

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

October 23, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 23rd day of October, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jennifer Taylor	President
Kevin Gilligan	Vice President
Kelli Odum	Secretary
Ryan Schilhab	Assistant Secretary
Danielle Gonzalez	Asst. Vice President/ Asst. Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Lynn Kurtz of Myrtle Cruz, Inc.; Brenda McLaughlin of Bob Leared Interests ("BLI"); Leslie Cook of RBC Capital Markets; Amanda Benzman of Inframark Water & Infrastructure Services ("Inframark"); Kenrick Piercy of EHRA Engineering; and Allison Leatherwood and Franky Wallace of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the September 25, 2025, regular meeting. After review and discussion, Director Odum moved to approve the minutes of the September 25, 2025, regular meeting, as submitted. Director Schilhab seconded the motion, which passed unanimously.

SECURITY MATTERS

Director Gonzalez updated the Board on security matters in Towne Lake

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Kurtz reviewed the bookkeeper's report, a copy of which is attached, including the bills submitted for the Board's review. Following review and discussion, Director Gilligan moved to approve the bookkeeper's report, and the checks presented

for payment. Director Schilhab seconded the motion, which passed unanimously.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR ASSOCIATION OF WATER BOARD OF DIRECTORS ("AWBD") WINTER CONFERENCE

Ms. Leatherwood reviewed the District's Travel Reimbursement Guidelines (the "Guidelines") and the Board discussed expenses for the upcoming AWBD winter conference. Following review and discussion, Director Gonzalez made a motion to authorize up to two nights of lodging at the Conference rate, up to three per diems, and up to six meals for any Director attending the AWBD winter conference, all to be submitted in accordance with the District's Guidelines. Director Taylor seconded the motion, which carried unanimously.

CONDUCT ANNUAL REVIEW OF INVESTMENT POLICY AND ADOPT RESOLUTION REGARDING ANNUAL REVIEW OF INVESTMENT POLICY

Ms. Leatherwood explained that the Texas Public Funds Investment Act requires the Board to annually review its Investment Policy and authorize any appropriate amendments. After discussion, the Board determined to make no amendments at this time. After review and discussion, Director Taylor moved to adopt a Resolution Regarding Annual Review of Investment Policy and direct that the Resolution be filed appropriately and retained in the District's official records. Director Odum seconded the motion, which passed unanimously.

REVIEW, REVISE, AND ADOPT RESOLUTION ESTABLISHING THE AUTHORIZED DEPOSITORY INSTITUTIONS AND ADOPTING LIST OF QUALIFIED BROKER/DEALERS WITH WHOM THE DISTRICT MAY ENGAGE IN INVESTMENT TRANSACTIONS

Ms. Leatherwood reviewed a Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions. After review and discussion, Director Schilhab moved to adopt the Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Taylor seconded the motion, which passed unanimously.

REVIEW AND UPDATE EMINENT DOMAIN REPORT TO THE TEXAS COMPTROLLER

Ms. Leatherwood reported that ABHR will file the District's Eminent Domain Authority Annual Report for 2025 with the Comptroller of the State of Texas.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report for September 2025, copies of which are attached, and stated that 99.976% of the District's 2024 taxes had been collected as of September 30, 2025. Following review and discussion, Director Gilligan moved to approve the tax assessor/collector's report, and the checks presented for payment. Director Gonzalez seconded the motion, which passed unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Leatherwood stated that BLI published a Notice of Public Hearing to be held at today's meeting regarding the adoption of the District's 2025 proposed tax rate of \$1.50 per \$100 of assessed valuation.

Ms. Leatherwood opened the public hearing. There being no comments from the public, Ms. Leatherwood closed the public hearing.

Following discussion, Ms. Leatherwood presented an Order Levying Taxes reflecting the proposed 2025 tax rate. Ms. Leatherwood then presented an Amendment to Information Form reflecting the proposed 2025 tax rate and stated that the Amendment to Information Form will be filed with the Texas Commission on Environmental Quality and recorded in the official Public Records of Harris County.

After review and discussion, Director Gilligan moved to: (1) adopt the Order Levying Taxes reflecting a 2025 total tax rate of \$1.50 per \$100 of assessed valuation, comprised of a \$0.60 contract tax component, a \$0.32 debt service tax component, a \$0.33 road debt service tax component; and a \$0.25 maintenance and operations tax component; (2) authorize execution of the Amendment to Information Form; and (3) direct that the Order and Amendment be filed appropriately and retained in the District's official records. Director Taylor seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Ms. Benzman reviewed the operator's report, a copy of which is attached. She then reviewed the maintenance items and repairs performed in the District.

Ms. Benzman inquired whether the Board would like to update the District's text and email alert system, explaining that the system would automatically enroll residents to receive alerts via email and/or text, while still allowing them the option to opt out.

The Board concurred to authorize Inframark to obtain a proposal from the District's website provider.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE

Ms. Benzman submitted a list of delinquent accounts to the Board for termination of utility service. She stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. Ms. Benzman noted that the accounts listed have neither attended the Board meeting nor contacted Inframark's office or the District to contest or explain the charges.

Following review and discussion, Director Taylor moved to approve the operator's report; and authorize Inframark to proceed with termination of utility service to the delinquent accounts pursuant to the provisions of the District's Rate Order. Director Gonzalez seconded the motion, which passed unanimously.

AWBD MATTERS, INCLUDING BYLAWS VOTE AND VOTER REPRESENTATIVE CONFIRMATION

Ms. Leatherwood stated that AWBD members will have the opportunity to vote on proposed AWBD Bylaws clarifications and updates. She stated that AWBD is requesting that districts designate a voting member representative who will be able to cast a ballot on behalf of the District in the 2026 AWBD Bylaws Amendment Election. Following discussion, the Board concurred to confirm the designation of Director Gonzalez as the District's voting member representative.

ENGINEERING MATTERS

Mr. Piercy reviewed the engineer's report, a copy of which is attached.

Mr. Piercy updated the Board on the geographic information system mapping for the District.

HC 500 (MASTER DISTRICT) MATTERS

Ms. Leatherwood and Mr. Piercy updated the Board on the status of HC 500, as Master District, projects as detailed in the engineering report.

Ms. Benzman updated the Board of the manhole failure along S. Frio River Circle in Harris County Municipal Utility District No. 501.

REPORT ON DEVELOPMENT

Mr. Piercy reported on development in the District.

MEETING SCHEDULE

The Board concurred to hold its next regular Board meeting on Thursday, January 29, 2025, at 2:00 p.m. at the offices of ABHR.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

JBS

Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

	Minutes <u>Page</u>
Bookkeeper's Report.....	1
Tax Assessor/Collector's Report.....	3
Operator's Report.....	3
Engineer's Report.....	4