

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

January 9, 2026

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 355 (the “District”) met in regular session, open to the public, on the 9<sup>th</sup> day of January, 2026, at the offices of Allen Boone Humphries Robinson LLP (“ABHR”), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Claude A. Zackary	President
Letha P. Slagle	Vice President
Jon Elmendorf	Secretary
Kurt A. Baerenstecher	Assistant Secretary
Christopher J. Mudd	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were Kurt Albaugh of the Lakes of Parkway Homeowners Association (“LOP HOA”); Brian Kruger of Forvis Mazars, LLP; John Hill of Brown & Brown Insurance Services, Inc. via teleconference; Yaneth Cooper of Municipal Accounts & Consulting, L.P.; Andy Mersmann of BGE, Inc.; and Jessica Holoubek and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of its October 10, 2025, regular meeting. Following review and discussion, Director Slagle moved to approve the minutes as written. Director Elmendorf seconded the motion, which passed unanimously.

APPROVE AUDIT FOR FISCAL YEAR END SEPTEMBER 30, 2025

Mr. Krueger reviewed a draft audit for fiscal year end September 30, 2025. After review and discussion, Director Mudd moved to approve the audit, subject to final comments from the Board and consultants, and direct that the audit be filed appropriately and retained in the District’s official records. Director Elmendorf seconded the motion, which passed unanimously.

## RENEWAL OF INSURANCE POLICIES

Mr. Hill reviewed a renewal proposal for the District's insurance policies for coverage under The Texas Municipal League Intergovernmental Risk Pool in the amount of \$5,481.00 or \$5,882.00, depending on the chosen option for cyber liability coverage. Mr. Hill responded to Board members' questions regarding the proposed insurance coverages. Following review and discussion, Director Mudd moved to approve the renewal proposal for the District's insurance policies to exclude cyber liability coverage in the approximate amount of \$4,012.00. Director Elmendorf seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTIONS MATTERS

The Board reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. As of December 31, 2025, 99.88% of the District's 2024 taxes were collected. Following review and discussion, Director Elmendorf moved to approve the tax assessor/collector's report and payment of the invoices. Director Slagle seconded the motion, which passed unanimously.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Cooper presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Ms. Cooper additionally reviewed charts of the District's monthly cash flow for October and November, 2025. She reported a savings in the amount of \$24,575.00 due to the Board's decreased meeting schedule. The Board discussed the District's projected ending cash balance for 2029. Following review and discussion, Director Elmendorf moved to approve the bookkeeper's report, as presented. Director Baerenstecher seconded the motion, which passed unanimously.

## ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE

The Board discussed the upcoming AWBD winter conference and reviewed the District's Travel Reimbursement Guidelines. Following discussion, Director Zackary moved to authorize reimbursement of up to two per diems, one hotel night, parking and travel expenses for each Board member attending the AWBD winter conference, subject to compliance with the District's Travel Reimbursement Guidelines. Director Elmendorf seconded the motion, which passed unanimously.

## AWBD BYLAWS VOTE AND VOTER REPRESENTATION CONFIRMATION

The Board reviewed proposed clarifications and updates to AWBD's Bylaws to be voted on by the District's designated voting Member Representative through Tuesday, January 27, 2026. Following review and discussion, the Board authorized

ABHR to confirm Director Zackary as the District's designated voting Member Representative.

#### ANNUAL DISCLOSURE STATEMENTS

Ms. Holoubek reported that in accordance with the District's Investment Policy, the District's bookkeeper and Investment Officer, are required to execute disclosure statements that disclose any relationships with banks and brokers who seek to sell investments to the District. She stated that the disclosure statements are filed annually with the Texas Ethics Commission. Following review and discussion, Director Elmendorf moved to accept the annual disclosure statements of the bookkeeper and Investment Officer, and direct that the disclosure statements be filed with the Texas Ethics Commission and retained in the District's official records. Director Zackary seconded the motion, which passed unanimously.

#### ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Ms. Holoubek reported on the District's compliance activities during the prior calendar year related to bond financings. She stated that no corrective action is required at this time.

