

**MINUTES**  
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 365**

December 8, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 365 (the "District") met in special session, open to the public, on the 8<sup>th</sup> day of December, 2025, at 13050 Barker Cypress Road, Cypress, Texas 77429, inside the boundaries of the District, and the roll was called of the members of the Board:

Greg Coleman	President
Cathy Cropper	Vice President
Ann Nguyen Moore	Secretary
Cassandra Cronin	Assistant Secretary
Michael Crafton	Assistant Vice President

and all of the above were present, except Director Moore, thus constituting a quorum.

Also attending the meeting were Michael Murr of Murr Incorporated ("Murr, Inc."); Deputy Robert Endsley of Harris County Sheriff's Department ("HCSO"); and Adisa Harrington and Maricela Guerrero of Allen Boone Humphries LLP ("ABHR").

**PUBLIC COMMENT**

Director Coleman offered any members of the public attending the meeting the opportunity to make public comment. There being no public comments, Director Coleman moved to the next agenda item.

**MINUTES**

The Board considered approving the special meeting minutes of November 10, 2025. Following review and discussion, Director Cropper moved to approve the special meeting minutes of November 10, 2025, as presented. Director Cronin seconded the motion, which passed by unanimous vote.

**PARK MATTERS**

There was no discussion on this agenda item.

**APPROVE LETTER AGREEMENT WITH HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 364 FOR COST SHARING FOR COLES CROSSING RECREATIONAL TRAIL SIGNAGE PROJECT**

The Board considered approving the Letter Agreement with Harris County Municipal Utility District No. 364 ("MUD 364") for the Coles Crossing recreational trail signage project. After review and discussion, Director Cropper moved to approve the Letter

Agreement, subject to final review, and direct that it be filed appropriately and retained in the District's official records. Director Cronin seconded the motion, which passed by unanimous vote.

#### RECYCLING SERVICES

The Board reviewed a report on recycling matters within the District, a copy of which is attached.

#### ENGINEERING AND OPERATING MATTERS

Ms. Harrington updated the Board regarding the easement documents for the North Harris County Regional Water Authority ("NHCRWA") surface water projects.

The Board reviewed a request from a resident for a bill adjustment due to filling the resident's swimming pool. Following discussion, the Board concurred to approve a billing adjustment to invoice the resident the lowest tiered rate and NHCRWA fees for water usage due to filling the resident's swimming pool.

#### WATER CONSERVATION AND DRAINAGE MATTERS

The Board reviewed The Goodman Corporation's ("Goodman") report on grant management services associated with grant funds awarded to the District from Environmental Protection Agency resources through the State and Tribal Assistance Grant program, a copy of which is attached.

Director Coleman updated the Board regarding the Detention Basin Project.

#### COMMUNITY EVENTS

There was no discussion on this agenda item.

#### COMMUNICATION MATTERS

Director Cronin updated the Board regarding website postings.

#### SECURITY REPORT

Deputy Endsley presented and reviewed the security report from the Harris County Sheriff's Office ("HCSO"), a copy of which is attached.

Deputy Endsley updated the Board regarding HCSD's boundary line reconfiguration.

## RECREATIONAL AND LANDSCAPE FACILITIES

Mr. Murr presented and reviewed a landscape maintenance report, a copy of which is attached.

Mr. Murr updated the Board regarding the three bids received for the signage for the District's and MUD 364's walking trails. He stated that the lowest bidder, 4D Signworks, did not submit a complete bid. Mr. Murr recommended that the Board award the contract to the second lowest bidder, D. L. Meacham ("DLM"), in the amount of \$317,250.00. The Board concurred that, in its judgment, DLM was a responsible bidder who would be most advantageous to the District and would result in the best and most economical completion of the project. Following discussion, Director Cronin moved to award the contract for construction of the walking trails' signage to DLM in the amount of \$317,250.00 subject to approval of the payment and performance bonds and review of the certificate(s) of insurance and endorsements, if any, provided by the contractor. Director Crafton seconded the motion, which carried with Directors Cropper, Cronin, and Crafton voting in favor and Director Coleman abstaining from the vote.

Mr. Murr updated the Board regarding the repairs to the gates on Jarvis Road, noting the repairs would begin in January 2026.

Mr. Murr updated the Board regarding the Trees for Houston tree planting project.

Mr. Murr reported on winterization of the District splash pad, pressure vacuum breaker, and drinking fountains.

Director Cronin reported the Little Free Library was removed by someone. Following discussion, the Board concurred to not replace the library and to inform MUD 364 that it may replace the library at its discretion.

There being no further business brought before the Board, the meeting was adjourned.



Secretary, Board of Directors

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