

**WOOD TRACE MUNICIPAL UTILITY DISTRICT NO. 1,
OF MONTGOMERY COUNTY, TEXAS
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District will hold a regular public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas 77056, said address being a meeting place of the District. The meeting will be held on **Wednesday, December 10, 2025, at 1:00 p.m.**

The Board shall consider and/or act on the following matters:

1. Public comments;
2. Approval of minutes of the meeting of the Board of Directors held November 12, 2025;
3. Review and approve audit for fiscal year ended August 31, 2025, authorize execution of Annual Filing Affidavit, and filing of report with the Texas Commission on Environmental Quality ("TCEQ");
4. Bookkeeper's Report, including financial investment reports and authorizing the payment of invoices presented;
5. Tax Assessor-Collector's Report, including authorizing payment of invoices presented and approving moving of accounts to uncollectible roll;
6. Report and legal action taken by the District's delinquent tax collections attorney, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
7. Engineering Report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of facilities within the District, and/or ratification of same, and authorize acceptance of TEC Form 1295;
 - (b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
 - i) Water Supply Plant No. 1 Phase 4 by Gilleland Smith Construction, Inc.; and
 - ii) Coe and Wright Roads Waterline Extensions by ISJ Underground Utilities;
 - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
 - (d) Acceptance of conveyances of facilities;
 - (e) Status of Decker Lake Dam, Decker Dry Detention Dam and Goodson Branch Dam safety repairs pursuant to TCEQ Dam Safety Inspection Reports and authorize any action necessary in connection with same, including:
 - i) Status of Emergency Action Plan and Operation and Maintenance Plan for Decker Lake Dam filed with the TCEQ on behalf of the District;

- (f) Discussion regarding Capital Improvement Plan;
 - (g) Review proposal for traffic study;
 - (h) Review proposal for sidewalk installation;
 - (i) Status of GIS for the District;
 - (j) Status of electrical improvements at District facilities; and
 - (k) Status of renewal of Wastewater Treatment Plant Permit;
8. Storm Water Management Program;
9. Report from Environmental Allies, including:
- (a) Authorizing the repair and maintenance of District facilities; and
 - (b) Status of installation of signage within the District to deter vehicular traffic in unauthorized areas of the District;
10. Operator's Report, including:
- (a) Authorizing the repair and maintenance of District facilities;
 - (b) Compliance with District's water and waste discharge permits;
 - (c) Appeals of District charges;
 - (d) Refer accounts for collection and approve write-offs;
 - (e) Discussion regarding requirements to achieve recognition as a Superior Public Water System by the TCEQ;
 - (f) Status of installation of surge protection equipment; and
 - (g) Authorize operator and engineer to perform 2025 water loss audit;
11. Consider messaging services for emergency communication with District customers, and authorize appropriate action;
12. Issuance of utility commitments;
13. Attorney's Report; and
14. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By: _____

Bryan T. Yeates

Attorneys for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.