

MINUTES OF SPECIAL MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 11  
HARRIS COUNTY, TEXAS

17 December 2025

THE STATE OF TEXAS       §  
COUNTY OF HARRIS       §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 11 (the "District") met in regular session, open to the public, on the 17th day of December 2025, at the offices of Coats Rose, P.C., 9 Greenway Plaza, Suite 1000, Houston, Texas 77046, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kenneth D. Vasina	President/Investment Officer
Cynthia Ann Cruz	Vice President
Tammy B. Rose	Secretary/Treasurer
Marvin L. Zahradnik	Assistant Secretary/Treasurer
Barbara K. Burson	Assistant Vice President

and all of said persons were present except Directors Cruz and Burson, thus constituting a quorum. Director Burson attended the meeting by videoconference. The Board noted that Director Burson could participate in the discussions and could vote on matters before the Board at this meeting, pursuant to Section 551.127 of the Texas Government Code.

Also present were Leroy Rose, a resident of the District; JoAnn Vasina, an interested party; Froy Nino and Nicole Zozaya of Texas Groundworks Management, Inc. ("TGM"), the District's stormwater management company; Roger Schuett of Claudia Redden & Associates, L.L.C., the District's Bookkeeper; Tyler Marley of Water District Management Company, Inc. ("WDM"), the District's Operator; Troy Bordelon, P.E. of A&S Engineers, Inc., the District's Engineer; and Cole Konopka of Coats Rose, P.C. ("Coats Rose"), the District's Attorney. Attending the meeting by videoconference was Gabby Gomez of Coats Rose.

Director Vasina called the meeting to order.

### **Approval of Minutes**

The Board deferred action on this agenda item.

### **Operator's Report**

Mr. Marley then presented the Operator's Report, a copy of which is attached. He noted that the total water accountability rate for the District's water wells was 91.74% for

the month of November 2025. Mr. Marley also presented the Arsenic Report, a copy of which is attached.

Consideration was then given to the termination of water and sewer service to certain delinquent accounts. Mr. Marley advised the Board that the requisite notifications had been given to each customer and that each customer was advised of the date, time, and place of the Board meeting which they could attend to discuss termination of service. The Board noted that there were no customers present to protest the utility billings.

After review and discussion, upon a motion duly made and seconded, the Board voted unanimously to: (1) approve the Operator's Report; and (2) defer the termination of service to customers whose service accounts remain delinquent as of the due date for December 2025.

### **Engineer's Report**

Next, Mr. Bordelon presented the Engineer's Report, a copy of which is attached. He updated the Board on the status of the current projects in the District as detailed in the Engineer's Report. After review and discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report.

### **Bookkeeper's Report**

Next, Mr. Schuett presented the Bookkeeper's Report and Investment Report, copies of which are attached. He reviewed the invoices to the District and the checks prepared in payment thereof. After review and discussion, upon a motion duly made and seconded, the Board voted unanimously to: (1) approve the Bookkeeper's Report and Investment Report; and (2) authorize payment of the District's bills.

### **Old Business**

Next, Mr. Nino recalled that the Board had previously requested that TGM prepare a summary sheet that includes all of the proposal items that were presented at the 3 December 2025 Board of Directors meeting (the "Summary Sheet"), including the total cost of all of the proposal items and an estimated annual cost of future maintenance. He then presented the Summary Sheet for the Board's consideration, which included the following proposals items: (1) box culverts cleaning in the amount of \$9,560.25; (2) drainpipe cleaning in the amount of \$5,936.00; (3) chain link fence repairs in the amount of \$3,509.97; (4) cleaning the perimeter fence of the large detention pond in the amount of \$4,111.45; (5) cleaning the perimeter fence of the small detention pond in the amount of \$4,926.04; and (6) seeding and fertilization in the amount of \$9,302.00. After review and discussion, upon a motion duly made and seconded, the Board voted unanimously to approve all of the proposal items as listed above in the total amount of \$37,345.71. A copy of the Summary Sheet is attached.

Mr. Nino then stated that TGM would add all of the approved annual maintenance items to the Maintenance Agreement between the District and TGM, and

that an amended Maintenance Agreement would be presented for the Board's approval at a future meeting.

### **Engagement of Auditor**

Next, Mr. Konopka presented an Engagement Letter as prepared by Mark C. Eyring, CPA, PLLC, the District's Auditor, to prepare the District's Annual Financial Report for the fiscal years ending 31 December 2025 and 31 December 2026, a copy of which is attached. After review, upon a motion duly made and seconded, the Board voted unanimously to approve the Engagement Letter and authorize the District's Auditor to prepare the District's Annual Financial Report for the fiscal years ending 31 December 2025 and 31 December 2026.

### **Attorney's Report**

Lastly, Mr. Konopka reported that in 2025 the 89<sup>th</sup> Texas Legislature passed House Bill 103 ("HB 103") to increase transparency and accountability in local fiscal decisions. He stated that HB 103 requires taxing units that have held a bond election or voter approval tax rate election within the 2015 to 2025 period to submit current and historical data on bonds and bond-related information to the bond, tax, and project database maintained by the Texas Comptroller by 1 January 2026. Mr. Konopka then reminded the Board that the District held a bond election within the 2015 to 2025 period, and he stated that Coats Rose would submit the required information to the Texas Comptroller on behalf of the District prior to the deadline.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)

---

Secretary, Board of Directors

Harris County Municipal Utility District No. 11  
Meeting of 17 December 2025  
Attachments

1. Operator's Report;
2. Arsenic Report;
3. Engineer's Report;
4. Bookkeeper's Report;
5. Summary Sheet; and
6. Engagement Letter.