

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 166**

Minutes of Meeting of Board of Directors

March 20, 2026

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 166 (the "District") met in regular session, open to the public on March 20, 2026, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Thomas C. Knickerbocker, President  
Nano Cox, Vice President  
Bill Grzanka, Secretary  
Lisa Mendel, Assistant Secretary  
Goldie Golden, Assistant Secretary

all of whom were present at the meeting, thus constituting a quorum.

Also attending the meeting were Clay Brandenburg of Inframark, LLC ("Inframark"); Odett Newman of Bob Leared Interests, Inc. ("BLI"); Jasamine Hines and Kyle Cortez of Municipal Accounts & Consulting, L.P. ("MAC"); Eve Blakemore of IDS Engineering Group ("IDS"); and Cullen Richardson and Kris Eddlemon of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

**PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. There were no comments from the public at this time.

**MINUTES**

The Board considered the minutes of its meeting held on February 20, 2026. After discussion, Director Grzanka moved that the minutes of the February 20, 2026, Board meeting be approved, as written. Director Knickerbocker seconded the motion, which unanimously carried.

**CONTINUING DISCLOSURE REPORT**

The Board next considered approval of the Continuing Disclosure Report (the "Report") required by Securities and Exchange Commission Rule 15c2-12 relative to the District's outstanding bonds. In connection therewith, Mr. Richardson advised that McCall, Parkhurst & Horton, L.L.P. ("MPH"), the District's continuing disclosure counsel, is in the process of preparing the Report for filing prior to the March 31, 2026, deadline. Following discussion, it was moved by Director Grzanka, seconded by Director Mendel and unanimously carried that the Board

approve the Report and the filing of same by MPH, subject to completion of same and review by SPH.

### **TAX ASSESSOR-COLLECTOR'S REPORT**

Ms. Newman presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month of February 2026, including the disbursements presented therein for payment from the District's tax account. A copy of the report is attached hereto as **Exhibit A**. After discussion, Director Cox moved that the Tax Assessor-Collector's Report be approved and that the disbursements identified in the report be authorized for payment from the District's tax account. Director Mendel seconded said motion, which unanimously carried.

### **DELINQUENT TAX COLLECTIONS ATTORNEY'S REPORT**

Mr. Richardson next presented the District's delinquent tax report dated March 20, 2026, from Perdue, Brandon, Fielder, Collins & Mott, L.L.P., a copy of which is attached as **Exhibit B**. No action was taken by the Board at this time.

### **RENEWAL OF INSURANCE COVERAGES**

The Board next considered the renewal of the District's various insurance coverages expiring on March 31, 2026. In that regard, the Board discussed the proposal received from the District's current insurance provider Arthur J. Gallagher & Co. ("AJG"), a copy of which is attached hereto as **Exhibit C**. After discussion, Director Mendel moved that the proposal from AJG be accepted, and that the President be authorized to execute the accepted proposal on behalf of the Board and the District. Director Grzanka seconded the motion, which carried unanimously.

### **BOOKKEEPER'S REPORT**

Ms. Hines then presented to and reviewed with the Board the Bookkeeper's Report dated March 20, 2026, including the disbursements presented for payment. A copy of the report is attached hereto as **Exhibit D**. Following discussion, it was moved by Director Grzanka that (i) the Bookkeeper's Report be approved, and (ii) the disbursements identified in the report be approved for payment. Director Cox seconded the motion, which unanimously carried.

### **UNCLAIMED PROPERTY REPORT**

The Board considered authorizing the preparation of Unclaimed Property Reports as of March 1, 2026. After discussion on the matter, Director Grzanka moved that the District's consultants be authorized to research the District's accounts to determine whether the District has unclaimed property and the District's Bookkeeper and/or Tax Assessor-Collector be authorized to prepare such report for the Board's approval. Director Cox seconded said motion, which unanimously carried.

## **ENGINEER'S REPORT**

Ms. Blakemore next presented to and reviewed with the Board the Engineer's Report dated March 20, 2026, relative to the status of various projects within the District. A copy of the report is attached hereto as **Exhibit E**. She advised that IDS solicited bids for cleaning and televising of the District's sanitary and storm sewer systems (the "Project"), and recommended that the contract for the Project be awarded to the low bidder, Clean Infrastructure D.B.A. CleanView ("CleanView"), in the amount of \$118,693.22. After consideration of the bids received and the specific facts and circumstances, Director Grzanka moved that the contract for the Project be awarded to CleanView, as recommended by IDS. Director Cox seconded the motion, which unanimously carried.

## **UTILITY COMMITMENT(S)**

Mr. Richardson next reported that the District has not received any new requests for utility commitments.

## **DETENTION AND DRAINAGE FACILITIES REPORT**

The Board next considered a Detention and Drainage Facilities Report from Storm Maintenance and Monitoring, Inc. ("SMM"). In that regard, Mr. Richardson distributed a report provided by SMM, a copy of which is attached hereto as **Exhibit F**. No action was taken by the Board at this time.

