

MEADOWHILL REGIONAL MUNICIPAL UTILITY DISTRICT
Minutes for the March 18, 2024 Board Meeting

The Board of Directors (the "Board" or "Directors") of Meadowhill Regional Municipal Utility District of Harris County, Texas (the "District") met in regular session, open to the public, whereupon the roll was called of the members of the Board, to-wit:

Alan Liczwek	President
Douglas Larkins	Vice President
Edward Varosky	Secretary/Treasurer
Michael Gleason	Assistant Secretary
Cassandra Woods	Director

All directors were present except Director Woods, thus constituting a quorum. Also present were Doug Jeffrey of TNG Utility Corporation ("Operator"); Zach Petrov, attorney of Johnson Petrov LLP ("JP" or "Attorney"); Reagan Rucker of IDS Engineering, Inc. ("Engineer"); Lori Buckner of Myrtle Cruz, Inc. ("Bookkeeper"); Pamela Low of Minutes Plus ("Recording Secretary"); Sergeant Santos of Harris County Constable Office ("HCCO"); and Reagan Vance of Waste Management ("WM").

Director Liczwek having determined that the Notice of Meeting was posted in accordance with provisions of the Open Meetings Act, and establishing a quorum, called the meeting to order at 6:31 p.m.

PUBLIC COMMENT

There was no public comment.

MINUTES

Upon motion by Director Gleason, seconded by Director Larkins, after full discussion and with all Directors present voting aye, the Board approved the minutes of the March 4, 2024 Board meeting.

GENERAL BUSINESS

Security Report. Sergeant Santos reviewed the Security Report, a copy of which is attached hereto as Exhibit "A".

Landscape Maintenance Matters. It was reported that the sprinkler system next to the administrative building requires maintenance, including replacing the valves and repairing holes in the irrigation lines.

Administration Building Matters. There were no matters to report.

WM Collection Service Contract. Ms. Vance reviewed the annual CPI increase notice of 4.49%, a copy of which is attached hereto as Exhibit "B". She then recommended increasing the number of bulk items to allowing up to four (4) items per collection. While this adjustment will require a change in the fees, it is anticipated that allowing more scheduled items will help reduce the number of complaints.

Arbitrage Rebate and Yield Restriction Compliance Service Program Report ("Arbitrage Service Report"). Mr. Petrov reviewed the Arbitrage Service Report, a copy of which is attached hereto as Exhibit "C". Mr. Petrov noted that the Report mentioned to keep an eye on the debt service, which he would coordinate with Mr. Blich.

Annual Inspection of District Facilities. The Board agreed to schedule its annual inspection of District Drainage Facilities for April 10, 2024 at 9 a.m.

BOOKKEEPER'S REPORT

Ms. Buckner presented to and reviewed with the Board the Bookkeeper's Report, a copy of which is attached hereto as Exhibit "D". The topic of Positive Pay Service was revisited during the meeting. Ms. Buckner pointed out that if a check is stolen and altered through a process known as "check washing," the bank will require the District to enroll in Positive Pay. The bank charges a fee of \$25 per account for this service. Additionally, Myrtle Cruz's will impose additional fees for bookkeeper time to facilitate the implementation of Positive Pay. Myrtle Cruz recommended the District enroll in the Positive Pay Service to protect against fraud attempts. Following discussion, the Board agreed to forego enrolling in the Positive Pay Service for the time being.

Next, upon motion by Director Gleason, seconded by Director Varosky, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report along with checks listed therein.

OPERATIONS REPORT

Mr. Jeffrey presented to and reviewed with the Board the Operations Report, a copy of which is attached hereto as Exhibit "E". He reported that twenty-three customers had their water service disconnected due to non-payment, and all but one have had their service restored. Additionally, a pump at the Lift Station malfunctioned during the month. The cost of replacing the pump would significantly exceed the expense of repairing it.

Upon motion by Director Gleason, seconded by Director Varosky, after full discussion and with all Directors present voting aye, the Board (i) authorized termination of service to the customers listed on the Cut-Off List, in accordance with the District's Rate Order; (ii) authorized repair of the Lift Station pump at an estimated cost of \$17,000; and (iii) approved the Operator's Report.

ENGINEER'S REPORT

Ms. Rucker reviewed the Engineer's Report with the Board, a copy of which is attached hereto as Exhibit "F".

Upon motion by Director Gleason, seconded by Director Varosky, after full discussion and with all Directors present voting aye, the Board approved the IDS report.

ATTORNEY'S REPORT

Correspondence regarding Northwest Harris County MUD No. 28 and/or Shasla PUD and authorize appropriate action. There were no new matters to report.

Correspondence with Klein ISD regarding drainage through Falvel Pond. Mr. Petrov updated the Board regarding Klein ISD's dirt pile and swale. Ms. Rucker stated she received plans from Klein ISD for removal of the swale.

Conveyance of Kenroc Properties to the District. There was no action.

Agreement with Urbana Yardhomes for maintenance of public crosswalk ("Maintenance Agreement"). Mr. Petrov reviewed the Maintenance Agreement with the Board.

ADJOURNMENT

Upon a motion by Director Varosky, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board adjourned the meeting at 7:48 pm.

[EXECUTION PAGE FOLLOWS]

PASSED AND APPROVED this 12th day of April, 2024.


Secretary, Board of Directors

Exhibit A Security Report
Exhibit B CPI Increase Notice
Exhibit C Arbitrage Service Report
Exhibit D Bookkeeper Report
Exhibit E Operations Report
Exhibit F Engineer's Report