

**MEADOWHILL REGIONAL MUNICIPAL UTILITY DISTRICT**  
**Minutes for November 18, 2024 Board Meeting**

The Board of Directors (the "Board" or "Directors") of Meadowhill Regional Municipal Utility District of Harris County, Texas (the "District") met in regular session, open to the public, whereupon the roll was called of the members of the Board, to-wit:

Alan Liczwek	President
Douglas Larkins	Vice President
Edward Varosky	Secretary/Treasurer
Michael Gleason	Assistant Secretary
Cassandra Woods	Director

All Directors were present except Director Woods, thus constituting a quorum. Also, present were Doug Jeffrey of TNG Utility Corporation ("Operator"); Chris Linn of Myrtle Cruz, Inc. ("Bookkeeper"); Reagan Rucker of IDS Engineering, Inc. ("Engineer"); Zach Petrov, attorney, of Johnson Petrov LLP ("JP" or "Attorney"); Deputy Gomez of Harris County Precinct 3 Constables Office ("HCCO"); Reagan Vance and Keith Reynolds of Waste Management; Pamela Low of Minutes Plus ("Recording Secretary").

Director Liczwek, having determined that the Notice of Meeting was posted in accordance with provisions of the Open Meetings Act, and establishing a quorum, called the meeting to order at 6:31 p.m.

**PUBLIC COMMENT**

There was no public comment.

**MINUTES**

Upon motion by Director Gleason, seconded by Director Larkins, after full discussion and with all Directors present voting aye, the Board approved the minutes of October 21, 2024 and November 4, 2024 Board meetings.

**GENERAL BUSINESS**

- a. Landscape Maintenance matters. There were no matters to report.
- b. Administration Building matters. Mr. Jeffrey reported that the door adjustment is complete. The entry lighting requires new bulbs.
- c. Security Report. Deputy Gomez reviewed the Security Report, a copy of which is attached hereto as Exhibit "A".

- d. Resolution Authorizing Submittal of Bond Application Report to the Texas Commission on Environmental Quality ("Resolution"). Ms. Rucker reviewed the items included in the Bond Application Report as listed in Attachment C of the Engineering Report. Mr. Petrov presented the financial analysis of a bond issue prepared by Mr. Bill Blich.

Next, upon motion by Director Gleason, seconded by Director Larkins, after full discussion and with all Directors present voting aye, the Board (i) approved the Summary of Costs and Preparation of Bond Application Report No. 20; and (ii) the Resolution to submit the Bond Application Report, with a bond amount not exceeding \$3.1 million.

### **BOOKKEEPER'S REPORT**

Ms. Linn presented the Bookkeeper's Report.

Upon motion by Director Larkins, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report, a copy of which is attached hereto as Exhibit "B".

### **OPERATION'S REPORT**

Mr. Jeffrey presented to and reviewed with the Board the Operations Report, a copy of which is attached hereto as Exhibit "C". He noted that the water accountability for the previous month was 90.83%.

Mr. Jefferey reported that Shasla PUD's interconnect meter with the District is malfunctioning and not accurately recording usage. He also mentioned that the Sewage Treatment Plant fencing has been vandalized again, with several break-ins at the plants resulting in the theft of minor tools from the District's facilities. Mr. Jefferey and the Board discussed various measures to enhance security at the plants, including installing additional no-trespassing signs and cameras by TNG. They also considered implementing motion-detecting lights and checking on camera systems.

Next, upon motion by Director Gleason, seconded by Director Varosky, after full discussion and with all Directors present voting aye, the Board (i) authorized water terminations in accordance with the District's Rate Order; and (ii) approved the Operator's Report.

### **ENGINEER'S REPORT**

Ms. Rucker reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "D".

Next, upon motion by Director Larkins, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board (i) approved Pay Application Nos. 1 and 2 to Bull-G Construction, LLC in the amount of \$41,413.50 and \$104,656.50, respectively, in connection with the 12-inch Waterline Loop project, as recommended by IDS; (ii) approved Change Order No. 2 for the Covington Bridge Basin & Meadow Hill Run Detention Basin Rehabilitation project in the amount of \$0.00, as recommended by IDS; (iii) approved the Engineer's Report.

### **ATTORNEY REPORT**

Correspondence regarding Northwest Harris County MUD No. 28 and/or Shasla PUD and authorize appropriate action. There were no matters to report.

Correspondence with Klein ISD regarding drainage through Falvel Pond. There was no action.

Camelot Pond Maintenance Agreement. No action was taken.

Waste Management Services Contract, Amendment Correspondence or Termination. Director Liczwek pointed out the errors on the schedule sent to customers by Waste Management and requested Mr. Petrov to contact Waste Management.

Encroachment Agreement(s). There was no action.


Utility Commitment Letter for AMCAL property. Mr. Petrov informed the Board about AMCAL's request to renew their Utility Commitment Letter. The Board asked for additional information regarding the commitment and requested a representative attend the next Board Meeting.

### **ADJOURNMENT**

Upon motion by Director Larkins, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board adjourned the meeting at 7:25 p.m.

[execution page follows]

PASSED AND APPROVED this 2nd day of December, 2024.

  
Secretary, Board of Directors

- Exhibit A Security Report
- Exhibit B Bookkeeper's Report
- Exhibit C Operation's Report
- Exhibit D Engineer's Report