## **OPERATOR'S REPORT**

Mr. Brandenburg presented to and reviewed with the Board the Operator's Report for the month of February 2026, a copy of which is attached hereto as **Exhibit G**. He requested that Inframark be authorized to transfer eighteen (18) delinquent accounts listed in an attachment to the Operations Report totaling \$2,858.03 to Collections Unlimited for collection. After discussion on the matter, Director Cox moved that the Board authorize Inframark to transfer said accounts to Collections Unlimited for collection. Director Grzanka seconded the motion, which unanimously carried.

The Board next considered review of the District's Identity Theft Prevention Program (the "Program"). In connection therewith, Mr. Brandenburg presented Inframark's annual report and advised the Board regarding the District's experience with identity theft during the prior year, current identity theft prevention methods, the types of accounts maintained by the District and the District's business arrangements with other entities. He recommended that no changes be made to the District's Program. After discussion on the matter, the Board concurred that no changes were necessary to the Program at this time.

The Board next considered the status of the District's 2025 Water Loss Audit. After discussion, Director Grzanka moved that Inframark be authorized to prepare the Water Loss Audit and file same with the Texas Water Development Board ("TWDB") prior to the May 1, 2026, deadline. Director Mendel seconded the motion, which carried unanimously.

Mr. Richarson next advised the Board that the District is required to prepare and file an Annual Implementation Report regarding the District's Water Conservation Plan ("WCP") with the TWDB by May 1, 2026. Upon motion made by Director Grzanka, seconded by Director Cox, and unanimously carried, the Board authorized Inframark to prepare and file the Annual Implementation Report with the TWDB prior to the May 1, 2026, deadline.

Mr. Richardson next advised the Board that Section 13.1396 of the Texas Water Code requires the District to annually submit to each electric distribution utility and each retail electric utility provider a list of its facilities which may qualify for critical load status and various emergency contact information for a determination that the facilities qualify for critical load status. After discussion on the matter, Director Grzanka moved that Inframark and/or IDS be authorized to make such annual filings on behalf of the District. Director Cox seconded the motion, which unanimously carried.

### **REPORT BY REPUBLIC SERVICES, INC.**

The Board noted that a representative of Republic Services, Inc. was not present at the meeting. Mr. Richardson advised that, prior to today's meeting, Ms. Nussa advised she has no issues to report to the Board at this time.

### **DEVELOPERS' REPORT(S)**

The Board noted that no representatives of any District developers were in attendance at the meeting.

### **ATTORNEY'S REPORT**

The Board next considered the attorney's report. In that regard, Mr. Richardson advised that he had nothing to report regarding legal matters other than those items which were previously addressed in the meeting.

### **SUPPLEMENTAL AGENDA**

The Board considered cancellation of the Directors Election called for May 2, 2026. Mr. Richardson advised that, in accordance with Subchapter C, Chapter 2 of the Texas Election Code, the District may cancel the Directors Election if each candidate whose name is to appear on the ballot and/or has registered as a write-in candidate is unopposed as of 5:00 p.m. on February 20, 2026. In such case, the Board may declare the unopposed candidates to be elected. In that regard, there was presented to the Board a certificate of the Secretary declaring all candidates unopposed. Mr. Richardson then presented and reviewed the Order Declaring Candidates Elected, attached hereto as **Exhibit H**. After discussion, Director Mendel moved that the Order be adopted by the Board declaring Tom Knickerbocker, Bill Grzanka, and Nano Cox, elected Directors of the District, each to serve a term of four years or until a successor is duly elected or appointed, that the President or Vice President be authorized to execute and the Secretary or Assistant Secretary to attest same on behalf of the Board and the District, and that the Directors Election called for

May 2, 2026, be cancelled. Director Grzanka seconded said motion, which unanimously carried.

**EXECUTIVE SESSION**

The President announced that the Board was entering into executive session pursuant to Texas Government Code Section 551.071 at 12:41 p.m., for purposes of attorney-client communications. At this time, all those present, with the exception of the Board, Ms. Blakemore, Mr. Richardson, and Kris Eddlemon exited the meeting.

At 1:22 p.m., the President announced that the Board would reconvene in Open Session. Director Mendel moved that the President be authorized to execute a proposal for lab testing at the Wastewater Treatment Plant, in an amount not to exceed \$5,000. Director Grzanka seconded the motion, which unanimously carried.

**FUTURE AGENDA ITEMS**

The Board next considered items for placement on future agendas. No specific agenda items, other than routine and ongoing matters, were requested.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Mendel, seconded by Director Cox and unanimously carried, the meeting was adjourned.



*Bill Grzanka*  
Secretary, Board of Directors

LIST OF EXHIBITS TO MINUTES

- Exhibit A Tax Assessor-Collector's Report
- Exhibit B Delinquent Tax Report
- Exhibit C Insurance Proposal from Arthur J. Gallagher & Co. for 2026 - 2027 Term
- Exhibit D Bookkeeper's Report
- Exhibit E Engineer's Report
- Exhibit F Detention and Drainage Facilities Report
- Exhibit G Operator's Report
- Exhibit H Order Declaring Candidates Elected