

## NOTICE OF MEETING

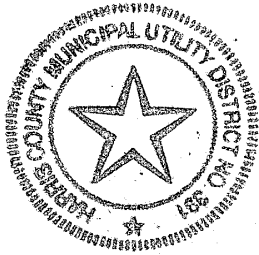
### HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 391

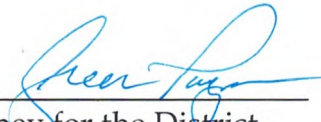
The Board of Directors of Harris County Municipal Utility District No. 391 will hold a regular meeting on Monday, December 8, 2025, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Comal Room, Houston, Texas\*, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve minutes.
3. Discuss security report.
4. Financial and bookkeeping matters, including payment of bills and review of investments.
5. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors winter conference.
6. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
7. Discuss Cost Sharing Agreement with homeowners association for streetlights and authorize appropriate action.
8. Update on new development adjacent to the District, including:
  - a. development schedule and public communication; and
  - b. cost sharing proposal regarding generator.
9. Engineering matters, including:
  - a. authorize engineer to design facilities in the service area;
  - b. approve plans and specifications and authorize advertisement for bids for construction of water, sewer and drainage;
  - c. review bids and award contract for construction of water, sewer and drainage facilities as appropriate;
  - d. approve pay estimates, change orders and final acceptance as appropriate, for construction of water, sewer and drainage facilities; and
  - e. deeds, easements, consent to monument encroachment, requests for service or utility commitment letters.
10. Lake and turf management report, including approval of proposals for necessary repairs or replacements, improvements, renewal of permits, or landscaping agreements.
11. Master parks plan and future park development, including:
  - a. authorize design of projects and authorize advertisement for bids;
  - b. review bids and award contracts; and
  - c. approve pay estimates, change orders and final acceptance as appropriate, including:

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- i. sidewalk enhancements; and
  - ii. lighting around the lakes.
- 12. Operation of District facilities, including:
  - a. billings, repairs and maintenance; and
  - b. conduct hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- 13. Review smart meter proposals and authorize appropriate action, if necessary.
- 14. Garbage collection matters.
- 15. Website matters, community outreach, and social media posting policy.
- 16. Update from Board committees.
- 17. Adopt Policy Regarding Public Comments.
- 18. Discuss meeting schedule, future agenda items, and location, including Recreation Center Rental Agreement with Villages of Cypress Lakes Community Association and authorize appropriate action.



  
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Attorney for the District

\* Please note that this meeting will be conducted via teleconference and videoconference. Note that due to "Zoom Bombing", for security measures, to participate, you must register which can be done at: <https://us02web.zoom.us/meeting/register/sroG7xlHQ0qz8HpZRUIU2g>. Once registration is complete, a telephone number to join via teleconference, a link to join via videoconference, and a password for each will be provided.

*Harris County Municipal Utility District No. 391 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.*

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