#### CONDUCT ANNUAL REVIEW OF INVESTMENT POLICY

The Board conducted an annual review of the District's Investment Policy. Ms. Holoubek reported that there are no recommended changes to the Investment Policy. After review and discussion, Director Mudd moved to adopt a Resolution Regarding Annual Review of Investment Policy setting forth the Board's determination that no changes are necessary to the District's Investment Policy. Director Elmendorf seconded the motion, which passed unanimously.

#### LIST OF DEPOSITORY INSTITUTIONS, AND QUALIFIED BROKER/DEALERS

Ms. Holoubek reported that the District's bookkeeper provided an updated list of authorized depository institutions and qualified broker/dealers, which includes all banks where the District maintains authorized depository accounts. After review and discussion, Director Mudd moved to adopt a Resolution Establishing Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions. Director Elmendorf seconded the motion, which passed unanimously.

#### DETENTION AND DRAINAGE FACILITIES MAINTENANCE AND PROPOSALS

The Board discussed detention and drainage facilities maintenance.

## ENGINEERING MATTERS

Mr. Mersmann reported on the status of construction of the District's Irrigation Pump Station No. 100 Project. A copy of the engineer's report is attached. Mr. Mersmann stated that Pumps, Motors & Controls, Inc. did not submit a pay estimate for the project. No action was taken by the Board.

## LOP HOA MATTERS

The Board discussed LOP HOA matters.

Mr. Albaugh addressed the Board regarding LOP HOA matters. He additionally requested that the District allow LOP HOA to perform an inspection of the District's Irrigation Pump Station No. 100 Project and provide any needed punchlist items to the Board.

Additional discussion ensued regarding LOP HOA matters, including potential joint projects between the District and LOP HOA.

## ELECTRICITY CONTRACT

The Board concurred to defer this item.

## 2026 DIRECTORS ELECTION

Ms. Holoubek discussed procedures related to the 2026 Directors Election scheduled May 2, 2026. She stated early voting by personal appearance is scheduled April 20, 2026, through April 28, 2026. She reviewed a Resolution Designating an Agent of the Secretary of the Board during the 2026 Directors Election Period. Following review and discussion, Director Elmendorf moved to adopt a Resolution Designating an Agent of the Secretary of the Board during the 2026 Directors Election Period appointing Kim Cannon as the agent of the Secretary of the Board to perform the duties of the District's Directors Election, authorize the agent to post the related notice as required, and direct that the resolution be filed appropriately and retained in the District's official records. Director Mudd seconded the motion, which passed unanimously.

Ms. Holoubek reported on the requirements for filing a Notice of Deadline to File Applications for Place on the Ballot for the 2026 Directors Election. Following discussion, Director Elmendorf moved to authorize the Secretary's agent to post the notice as required. Director Mudd seconded the motion, which passed unanimously.

Ms. Holoubek discussed exemptions from using electronic voting systems during the 2026 Directors Election. Following discussion, Director Elmendorf moved to authorize publication of a notice of exemption from using electronic voting systems

during the 2026 Directors Election in a newspaper of general circulation. Director Mudd seconded the motion, which passed unanimously.

The Board discussed pay for election officials during the 2026 Directors Election. Following discussion, Director Elmendorf moved to set the pay for election officials during the 2026 Directors Election at \$20.00 per hour. Director Mudd seconded the motion, which passed unanimously.

Ms. Holoubek reviewed an Order Calling Directors Election and discussed procedures related to the District's 2026 Directors Election. She stated that a Notice of Election may be required to be posted or published and provided to the County Clerk and Voter Registrar of Harris County. Following discussion, Director Elmendorf moved to adopt an Order Calling Directors Election, subject to finalization, and authorize the Secretary's agent to post, publish and provide a Notice of Election, if required. Director Mudd seconded the motion, which passed unanimously.

#### MEETING SCHEDULE

The Board concurred to reschedule its next regular meeting to 12:00 p.m. on Friday, March 6, 2026. The Board additionally concurred to hold a meeting in February if any Board action is needed prior to the scheduled March meeting.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

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