

WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

Minutes of Meeting of Board of Directors
November 24, 2025

The Board of Directors (“Board”) of West Harris County Municipal Utility District No. 4 (“District”) met on November 24, 2025 at 303 Bridge Crest Blvd., Houston, Harris County, Texas, in accordance with the duly posted notice of said meeting, with a quorum of Directors present as follows:

Mary Gomez, President
Hannah Affram, Vice President
Anthony Rodriguez, Secretary
Jack Patel, Assistant Secretary
Michael Cummings, Treasurer

and the following absent:

None.

Also present were Mr. Carlous Smith, the District’s operator; Mr. Sean Humble, the District’s engineer; Mr. Bob Ideus, the District’s bookkeeper; and Ms. Jennifer B. Seipel, attorney for District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board opened the floor for public comment. None was received.

2. The Board reviewed the minutes of the meeting held on October 27, 2025.

Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

3. The Board reviewed the tax assessor-collector’s report, copy attached, which showed 98% collections for 2024 taxes as of the date of the report. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector’s report and the checks listed thereon as presented.

5. Mr. Smith presented the operator's report, copy attached. He noted 568 connections in the District with 96.17% water accountability for the previous month. The District's wastewater treatment plant operated at 32.5% of its capacity. The operator also noted several repairs during the prior month. Mr. Smith presented a proposal for the repair of the wall and gate at the District's plant facilities, which the Board approved. Lastly, the operator reviewed a list of delinquent accounts to the Board for termination of utility service. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report and action items thereon as presented.

6. Mr. Humble presented the engineer's report, copy attached. The engineer provided a brief update on a variety of matters. Upon unanimous vote, the Board approved the engineer's report as presented.

7. The Board considered renewal of its insurance, with the attorney noting that its premium for the year increased due to increases in the value of the District's facilities. Subject to the that discussion, upon motion duly made and seconded, the Board unanimously approved the renewal proposal as presented.

8. The attorney stated that her office conducted its annual review of the insurance policies held by the District's consultants, and everything is in order.

9. Under pending business, the Board discussed the schedule for its December meeting, deciding to hold its meeting on December 15, 2025.

There being no further business to come before the Board, the meeting was adjourned.


Secretary