# MINUTES OF REGULAR MEETING HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 11 HARRIS COUNTY, TEXAS

# 3 January 2024

THE STATE OF TEXAS § COUNTY OF HARRIS

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 11 (the "District") met in regular session, open to the public at 5:00 p.m. on the 3rd day of January 2024, at the offices of Coats Rose, P.C., 9 Greenway Plaza, Suite 1000, Houston, Texas 77046, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kenneth D. Vasina
Cynthia Ann Cruz
Tammy B. Rose
Marvin L. Zahradnik
Barbara K. Burson

President/Investment Officer
Vice President
Secretary/Treasurer
Assistant Secretary/Treasurer
Assistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present were JoAnn Vasina, a resident of the District; Robin Goin of Bob Leared Interests, the District's Tax Assessor/Collector; Troy Bordelon, P.E. of A&S Engineers, Inc. ("A&S"), the District's Engineer; and Dick Yale and Gabby Gomez of Coats Rose, P.C. ("Coats Rose"), the District's Attorney. Attending the meeting by teleconference was Dennis Wright of Water District Management Company, Inc., the District's Operator.

Director Vasina called the meeting to order.

#### **Operator's Report**

Mr. Wright reviewed the Operator's Report and updated the Board on the condition of the District's facilities. He reported that booster pump No. 2 at Water Plant No. 1 was damaged and noted that the estimated cost to replace the booster pump would be \$28,000.00. The Board then requested that Mr. Wright research if the District's insurance could cover the replacement cost of the booster pump. Director Zahradnik also requested that Mr. Wright ask Neil Technical Services, Corp. if any other booster pumps needed to be replaced at this time. Mr. Wright then updated the Board on the status of certain delinquent accounts. After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the Operator's Report. A copy of the Operator's Report is attached as an exhibit to these minutes.

### Report on Storm Water Detention Facilities

The Board next reviewed the Storm Water Management Program Report dated January 2024 (the "Management Report") as prepared by Storm Water Solutions, LLC regarding the maintenance of the stormwater detention facilities in the District. A copy of the Management Report is attached as an exhibit to these minutes.

## Tax Assessor/Collector's Report

Ms. Goin then reviewed the Tax Assessor/Collector's Report, a copy of which is attached as an exhibit to these minutes. She reported that the District's 2023 tax levy was 29.5% collected as of 31 December 2023. Ms. Goin then requested the Board's approval of eight checks written on the District's tax account and two transfers by wire. She also called the Board's attention to the list of Top Delinquent Taxpayers, a copy of which is included in the Tax Assessor/Collector's Report. After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the Tax Assessor/Collector's Report and authorize the disbursements from the District's Tax Account as listed therein.

### **Engineer's Report**

Next, Mr. Bordelon reviewed the Engineer's Report, a copy of which is attached as an exhibit to these minutes. He updated the Board on the status of the Rehabilitation of Sanitary Sewer Lines in Woodgate Subdivision, Sections 1 and 2, noting that a preconstruction meeting would be scheduled within the next few weeks.

The Board then reviewed and discussed a proposal prepared by Director Vasina regarding future planning for when the District receives surface water from the City of Houston. A copy of the proposal is attached as an exhibit to these minutes.

A discussion then ensued regarding the construction of a third water well in the District. Mr. Bordelon stated that A&S expects to have a report that will address all of the District's needs for the Board's review at the 24 January 2024 Board of Directors meeting.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report.

### **Security Report**

The Board next reviewed the Security Report for the month of December 2023 as prepared by the Harris County Sheriff's Office and discussed security matters in the District. A copy of the Security Report is attached as an exhibit to these minutes.

# **Attorney's Report**

Lastly, Mr. Yale stated that he had no new updates regarding the Resolution Regarding Use of Surplus Construction Funds Without Further Approval by the TCEQ

(the "Resolution"). He stated that a draft of the Resolution would be presented to the Board at a future Board of Directors meeting.

There being no further business to come before the Board, the meeting was

adjourned.

(SEAL)

Secretary, Board of Directors

# Harris County Municipal Utility District No. 11 Meeting of 3 January 2023 Attachments

- 1. Operator's Report;
- 2. Storm Water Management Program Report;
- 3. Tax Assessor/Collector's Report;
- 4. Engineer's Report;
- 5. Proposal Regarding Surface Water; and
- 6. Security Report.