

**MEADOWHILL REGIONAL MUNICIPAL UTILITY DISTRICT  
Minutes for February 17, 2025 Board Meeting**

The Board of Directors (the "Board" or "Directors") of Meadowhill Regional Municipal Utility District of Harris County, Texas (the "District") met in regular session, open to the public, whereupon the roll was called of the members of the Board, to-wit:

Alan Liczwek	President
Douglas Larkins	Vice President
Edward Varosky	Secretary/Treasurer
Michael Gleason	Assistant Secretary
Cassandra Woods	Director

All Directors were present, except Directors Wood and Varosky, thus constituting a quorum. Also, present were Chip Callegari and Doug Jeffrey of TNG Utility Corporation ("Operator"); Regan Rucker, P.E. of IDS Engineering, Inc. ("Engineer"); Chris Linn of Myrtle Cruz, Inc. ("Bookkeeper"); Zachary Petrov, attorney, of Johnson Petrov LLP ("JP" or "Attorney"); Pamela Low of Minutes Plus ("Recording Secretary"); Deputies Driver and Moore of Harris County Constable Office Precinct 3 ("HCCO"); and Tonya Lang, a resident of the District.

Director Liczwek, having determined that the Notice of Meeting was posted in accordance with provisions of the Open Meetings Act, and establishing a quorum, called the meeting to order at 6:32 p.m.

**PUBLIC COMMENT**

The President called on Ms. Lang, who addressed her water bill issue with an unpaid amount of \$785. The Board requested TNG to set up a payment plan with Ms. Lang and resume service provided she continues making payments on the plan and keeps up with current billings. Mr. Jeffrey indicated he would examine the billing history and work with Ms. Lang to establish a payment arrangement, if necessary.

**MINUTES**

Upon motion by Director Gleason, seconded by Director Larkins, after full discussion and with all Directors present voting aye, the Board approved the minutes of January 27, 2025 and February 5, 2025 Board meetings.

**GENERAL BUSINESS**

- a. Landscape Maintenance matters. It was reported that the area along the fence near the facilities has been cleared at a cost of \$4,092.
- b. Administration Building matters. There were no matters to report.

- c. Security Report. Deputy Moore presented the security report, a copy of which is attached hereto as Exhibit "A".

### **BOOKKEEPER'S REPORT**

Ms. Linn presented the Bookkeeper's Report, a copy of which is attached hereto as Exhibit "B".

Upon motion by Director Larkins, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report along with the checks listed therein.

### **OPERATIONS REPORT**

Mr. Jeffrey presented to and reviewed with the Board the Operations Report, a copy of which is attached hereto as Exhibit "C". He also presented a Resolution Approving Submittal of Water Smart Application for Participation in the Association of Water Board Directors Water Smart Partners Program ("Water Smart Resolution").

Next, Mr. Jeffrey then reviewed with the Board the Termination List and affirmed that all Customers on the list have past due accounts and had been notified in writing of their right to attend this meeting to address the Board or termination of water service would occur at any time after this meeting.

Upon motion by Director Gleason, seconded by Director Larkins, with all Directors present voting aye, the Board (i) authorized termination of service to customers listed on the Termination List, following the provisions of the District's Rate Order; (ii) approved the Water Smart Resolution; and (iii) approved the Operations Report as presented.

### **ENGINEER'S REPORT**

Ms. Rucker reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "D".

Next, upon motion by Director Gleason, seconded by Director Larkins, after full discussion and with all Directors present voting aye, the Board (i) approved Lab Invoice No. 25-1085 to Tolunay-Wong Engineers, Inc., as recommended by IDS; (ii) approved Pay Application No. 9 to TLC Construction Contract Services, Inc. in the amount of \$112,390.837 for the Urban Momen project; (iii) approved rebidding of the WWTP Headworks Improvements & Add Second Mechanical Screed project; and (iv) approved the Engineer's Report.

The Change Order request from Greater Houston Construction was denied.

## **ATTORNEY'S REPORT**

Correspondence regarding Northwest Harris County MUD No. 28 and/or Shasla PUD and authorize appropriate action. Mr. Petrov stated that he is still waiting for a response to the District's request to NW28 for a meeting between the Board Presidents and attorneys.

Correspondence with Klein ISD regarding drainage through Falvel Pond. There was no action.

• Camelot Pond Maintenance Agreement. There was no action.

Encroachment Agreement(s). No action was taken.

District Rate Order. There was no action.

## **ADJOURNMENT**

Upon motion by Director Larkins, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board adjourned the meeting at 8:39 p.m.

PASSED AND APPROVED this 3<sup>rd</sup> day of March, 2025.

  
Secretary, Board of Directors

- Exhibit A Security Report
- Exhibit B Bookkeeper's Report
- Exhibit C Operation's Report
- Exhibit D Engineer's Report