

MINUTES OF REGULAR MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 11
HARRIS COUNTY, TEXAS

24 July 2024

THE STATE OF TEXAS §
COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 11 (the "District") met in regular session, open to the public at 5:00 p.m. on the 24th day of July 2024 at the offices of Coats Rose, P.C., 9 Greenway Plaza, Suite 1000, Houston, Texas 77046, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kenneth D. Vasina	President/Investment Officer
Cynthia Ann Cruz	Vice President
Tammy B. Rose	Secretary/Treasurer
Marvin L. Zahradnik	Assistant Secretary/Treasurer
Barbara K. Burson	Assistant Vice President

and all of said persons were present in person except Director Cruz, thus constituting a quorum.

Also present in person were JoAnn Vasina, an interested party; Leroy Rose, a resident of the District; Claudia Redden of Claudia Redden & Associates, L.L.C., the District's Bookkeeper; Troy Bordelon, P.E. and Jared Daly, P.E. of A&S Engineers, Inc., the District's Engineer; David Rowe of Water District Management Company, Inc. ("WDM"), the District's Operator; and Dick Yale and Gabby Gomez of Coats Rose, P.C., the District's Attorney.

Director Vasina called the meeting to order.

Approval of Minutes

The Board first considered approving the minutes of the meetings of 26 June 2024 and 3 July 2024. After review, upon a motion duly made and seconded, the Board voted unanimously to approve the minutes of the meetings of 26 June 2024 and 3 July 2024, as written.

Operator's Report

Next, Mr. Rowe reviewed the Operator's Report, a copy of which is attached. He noted that the total water accountability rate for the District's water wells was 92.83% for the month of June 2024. Mr. Rowe also reviewed the Arsenic Analysis Report, a copy of which is attached.

Mr. Rowe then presented a proposal from Wright Solutions, LLC ("Wright Solutions") to remove and replace the existing roof of two buildings at the District's Water Plant in the total amount of \$22,000.00. A copy of the proposal is attached.

Consideration was then given to the termination of water and sewer service to certain delinquent accounts. Mr. Rowe advised the Board that the requisite notifications had been given to each customer and that each customer was advised of the date, time, and place of the Board meeting which they could attend to discuss termination of service. Director Vasina then reminded the District's Operator that there should be no cut offs until the end of August 2024 due to recent mail delay issues from the United States Postal Service.

A discussion then ensued regarding the purchase of an additional generator for the District's Wastewater Treatment Plant.

After review and discussion, upon a motion duly made and seconded, the Board voted unanimously to: (1) approve the Operator's Report; and (2) approve the proposal from Wright Solutions to remove and replace the existing roof of two buildings at the District's Water Plant in the total amount of \$22,000.00.

Engineer's Report

Next, Mr. Bordelon reviewed the Engineer's Report, a copy of which is attached.

Mr. Bordelon updated the Board on the status of the following projects as detailed in the Engineer's Report: (1) the Water Well No. 3 Project; (2) the Water Plant No. 1 Chloramine Conversion Project; and (3) the Surface Water from the City of Houston Project.

Mr. Bordelon then updated the Board on the status of annexation of the 28.3698-acre tract of land owned by Werner Enterprises, Inc. (the "Werner Tract"), noting that WDM had provided a copy of the metes and bounds to the District's Attorney. A discussion then ensued.

Next, Mr. Bordelon updated the Board on the status of the outstanding sanitary sewer repairs for Woodgate Subdivision. He reported that Lopez Utilities Contractor, LLC had completed all other outstanding items for construction completion. Mr. Bordelon then presented a Certificate of Final Completion and recommended acceptance of the project. A copy of the Certificate is included in the Engineer's Report.

A discussion then ensued regarding the use of surplus funds from the District's 2019 bond sale, now complete.

After review and discussion, upon a motion duly made and seconded, the Board voted unanimously to: (1) approve the Engineer's Report; (2) approve the Certificate of Final Completion for the outstanding sanitary sewer repairs for Woodgate Subdivision and accept the project; and (3) authorize the District's Attorney to draft a Resolution

Authorizing Application to the Texas Commission on Environmental Quality for Use of Surplus Construction Funds.

Bookkeeper's Report

Next, Ms. Redden reviewed the Bookkeeper's Report and Investment Report, copies of which are attached. She reviewed the invoices to the District and the checks prepared in payment thereof. After review, upon a motion duly made and seconded, the Board voted unanimously to approve the Bookkeeper's Report and Investment Report, and authorize payment of the District's bills.

Attorney's Report

Mr. Yale then updated the Board on the status of the Cost Sharing Agreement between the District and Forest Hills Municipal Utility District for the Surface Water from the City of Houston Project.

Lastly, Mr. Yale updated the Board on the status of annexation of the Werner Tract, noting that the District's Bookkeeper was still awaiting receipt of the \$25,000.00 annexation deposit from Werner.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

**Harris County Municipal Utility District No. 11
Meeting of 24 July 2024
Attachments**

1. Operator's Report;
2. Arsenic Analysis Report;
3. Proposal from Wright Solutions;
4. Engineer's Report; and
5. Bookkeeper's Report.