

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

October 10, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 10<sup>th</sup> day of October, 2025, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Claude A. Zackary	President
Letha P. Slagle	Vice President
Jon Elmendorf	Secretary
Kurt A. Baerenstecher	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were Kurt Albaugh of the Lakes of Parkway Homeowners Association ("LOP HOA"); Yaneth Cooper of Municipal Accounts & Consulting, L.P.; Patty Rodriguez of Bob Leared Interests, Inc.; Justin Colfer of Champions Hydro-Lawn, Inc.; Andy Mersmann of BGE, Inc. ("BGE"); and Greer Pagan, Trenise Simmons, and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of its September 3, 2025, regular meeting. Following review and discussion, Director Slagle moved to approve the minutes as written. Director Elmendorf seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Cooper presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval and a quarterly investment report, is attached. Ms. Cooper responded to Board inquiries regarding the District's cash flow, expenses, and bond payments. Following review and discussion, Director Elmendorf moved to approve the bookkeeper's report, as presented. Director Slagle seconded the motion, which passed unanimously.

Director Baerenstecher reviewed with the Board his draft presentation regarding the District's 2026-2029 Strategic Plan to be given to the LOP HOA at its annual Board of Directors meeting and responded to Board inquiries and revisions. Additional discussion ensued regarding paying off the District's outstanding bond debt and the potential for levying zero tax rates for 2027-2029.

### TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of September 30, 2025, 98.41% of the District's 2024 taxes were collected. Following review and discussion, Director Mudd moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Elmendorf seconded the motion, which passed unanimously.

### AMENDMENT TO AGREEMENT FOR SERVICES OF TAX ASSESSOR AND COLLECTOR.

Ms. Rodriguez reviewed a proposed Amended and Restated Agreement for Services of Tax Assessor and Collector. She reviewed services to be continued and discontinued due to the District's zero tax levy for 2025 and stated that the proposed base fee would decrease from \$1,003.00 to \$501.00.

Discussion ensued regarding notifying the District's taxpayers of the District's zero rate tax levy for the 2025 tax year. Following review and discussion, the Board concurred to distribute tax statements containing the District's zero tax levy for the 2025 tax year and to include a notice in the statements to explain that the District's rate has been reduced to zero for the 2025 tax year.

Director Elmendorf moved to approve the Amended and Restated Agreement for Services of Tax Assessor and Collector. Director Mudd seconded the motion, which passed unanimously.

### DETENTION AND DRAINAGE FACILITIES MAINTENANCE AND PROPOSALS

Mr. Colfer reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached.

Director Slagle reported that Calvin Steele of LOP HOA inspected and approved the installed rebar to cover the gap at Jade Cove Drive. Discussion ensued.

No action was taken by the Board.

## ENGINEERING MATTERS

Mr. Mersmann reported on the status of construction of the District's Irrigation Pump Station No. 100 Project by Pumps, Motors & Controls, Inc. No action was taken by the Board.

## LOP HOA MATTERS

Mr. Albaugh addressed the Board to request that the District authorize BGE to complete updates to a map of ownership and maintenance responsibilities and a map outlining common area irrigation. Following discussion, Director Elmendorf moved to authorize BGE to complete the requested revisions to the map in the amount of \$1,200.00. Director Slagle seconded the motion, which passed unanimously.

Mr. Albaugh addressed the Board regarding a discharge pipe into wet well no. 2 related to the construction of the District's Irrigation Pump Station No. 100 Project. Following discussion, Director Elmendorf stated that Pumps, Motors & Controls, Inc. will be formally notified of the required termination point and that stainless steel material is required to be used for the discharge pipe.

Mr. Albaugh additionally addressed the Board regarding various LOP HOA matters.

The Board requested that LOP HOA continue to distribute monthly water usage reports for Board review.

## ELECTRICITY CONTRACT

The Board discussed its intention to let the District's current electricity contract expire without renewal so that LOP HOA can instead enter into an electricity contract to provide electricity services.

## MEETING SCHEDULE

The Board concurred to reschedule its next regular meeting to 12:00 p.m. on Friday, January 9, 2026.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



Secretary, Board of Directors

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