report prepared by Claudia Redden & Associates, L.L.C., the District's Bookkeeper, a copy of which is attached as an exhibit to these minutes. The Board also reviewed the District's Investment Report, a copy of which is included in the Bookkeeper's Report. The Board then completed the review of the invoices to the District and the checks prepared in payment thereof. After review, upon a motion duly made and seconded, the Board voted unanimously to:

- (1) approve the Bookkeeper's Report and authorize payment of the District's bills; and
- (2) approve the Investment Report.

Operator's Report

Mr. Wright then reviewed the Operator's Report, a copy of which is attached as an exhibit to these minutes. He noted that the total water accountability rate for the District's water wells was 90.84% for the month of December 2023. Mr. Wright also reviewed the Arsenic Analysis Report, a copy of which is included in the Operator's Report.

Consideration was then given to the termination of water and sewer service to certain delinquent accounts. Mr. Wright advised the Board that the requisite notifications had been given to each customer and that each customer was advised of the date, time, and place of the Board meeting which they could attend to discuss termination of service. The Board noted that there were no customers present to protest the utility billings.

Mr. Wright then reported regarding a sewage backup at a property on Laurelwood Drive. He stated that the resident was seeking reimbursement from the District for a plumbing fee in the amount of \$225.00. Mr. Wright added that the resident also requested assistance from the District with repairs to her flooring. He then noted that the sewage backup was found in the resident's water line and not the District's water line.

Mr. Wright then reported on the status of the booster pumps at the District's Water Plant No. 1. The Board considered purchasing a replacement booster pump for use in case of an emergency.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to: (1) approve the Operator's Report; (2) authorize WDM to terminate the water and sewer service to those accounts listed on the termination list; (3) deny the request for reimbursement for the property on Laurelwood Drive and authorize WDM to send a letter to the resident notifying her of the Board's decision; and (4) authorize WDM to purchase a replacement booster pump for Water Plant No. 1 in an amount not to exceed \$28,000.00.

Next, Director Zahradnik informed the Board that he drafted a notice regarding unleashed dogs to be posted on the District's Blackboard webpage. He then requested that Coats Rose review the notice and research certain laws regarding unleashed dogs to be included as a reference in the notice.

Mr. Konopka then recalled that Coats Rose had sent a letter to Ansco & Associates ("Ansko") on 27 September 2023 requesting payment to the District for an outstanding invoice in the amount of \$2,716.08 for damage caused to District property by Ansco. He then reported that he drafted a second letter to Ansco with additional proof of the damage as requested by Ansco. A copy of the draft letter is attached as an exhibit to these minutes.

Engineer's Report

Mr. Bordelon next reviewed the Engineer's Report, a copy of which is attached as an exhibit to these minutes.

Mr. Bordelon updated the Board on the status of renewal of the District's Wastewater Discharge Permit (the "Permit"). He recalled that A&S received a draft of the Permit and a Notice of Application and Preliminary Decision ("NAPD") from the Texas Commission on Environmental Quality (the "TCEQ"). Mr. Bordelon then stated that A&S was in the process of publishing the NAPD.

Mr. Bordelon next updated the Board on the contract with Lopez Utilities Contractor, LLC ("Lopez Utilities") for the Rehabilitation of Sanitary Sewer Lines in Woodgate Subdivision, Sections 1 and 2. He then stated that A&S was scheduling a preconstruction meeting with Lopez Utilities this week.

Mr. Bordelon then updated the Board regarding the request for water and sanitary sewer service to the approximately 28-acre tract of land owned by Werner Enterprises, Inc. ("Werner") located outside the boundaries of the District. He recalled that A&S provided a copy of the Feasibility Study to Werner and that Coats Rose sent correspondence to Werner regarding possible reimbursement to Werner for certain public utilities constructed in order to provide service to the tract. The Board then requested that Mr. Bordelon contact Werner to request an update on the status of the proposed annexation of the tract.

Finalizing his report, Mr. Bordelon updated the Board on the District's request for an Alternative Capacity Requirement submitted to the TCEQ on 19 October 2023. He then presented a Water Capacity Study for the Board's review, a copy of which is included in the Operator's Report. Mr. Bordelon noted that the TCEQ granted a total production amount of 0.55 gallons per minute, per connection, which includes a 15% contingency. He then stated that he would submit a request to the TCEQ to remove the 15% contingency.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report.

Association of Water Board Directors

Lastly, the Directors reported on topics discussed at the Association of Water Board Directors mid-winter conference.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



A handwritten signature in black ink, appearing to read "F. Shon", is written over a horizontal line.

Secretary, Board of Directors

**Harris County Municipal Utility District No. 11
Meeting of 24 January 2024
Attachments**

1. Bookkeeper's Report;
2. Operator's Report;
3. Letter to Ansco & Associates; and
4. Engineer's Report.